

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Tuesday, November 6, 2007
 TIME: 4:00 pm
 PLACE: Biltmore Hotel, Oklahoma City

ROLL CALL

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd	X (Roy Bible)	
CREEK	Roger Boomer		X
DELAWARE	Dave Kendrick	X (Ken Crowder)	
MAYES	Larry Ramsey	X	
NOWATA	Dale Epperson	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)
All present except Creek and Pawnee.
4. Treasurer's Report (Hilton)
Current balance is \$44,687.20.
4. Discussion and possible action concerning the financial audit. (Deckard)
The cost of the audit was \$1500. The report is anticipated soon.
5. Reading of the minutes of the last Special Board Meeting held on September 27th, 2007, and approval or modification thereof. (Hilton)
Motion to approve minutes was made by Russell Earls; seconded by Larry Ramsey. Motion carried.
6. Discussion and possible action concerning agreement with CED & ODOT which allows the funding of \$75,000 for Project Management Services and also allows for the hiring of a consultant. Need a resolution from CED explaining the hiring process for the consultant (similar to A-E selection resolution).
Larry Ramsey made a motion to leave the \$75,000 in the HB1176 fund; Russell Earls seconded. Motion carried.

7. Discussion on final consultant agreement between CED#7 and the OCCEDB
John Blickensderfer reported that the program managers have been meeting with Randy Robinson to share ideas for the benefit of the CEDs. He also explained the agreement between CED#7 and the OCCEDB was to be voted on Nov 7th, 2007.
8. Discussion and possible action on CED#1 budget. Draft budget is based on project management services, minimal administrative costs, and purchase of materials for Force Account projects.
The draft budget was revised to reflect the audit cost. Russell Earls made a motion to approve the draft budget for submittal; Larry Ramsey seconded. Motion carried. See attached budget.
9. Discussion and possible action on changes to CIRB (HB1176). CED#1 must submit a letter of request to ODOT for changes to CIRB (HB1176) 5-yr plan.
Mike Helm made a motion to submit the identified changes to ODOT; Larry Ramsey seconded. Motion carried. See attached proposed changes.
10. Discussion and possible action concerning the NEPA process and priorities for the CED. NEPAs - What are the priority NEPAs for each County? CIRB (HB1176) NEPAs which need to be started require letter of request from the CED.
*The following projects were identified as #1 and #2 priorities for each county:
Craig: 1-Pawpaw Creek, 2-Big Cabin Creek
Creek: no commissioners present
Delaware: 1-Spavinaw, 2-Fly Creek
Mayes: 1-Chouteau, 2-Snake
Nowata: 1-California Creek BR #38, 2- California Creek #29
Osage: 1-Sand Creek, 2-Prue Road
Ottawa: 1-Connors Bridge, 2-Trib to Beaver Creek
Pawnee: no commissioners present
Rogers: 1-Jay Street over Cat Creek, 2-177th E Ave from 76th St N to 46th St N
Tulsa: 1-86th St N from US75 east to Main in Owasso, 2-Mud Creek
Washington: 1-Brush Creek, 2-Fish Creek
Blickensderfer will submit the priority list to Local Government & Laurie Effinger in Env Division. He will also contact Creek & Pawnee Counties for their priorities.*
11. Discussion of possible invite to legislators at a future CED meeting. (when not in session)
Fred Perry suggested inviting the legislators for lunch on a Friday during session.
12. Discussion of legislative changes affecting CEDs.
John Blickensderfer explained that some legislation was being drafted to identify CEDs as a public entity with certain authorities.
13. Set date for the next CED meeting. (Deckard)
The next meeting will be held December 5, 2007 at 10:00 am at Osage County District 2's new shop in Skiatook. Lunch will be provided.
14. Adjournment. (Deckard)
A motion to adjourn was made by Russell Earls; seconded by Larry Ramsey. Motion carried.