

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Tuesday, July 15, 2008
 TIME: 3:30 pm
 PLACE: Biltmore Hotel, Room 202
 Oklahoma City, OK

ROLL CALL

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Larry Ramsey (Melvin Pritchett)	X	
NOWATA	Dale Epperson	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls (John Clarke)	X	
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan		X
WASHINGTON	Gary Deckard	X	

1. Call to order by President (Deckard)
2. Roll call
All present except Pawnee and Tulsa Counties.
3. Treasurer's Report (Hilton)
Current balance is \$378,333.92.
4. Reading of the minutes of the last Special Board Meeting held on June 19, 2008, and approval or modification thereof. (Hilton)
*Duke Epperson made a motion to accept the minutes; John Clarke seconded.
Motion carried*

5. Discussion and possible action on the CIRB 6th year projects as approved at the last CED meeting. (Blick)

6TH YEAR CIRB PROJECTS (2013)

PRIO	PROJECT	COST
1	Belford Bridge (Pawnee & Osage)	\$ 7,318,400
2	BR #67 – Saline Creek (Delaware)	1,001,600
3	NS406 LWC on Shoofly (Nowata)	700,800
4	Rice Creek Road (Washington)	1,402,400
5	BR #65 – Elm Creek (Craig)	<u>640,640</u>
	TOTAL	\$11,063,840

Blick will input these changes into the CIRB website when it becomes available. The program managers are told they will have access to ODOTs database through a website soon.

6. Discussion and possible action on Materials Request Program. (Blick)

- Extend submission due date to July CED meeting
- Accept new submissions during this meeting
- Prioritize and approve the material requests
- Minimum \$150,000 available and possibly up to \$250,000 total
- Each grant limited to maximum of \$50,000

Mike Helm made a motion to extend the due date; Roy Bible seconded. Motion carried. Mike Helm made a motion to accept the five projects as submitted; Scott Hilton seconded. Motion carried. The projects are:

<i>Mayes County</i>	<i>Replace LWC with RCBs 47E5060N4440002</i>	<i>\$50,000</i>
<i>Craig County</i>	<i>Replace LWC with RCBs NS432 between EW 18-19</i>	<i>\$50,000</i>
<i>Delaware County</i>	<i>Small bridge & culvert replacements Gault Bridge, Roberts Bridge, Manning Bridge, Blue Springs Bridge, Siloam Springs Bridge</i>	<i>\$50,000</i>
<i>Nowata County</i>	<i>Replace bridge with RCBs Circle #51 NBI 03596</i>	<i>\$49,325</i>
<i>Creek County</i>	<i>Replace I-beam span with RCBs NS389.75EW73</i>	<i>\$50,000</i>

Checks will be issued to the counties after Blick verifies the projects' designs meet county force account standards.

7. Discussion and possible action on Project Management Contract. (Deckard)

- Cost overruns on 2008 contract
- Status of negotiations
- Options being considered for next year

The subcommittee plans to meet again and will make a presentation at the next meeting.

8. Project Status Updates: (Blick)
 - NEPA priorities – update – need county resolutions - none have been received
 - Review list of potential projects for BR 2009 funding
Blick asked that resolutions be passed by each county to identify their priorities based upon the following:

COUNTY	PRIORITY 1		PRIORITY 2	
<i>Craig</i>	<i>78-Pawpaw Creek</i>	<i>23419</i>	<i>50-Big Cabin Creek</i>	<i>23418</i>
<i>Creek</i>	<i>Childers Creek</i>	<i>23476</i>		
<i>Delaware</i>	<i>65-Spavinaw Creek</i>	<i>20622</i>	<i>15-Fly Creek</i>	<i>21020</i>
<i>Mayes</i>	<i>102A-Snake Creek</i>	<i>22950</i>		
<i>Nowata</i>	<i>-- will wait --</i>		<i>29-California Creek</i>	<i>23421</i>
<i>Osage</i>	<i>Prue Road</i>	<i>22473</i>		
<i>Ottawa</i>	<i>43-Trib to Beaver Creek</i>	<i>22188</i>		
<i>Pawnee</i>	<i>Lagoon Creek</i>			
<i>Rogers</i>	<i>N. 177th E. Ave.</i>	<i>23911</i>	<i>Elm Creek #98</i>	
<i>Tulsa</i>	<i>E. 86th St. North</i>	<i>24037</i>		
<i>Washington</i>	<i>78-Fish Creek</i>	<i>23552</i>		

Ottawa County was asked to provide two priorities because Trib to Beaver should be completed soon.

9. Discussion and possible action on legislative trip to Washington, DC as approved in the revised budget. (Blick)
 - Attendees (Earls, Blick)
 - Estimated cost
 -- Airfare \$400 - Hotel \$201/night - Meals \$64/day
Mike Helm made a motion that Russell Earls and Blick be the national legislative representatives with Ken Crowder, Roy Bible and Dana Hudgins as alternates. Duke Epperson seconded. Motion carried.
10. Wetlands Banking by ODOT (Blick)
 - Exchange rate varies dependent on Corps of Engineers determination.
 - There are no banked wetlands available for county use.
11. Update on state-wide events. (Robinson)
Shannon Sheffert distributed lists of fracture critical bridges that are to be inspected. He asked that someone from the county accompany the inspector during the inspection. Randy Robinson reviewed the new ETR (Emergency and Transportation Revolving) fund. CED1 will have access to \$3,571,428 for reimbursement of bridge and road projects up to \$200,000. The funds may be available as early as September. CED1 needs to establish a policy for the application process.
12. Discuss importance of involvement of tribes, ODOT, legislators, etc.
Blick encouraged everyone to forward contact information for their local tribes, legislators, etc., so that we can invite them to our September meeting.
13. Set date for the next CED meeting. (Deckard)
 August 14, 2008, hosted by SemGroup
14. Adjournment. (Deckard)