

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Wednesday, November 12, 2008
 TIME: 4:00 pm
 PLACE: Biltmore Hotel, Room 202
 Oklahoma City, OK

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer		X
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Larry Ramsey	X	
NOWATA	Dale Epperson	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Joe Allenbaugh	X	
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Treasurer's Report (Hilton)
The balance as of 11-12-08 was \$156,469.86. A deposit of approximately \$24,000 from OCCEDB will be made this week.
 - a. Report on the letter agreement with Bill Turner to provide accounting services on an hourly rate.
Scott will ask Mr. Turner to provide a letter agreement with an hourly rate.
 - b. Report on the status of the fiscal year 2008 Audit.
Scott has delivered the documents to the auditor. This audit will cover 18 months (from Jan 2007 through June 2008).
4. Reading of the minutes of the last Special Board Meeting held on October 21, 2008, and approval or modification thereof. (Hilton)
Larry Ramsey made a motion to approve the minutes; Russell Earls seconded. Motion passed.
5. CED Material Request Projects – Discussion and possible action on the use of CED Materials Request Program dollars. Are crane, delivery, and other associated costs of materials allowed with the CED dollars provided? (Blick)
It was discussed that the Materials Request funds provided to the Counties also be used for such items as delivery of materials and placement of materials. Ray Jordan made a motion to

allow the CED monies to pay for specialty equipment necessary to complete construction of the intended project; Mike Helm seconded. Motion carried.

6. CIRB Program – Discussion and possible action on the CIRB program dollars. Connors Bridge bid and cost estimate (Blick)
Blick advised the CED that the bids for the CIRB projects are coming in considerably higher than the estimates; therefore, the schedule may need to be adjusted to compensate for the available funds.
7. BR Program -
 - a. Discussion and possible action on moving BR control from ACCO Districts to local CED control. And even further from County control to CED control. (Blick)
Based on suggestions from ODOT it was discussed that BR allocations go directly to the CED and not to Counties. This would allow consolidation of funds. Very few Counties can fund a project with one year's BR allocation and CBRI due to low allocations and high construction costs. Consolidation of funds would allow better planning and earlier execution of projects within the FY. The Board decided to review a draft policy at the next CED meeting.
 - b. Discussion and possible action concerning the possibility of additional funding from Federal BR program (Blick)
In the Federal economic stimulus package, funding may be available for infrastructure projects that can be executed immediately. Blick advised the CED to have projects ready in the event these funds become available.
8. STP Program – Discussion and possible action of moving the control of STP funds from the ACCO Board to the OCCEDB. (Blick)
This item was not discussed. This topic will be presented at the next CED meeting.
9. Election of 2009 officers. (Deckard)
Larry Ramsey made a motion that Gary Deckard be retained as President; Linda Herndon seconded. Motion carried.
Mike Helm made a motion that Tim Kilpatrick be appointed Vice President; Larry Ramsey seconded. Motion carried.
Ken Crowder made a motion that Scott Hilton be retained as Secretary/Treasurer; Gary Deckard seconded. Motion carried.
Craig, Mayes, Nowata and Pawnee Counties need to send a letter to the CED designating their new appointed representative for the CED Board.
10. Discussion and possible action on holding regular meetings versus special meetings in CY 2009 (Deckard)
Scott Hilton will prepare a draft schedule for regular meetings in 2009 for discussion at the next meeting. It was discussed to have ACCO district meetings in conjunction with the CED meetings each month.
11. Discussion on OCCEDB and ACCO events. (Robinson)
No discussion.
12. Set date for the next CED meeting. (Deckard)
The next meeting will be December 9, 10:00 am, Mayes County Fairgrounds.
13. Adjournment. (Deckard)