

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: January 22, 2009
 TIME: 10:00 am
 PLACE: Mayes County Fairgrounds
 Pryor, Oklahoma

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick	X	
MAYES	Melvin Pritchett	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Treasurer's Report (Hilton)

The balance as of today was \$209,853.11.

 - a. Report on the letter agreement with Bill Turner to provide accounting services on an hourly rate.
Scott has not received a response from Mr. Turner.
 - b. Report on the status of the fiscal year 2008 Audit.
A draft audit for period ending 12-31-07 was received and will be posted on CED website for review and posted future agenda for approval.
4. Reading of the minutes of the last Special Board Meeting held on November 12, 2008, and approval or modification thereof. (Hilton)
Tim Kilpatrick made a motion to approve the minutes; Roy Bible seconded. Motion carried.
5. Legislative representation update. (Clark)
Jim Clark reviewed the list of pending legislation and encouraged the commissioners to educate themselves on legislative issues facing the counties.

6. BR Program -
 - a. Discussion and possible action concerning the possibility of additional funding from Federal BR program (Blick)
Blick indicated that ODOT has commented that the additional funds may be as much as the annual BR allocation which for CED#1 would be approximately \$2.5 million. These funds are not for certain and we are waiting for additional information.

Questions arose about NEPA status. Blick has emailed ODOT on more than one occasion and has not received a response or status update. Blick suggested the commissioners call ODOT's environmental group (Laurie Effinger) to encourage completion of the NEPA studies for their projects.
7. Craig, Mayes, Nowata and Pawnee(?) Counties need to send a letter to the CED designating their new appointed representative for the CED Board. (Deckard)
Pawnee and Nowata have appointed representatives; a blank resolution was given to Craig and Mayes counties.
8. 19-866 – Planning (Hudgins)
Dana Hudgins distributed some information on this statute. This issue deals primarily with the INCOG and ACOG areas near Tulsa and Oklahoma City.
9. ETR projects (Deckard)
A meeting was scheduled for January 27 to address this item.
10. Material Request for out-of-cycle request (Earls)
A meeting was scheduled for January 27 to address this item.
11. Updated information from Local Government (Pruett)
James requested updated 5-year plans that are financially balanced.
12. Suggestions for future training sessions (Guy)
Right-of-way acquisition, utility relocation coordination, 5-year planning, funding resources, and secretary training were suggested for future training sessions.
13. Update from counties on their construction projects (Commissioners)
Requested information on local projects which were being constructed by county forces. Tim Kilpatrick indicated he has constructed a new bridge using precast boxes. Kirt Thacker commented that an emergency bridge replacement occurred using a 3-sided precast box.
14. By-Law review - representative from County vote in lieu of Commr (Blick)
Blick verified that the by-laws allow for any other Commissioner from the County to vote on behalf of the absent appointed Commissioner. Also, if the County designates a representative in writing that representative may also vote for the County.
15. Discussion on OCCEDB and ACCO events. (Robinson/Deckard)
The equipment auctions will be held in Elk City on March 13 and 14 and in McAlester on May 9.
16. Set date for the next CED meeting. (Deckard)
A meeting was scheduled for January 27 at Guy Engineering's office to address ETR and Material Request projects. Another meeting was scheduled for February 18, Mayes County Fairgrounds.
17. Adjournment. (Deckard)

Lunch was sponsored by Donelson Construction Company, LLC