

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: March 24, 2009
 TIME: 10:00 am
 PLACE: Ottawa County Courthouse
 Miami, Oklahoma

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Roger Boomer (Dana Hudgins)	X	
DELAWARE	Dave Kendrick	X	
MAYES	Melvin Pritchett	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Vance (BR Spears)	X	
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Introductions.
4. Reading of the minutes of the Special Board Meeting held on February 18, 2009, and approval or modification thereof.
Tim Kilpatrick made a motion to accept the minutes; Dana Hudgins seconded. Motion carried.
5. Treasurer's Report.
Current balance is \$206,479.47
6. Discussion and possible action on agreement with Bill Turner to provide accounting services at an hourly rate.
No action taken.
7. Discussion and possible action to approve draft audit of period ending 6-30-08.
Russell Earls made a motion to accept the draft audit; Tim Kilpatrick seconded. Motion carried.

8. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund – ETR
Washington County District 2 requested \$200,000 for W1800 Road. Dana Hudgins made a motion to approve the request; Russell Earls seconded. Motion carried.
 - b. Bridge Replacement – BR
No action taken.
 - c. Surface Transportation Program – STP
No action taken.
 - d. Material Request Program – MRP
*Dana Hudgins made a motion to approve Delaware County District 2's request for \$50,000 to overlay five sections of E340 and E350; Russell Earls seconded. Motion carried. Check no. 10037 was given to Commissioner Cornell during the lunch break.
Ken Crowder made a motion to approve Ottawa County District 1's request for \$50,000 to replace a triple metal pipe crossing with a skewed triple RCB on 680 Road as soon as funds become available. Dana Hudgins seconded; motion carried.*
 - e. County Improvements to Roads & Bridges – CIRB
Blick reviewed the ODOT accounting activity to date on these projects.
 - f. American Recovery and Restoration Act – ARRA
Blick reviewed the projects that have been set for letting.
9. Discussion and possible action on "Resolution Requesting Circuit Engineering District #1 Funds" from Emergency Transportation Revolving Fund and/or Material Request Program.
It is not necessary to execute a resolution for requesting funds from the ETR Fund or the Material Request Program. The applications for both funds now require execution by the commission and county clerk.
10. Force Account Projects - Share your success stories and cost saving ideas.
There has been great success in utilizing Ottawa County's bridge crew in constructing RCB's.
11. BR projects for 2010 - Counties need to provide a priority by Resolution.
A sample resolution was included in the agenda packet for use in selecting and prioritizing BR projects for 2010. The resolution should be executed before June 30.
12. Submission of projects to congressional representatives Dan Boren, John Sullivan and Jim Inhofe.
Blick reviewed the list of projects that were submitted to these congressmen on behalf of the CED in response to a last-minute request. Copies of the responses were distributed to the commissioners from whose districts projects were submitted.
13. Discussion and possible action on the distribution of approximately 100 steel beams from the OKC crosstown expressway which may be available from ODOT next spring.
Blick encouraged all commissioners to inform the CED of their opinion on how they think the steel beams should be distributed, i.e., divided up by CED, by county, etc. Jim Clark noted the lead-based paint is an issue to be dealt with.
14. Discussion and possible action on county zoning as it relates to Wind Farms.
Gary Deckard reported that Roger Mills County had received \$2M for repair of damaged roads due to the wind mill industry. Osage County will probably be the only county in our CED that might be affected by this industry; it would be advisable for Osage County to contact CED7 for advice on zoning.
15. Update on OCCEDB and ACCO events.

16. Legislative report.
*There are several bills circulating:
Senator Wyrick is carrying a bill on phone quotes for petroleum products.
Raising force account limits.
Hiring outside counsel.
Also, Dave Kendrick would like to get with all other counties who don't have ambulance service for entire county to go to the governor's office together.*
17. Education/Training report. Discussion on training needs.
Linda Herndon stressed active participation on the education committee. Many of the committee members have never attended a meeting. Please contact her with any education/training topic you'd like to have addressed.
18. ODOT Local Government report.
James Pruett reported that Shannon will have a discussion at ACCO regarding Force Account projects. It is not acceptable to program a Force Account project and then subcontract the work. Also, we need to be more cognitive about silt control.
19. Discussion and possible action on "Resolution to Join and Approve an Interlocal Cooperative Agreement with CED#1"
This resolution should be executed and returned to the CED Program Manager before June 30.
20. Discussion and possible action on creating a calendar containing relevant deadlines, meeting dates, etc.
A draft calendar was included in the agenda packet; James Pruett noted that the due dates for final plans needed to be moved back one week. Gary Deckard also requested adding the due dates for BR funds by dollar amount.
21. Set date for the next CED meeting.
The next CED meeting will be April 7, 2009, at the ACCO Spring Conference in OKC.
22. Training Session: ROW Acquisition (Glen Williams, ODOT)
Glen gave a brief presentation on ways the ROW Division can assist the counties in acquiring ROW. In summary, counties would need to pass a resolution requesting ODOT's assistance in acquiring right-of-way and set aside approximately \$10,000 from 250C account for court fees, etc. Should be a 90-120 day process. Glen left a CD of docs which will be posted on our website.
23. Discussion and possible action on future training topics.
24. Adjournment.

Keystone Equipment Company sponsored lunch.