

## CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Thursday, May 22, 2008  
 TIME: 10:00 am  
 PLACE: Central Park Hall  
 Tulsa County Fairgrounds  
 Tulsa, OK

### ROLL CALL

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Larry Ramsey	X	
NOWATA	Dale Epperson		X
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls		X
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)  
*All present except Nowata, Ottawa and Pawnee Counties.*
3. Treasurer's Report (Hilton)  
*Current balance is \$235,476.10.*
4. Discussion and possible action to revise budget to get additional funds.  
*A motion was made by Scott Hilton to increase the Material Costs line item from \$150,000 to \$300,000; seconded by Ken Crowder. Motion carried.*
5. Reading of the minutes of the last Special Board Meeting held on April 8, 2008, and approval or modification thereof. (Hilton)  
*Motion to approve minutes was made by Larry Ramsey; seconded by Roger Boomer. Motion carried.*

6. Status update on CIRB engineer selections.  
*Mike Helm and Roy Bible reported they had represented the CED at the evaluation meeting and the process is complete. Blick reported that ODOT should begin negotiations soon; the next round of solicitations to be started in July. Blick will ask Rosemarie Case for an advance notice to distribute to the Commissioners.*
7. Discussion and possible action to prioritize the CIRB 6<sup>th</sup> year projects based on each county's 3<sup>rd</sup> priority project. (Blick)  
*Blick asked that this be reposted on the agenda for the next meeting; he has not had time to get estimates put together. Dana Hudgins would like to see a policy/guidelines created for selecting long-range projects for planning purposes. A subcommittee was selected (Blick, Roy Bible, Dana Hudgins and Jim Clark) to discuss possible guidelines for project prioritizing. The subcommittee will present their recommendation at the next CED meeting.*
8. Status of 20-yr plan submissions (Blick)  
*Blick distributed four copies of each of the county maps to the counties. He also showed the entire CED map. The next step will be for GUY to evaluate the CED map and identify areas to "fill-in" between counties. Blick will return to all counties to allow for public input to the 20-year plan.*
9. Material Request Program – Reminder to bring completed forms to next meeting.  
*Approximately \$150,000 pool available; each grant limited to a maximum of \$50,000. Nowata and Delaware have submitted theirs; the other counties were encouraged to submit their applications.*
10. Industrial Access and Lake Access funding (Blick)  
*Blick explained there is \$2 to \$2.5 million available statewide and that the applications will be reviewed in June. He briefly discussed and handed out the guidelines.*
11. Indian Reservation Roads funding (Blick)  
*Blick informed the group that Congress is proposing to change the IRR classification guidelines which would leave Oklahoma out of any future funding. Letters signed by the Oklahoma Senators and Representatives was handed out.*
12. Project Status: (Julie/Blick)  
*Blick showed a list of projects for which NEPA recently cleared (11 total). Those counties were encouraged to acquire ROW and get utilities moved so that they are ready to go as soon as funds become available in 2009. The counties were asked to prioritize the remaining projects for NEPA and transmit them to GUY. Each County needs to submit a priority1 and priority 2 project for NEPA execution.*
13. Project Management Contract for Year 3: Discussion and possible action to appoint subcommittee to discuss tasks, negotiate and present recommendation to CED at June meeting.  
*A subcommittee was appointed (Mike Helm, Gary Deckard, Dana Hudgins, Russell Earls, Ken Crowder and Fred Perry) to review contract scope. The subcommittee will present their recommendation at the next meeting.*
14. Consolidated 5-year Plan – CIRB/5-year plans  
*Example reports will be submitted at the next meeting.*

15. Bridge Inspections – Fracture Critical inspections of all CED#1 bridges. Discussion and possible action to have Guy Engineering perform the fracture critical inspections which can be done without a snooper truck (approximately 110 bridges). Funding may need to come thru CED. (Julie)  
*Bruce Martin will try to find out who is paying for these inspections and will let Julie know. Fracture critical inspections will be conducted over the next 2 years by GUY for all CED counties.*
16. Flooding/Washouts  
*Blick showed slides of damaged roadways and bridges.*
17. Debris cleanout  
*Bruce Martin stressed that any county that suffers damage from a disaster needs to get him an estimated cost of repair as soon as possible. He also explained that the Counties may be at fault for damage caused downstream of bridges. He will try to get a clarification on this liability.*
18. Update on state-wide events. (Deckard)  
*The OCCEDB is inquiring whether each CED would be interested in “sponsoring” a member to travel as a group to Washington, D.C. to visit with legislators about county needs. Gary encourages everyone to check with NRCS about putting wetlands in reserve. GUY will check on this also.*
19. Set date for the next CED meeting. (Deckard)  
~~*The next meeting will be June 19, 10:00 at SemGroup. Exact location to be determined.*~~
20. Adjournment. (Deckard)  
*Motion for adjournment was made by Roger Boomer; seconded by Larry Ramsey. Motion carried.*