

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Thursday, June 7, 2007
 TIME: 10:00 am
 PLACE: Mayes County Fairgrounds, Pryor, Oklahoma

ROLL CALL

| COUNTY | APPOINTED REP. | PRESENT | ABSENT |
|------------|----------------|-------------|--------|
| CRAIG | Marion Floyd | X | |
| CREEK | Roger Boomer | X (Hudgins) | |
| DELAWARE | Dave Kendrick | X | |
| MAYES | Larry Ramsey | X | |
| NOWATA | Dale Epperson | X | |
| OSAGE | Scott Hilton | X | |
| OTTAWA | Russell Earls | | X |
| PAWNEE | Joe Allenbaugh | | X |
| ROGERS | Mike Helm | X | |
| TULSA | Ray Jordan | X | |
| WASHINGTON | Gary Deckard | X | |

MINUTES

1. Meeting called to order by President (Gary Deckard).
2. Secretary (Scott Hilton) called roll: All present except Ottawa and Pawnee.
3. Treasurer (Scott Hilton) read the Treasurer's Report. Motion to approve by Larry Ramsey; seconded by Tim Kilpatrick. Motion carried.
4. Motion to approve minutes by Larry Ramsey; seconded by Dale Epperson. Motion carried.
5. Discussions concerning HB1176 (CIRB) 5-yr plan for Division 8 counties. Gary Deckard handed out 5 copies of the proposal for the 2008 through 2012 CBRI plan. It appears ODOT did not make the changes submitted by the CED through Guy Engineering. Gary Deckard reported that ODOT did not make changes to other CEDs 5-yr plans either. John Blickensderfer will follow-up with Tim Gatz on the requested changes. Dana Hudgins would like to see policies and procedures on the prioritizing of projects.

6. Guy Engineering presented an overview of CED Project Management Contract options. Guy will prepare a proposal that includes adding option years to the contract, design services, and construction inspection. Guy suggested trying to plan to attend three commissioner meetings per month. Guy will investigate the addition of these options and ensure they will be compliant with any ODOT policies.
7. Guy Engineering will draft a generic document to streamline the process for the engineering selection. This document will be based on the processes used by Tulsa County and the Federal Government. Guy gave a short explanation of the Brooks Act requirements for engineering selection process.
8. Mike Helm advised that, until the Attorney General has rendered a decision on some questionable activities that have occurred outside CED#1, there will be no hospitality rooms or scholarship solicitation of funds.
9. The next meeting date will be determined once the ACCO Conference agenda is posted. The ACCO conference is July 17-19th.
10. Motion to adjourn by Scotty Hilton. Seconded by Larry Ramsey. Motion carried.