

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING

DATE: Thursday, June 19, 2008
TIME: 9:30 am
PLACE: Guy Engineering Services
10759 East Admiral Place
Tulsa, OK 74116

AGENDA ITEMS

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)
3. Treasurer's Report (Hilton)
4. Discussion and possible action on revised budget. (Blick)
 - Revised budget sent to Randy and CED on 5-30-08
 - Request approval to show \$10,000 available for travel expenses
5. Reading of the minutes of the last Special Board Meeting held on May 22, 2008, and approval or modification thereof. (Hilton)
6. Status updates on the CIRB engineer selections. (Blick)
7. Discussion and possible action to prioritize the CIRB 6th year projects based on each county's 3rd priority project. (Blick)
8. Discussion and possible action on Materials Request Program. (Blick)
 - Submissions required this meeting
 - Minimum \$150,000 available and possibly up to \$300,000 total
 - Each grant limited to maximum of \$50,000
9. Project Status Updates: (Blick)
 - NEPA priorities – update – need county resolutions
 - Identify projects for BR 2009 and work on R/W, utilities
10. Discussion and possible action on Project Management Contract for Year 3. (Blick)
 - Subcommittee meeting has been scheduled for July 9th.
11. Discussion on Fracture Critical and Routine Bridge Inspections (Blick)
 - Fracture Critical contractors have been selected and will contact the Commissioners
 - Routine inspection contracts will be renewed later this year - interview selection process

12. Discussion on Surface Transportation Program (Blick)
 - HR 1195 was signed and now allows STP to be used on minor collectors again starting in 2013
13. Discussion on HB2381 (Blick)
 - Revolving fund for which Counties may borrow money to be paid back within 1 year
 - Use for Force Account or emergency type projects
 - \$25 million allocated
14. Update on state-wide events.
15. Discuss importance of involvement of tribes, ODOT, legislators, etc.
16. Set date for the next CED meeting. (Deckard)
17. Adjournment. (Deckard)

Expense Budget Request

6/19/08

Circuit Engineering District #1

Personnel	Budget	Actual	Difference (\$)	Difference (%)
Employee costs (benefits)			\$ -	0.0%
Travel	10,000		(10,000)	0.0%
Contract - Proj Mgmt	79,785	79,785	-	0.0%
Others			-	0.0%
Operating	Budget	Actual	Difference (\$)	Difference (%)
Equipment			\$ -	0.0%
Vehicle			-	0.0%
Depreciation			-	0.0%
Lease payments			-	0.0%
Insurance			-	0.0%
Legal and auditing	1,000		(1,000)	0.0%
Maintenance and repairs			-	0.0%
Office supplies			-	0.0%
Rent or mortgage			-	0.0%
Material costs	300,000		(300,000)	0.0%
Supplies			-	0.0%
Telephone			-	0.0%
Utilities			-	0.0%
Other - Bank Fees	100		(100)	0.0%
Total Expenses	Budget	Actual	Difference (\$)	Difference (%)
	\$ 390,885	\$ 79,785	\$ (311,100)	-79.6%

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Thursday, May 22, 2008
 TIME: 10:00 am
 PLACE: Central Park Hall
 Tulsa County Fairgrounds
 Tulsa, OK

ROLL CALL

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Larry Ramsey	X	
NOWATA	Dale Epperson		X
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls		X
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)
All present except Nowata, Ottawa and Pawnee Counties.
3. Treasurer's Report (Hilton)
Current balance is \$235,476.10.
4. Discussion and possible action to revise budget to get additional funds.
A motion was made by Scott Hilton to increase the Material Costs line item from \$150,000 to \$300,000; seconded by Ken Crowder. Motion carried.
5. Reading of the minutes of the last Special Board Meeting held on April 8, 2008, and approval or modification thereof. (Hilton)
Motion to approve minutes was made by Larry Ramsey; seconded by Roger Boomer. Motion carried.

6. Status update on CIRB engineer selections.
Mike Helm and Roy Bible reported they had represented the CED at the evaluation meeting and the process is complete. Blick reported that ODOT should begin negotiations soon; the next round of solicitations to be started in July. Blick will ask Rosemarie Case for an advance notice to distribute to the Commissioners.
7. Discussion and possible action to prioritize the CIRB 6th year projects based on each county's 3rd priority project. (Blick)
Blick asked that this be reposted on the agenda for the next meeting; he has not had time to get estimates put together. Dana Hudgins would like to see a policy/guidelines created for selecting projects. A subcommittee was selected (Blick, Roy Bible, Dana Hudgins and Jim Clark) to discuss possible guidelines for project prioritizing. The subcommittee will present their recommendation at the next CED meeting.
8. Status of 20-yr plan submissions (Blick)
Blick distributed four copies of each of the county maps to the counties. He also showed the entire CED map. The next step will be for GUY to evaluate the CED map and identify areas to "fill-in" between counties. Blick will return to all counties to allow for public input to the 20-year plan.
9. Material Request Program – Reminder to bring completed forms to next meeting. Approximately \$150,000 pool available; each grant limited to a maximum of \$50,000. Nowata and Delaware have submitted theirs; the other counties were encouraged to submit their applications.
10. Industrial Access and Lake Access funding (Blick)
Blick explained there is \$2 to \$2.5 million available statewide and that the applications will be reviewed in June. He briefly discussed and handed out the guidelines.
11. Indian Reservation Roads funding (Blick)
Blick informed the group that Congress is proposing to change the IRR classification guidelines which would leave Oklahoma out of any future funding. Letters signed by the Oklahoma Senators and Representatives was handed out.
12. Project Status: (Julie/Blick)
Blick showed a list of projects for which NEPA recently cleared (11 total). Those counties were encouraged to acquire ROW and get utilities moved so that they are ready to go as soon as funds become available in 2009. The counties were asked to prioritize the remaining projects for NEPA and transmit them to GUY. Each County needs to submit a priority1 and priority 2 project for NEPA execution.
13. Project Management Contract for Year 3: Discussion and possible action to appoint subcommittee to discuss tasks, negotiate and present recommendation to CED at June meeting.
A subcommittee was appointed (Mike Helm, Gary Deckard, Dana Hudgins, Russell Earls, Ken Crowder and Fred Perry) to review contract scope. The subcommittee will present their recommendation at the next meeting.
14. Consolidated 5-year Plan – CIRB/5-year plans
Example reports will be submitted at the next meeting.

15. Bridge Inspections – Fracture Critical inspections of all CED#1 bridges. Discussion and possible action to have Guy Engineering perform the fracture critical inspections which can be done without a snooper truck (approximately 110 bridges). Funding may need to come thru CED. (Julie)
Bruce Martin will try to find out who is paying for these inspections and will let Julie know. Fracture critical inspections will be conducted over the next 2 years by GUY for all CED counties.
16. Flooding/Washouts
Blick showed slides of damaged roadways and bridges.
17. Debris cleanout
Bruce Martin stressed that any county that suffers damage from a disaster needs to get him an estimated cost of repair as soon as possible. He also explained that the Counties may be at fault for damage caused downstream of bridges. He will try to get a clarification on this liability.
18. Update on state-wide events. (Deckard)
The OCCEDB is inquiring whether each CED would be interested in “sponsoring” a member to travel as a group to Washington, D.C. to visit with legislators about county needs. Gary encourages everyone to check with NRCS about putting wetlands in reserve. GUY will check on this also.
19. Set date for the next CED meeting (Deckard)
The next meeting will be June 19, 10:00 at SemGroup. Exact location to be determined.
20. Adjournment. (Deckard)
Motion for adjournment was made by Roger Boomer; seconded by Larry Ramsey. Motion carried.

CED #1 – CIRB SELECTIONS

EC-1199	EC-1200	EC-1201	EC-1202
Craig	Delaware	Mayes	Mayes
Big Creek Br	Fly Cr	Pryor Cr	Chimney Rock Rd CED 1
Guy Eng	Rose & McCrary	Wingfield	Guy Eng
EC-1203	EC-1204	EC-1205	
Nowata	Pawnee	Rogers	
California Cr	Arkansas River	Keetonville Rd	CED 1
Guy Eng	Brawley	Kellogg	

CIRB PROJECTS FOR 6TH YEAR (2013)

TOTALS						
COUNTY	PROJECTS	NEW BRIDGE LENGTH (feet)	BRIDGE ESTIMATE (engrg, row, util, const)	NEW ROAD LENGTH (miles)	ROADWAY ESTIMATE (engrg, row, util, const)	TOTAL ESTIMATE
CRAIG	BR #65 - ELM CREEK - EW24 - N OF VINITA	80	\$240,640	0.40	\$400,000	\$640,640
CREEK	NONE					
DELAWARE	BR#67 SALINE CREEK - KENWOOD ROAD	200	\$601,600	0.40	\$400,000	\$1,001,600
MAYES	SOUTH ELLIOTT STREET			1.80	\$1,800,000	\$1,800,000
NOWATA	ROAD 3 - NS406 - CLOSED BRIDGE - SHOEFY W/ LWC	100	\$300,800	0.40	\$400,000	\$700,800
OSAGE	PRUE ROAD PHASE 2 - CHEROKEE TO LAKE RD			5.96	\$5,960,000	\$5,960,000
OTTAWA	NS459 - CONNORS BRIDGE TO SH137	100	\$300,800	2.00	\$2,000,000	\$2,300,800
PAWNEE	BELFORD BRIDGE	2,300	\$6,918,400	0.40	\$400,000	\$7,318,400
ROGERS	EW580 - PINE ST - 4-LANES - 145TH EAST TO RIVER			10.00	\$10,000,000	\$10,000,000
TULSA	101ST STREET - GARNETT TO MEMORIAL	100	\$300,800	2.00	\$2,000,000	\$2,300,800
WASHINGTON	RICE CREEK ROAD - HWY75 WEST 1/2 MILE	300	\$902,400	0.50	\$500,000	\$1,402,400

TOTALS

\$8,663,040

\$21,460,000

\$30,123,040

FUNDING AVAILABLE \$10,620,000

BELFORD BRIDGE \$7,318,400

BALANCE \$3,301,600

OVERAGE \$26,821,440

CED#1

PROJECT STATUS

- Project Status Updates
 - 2008 BR projects are now under ODOT's control
- NEPA Status Update – completed March/April 2008
 - Creek – Buckeye Creek (2007)
 - Creek – W. 81st St. (2008)
 - Mayes – Chouteau Creek (2009)
 - Osage – Sand Creek (2011)
 - Pawnee – Skedee Creek (2009)
 - Pawnee – Pepper Creek (2008)
 - Tulsa – “K” Place 91st ??
 - Washington – Curl Creek(042) (2009)
 - Washington – Limestone Creek ??
 - Washington – Unnamed Creek (045) (2008)
 - Washington – Trib to Post Oak Creek(047) (2008)
- NEPA Priorities