

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: April 7, 2009
 TIME: 10:00 am
 PLACE: ACCO Spring Conference
 Biltmore Hotel, Oklahoma City
 Room 202

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Vance (Dale Carter)	X	
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Introductions
4. Acknowledge receipt of incoming correspondence
No correspondence received since last meeting.
5. Reading of the minutes of the Special Board Meeting held on March 24, 2009, and approval or modification thereof.
Motion to accept minutes made by Tim Kilpatrick; seconded by Melvin Pritchett. Motion carried.
6. Treasurer's Report
Current balance is \$138,641.46
7. Discussion and possible action on agreement with Bill Turner to provide accounting services at an hourly rate.
No action taken.

8. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR) – Attachment 8A
 - b. Bridge Replacement (BR) - no change
 - c. Surface Transportation Program (STP)
*Blick summarized the decisions made by the ACCO Board:
 Creek and Rogers moved to 2010
 Pawnee stayed in 2009 and got an additional \$500K*
 - d. Material Request Program (MRP) – Attachment 8D
 (Ottawa County District #1 – approved 3-24-09 – waiting for funding)
Delaware County District 3 presented a request for 2” overlay on road known as Colcord/Flint. Funds not yet available; no action taken.
 - e. County Improvements to Roads & Bridges (CIRB) – no change
 - f. American Recovery and Restoration Act (ARRA) – no change
*Shannon Sheffert requested CED and Commissioner participation in a meeting to be held April 24 (after the April 23 bid opening) to assist in bid evaluations.
 Gary Deckard requested Blick prepare a spreadsheet depicting bus routes, tonnage, and other justification factors to assist with the evaluation.*
9. Force Account Projects - Share your success stories and cost saving ideas.
10. BR projects for 2010 - Counties need to provide a priority by resolution by May 31.
Nowata County - done
11. Update on OCCEDB and ACCO events.
Gary Deckard reported the OCCEDB would like to change the intent of the \$10K the CEDs had budgeted to attend NACE meetings in Washington, DC. The OCCEDB would like the CEDs to send someone to as many as three NASCO(?) seminars/meetings(?). This item will be put on next month’s agenda for discussion and possible action.
12. Legislative report.
13. Education/Training report.
Scott Hilton reported that his staff received training on what to look for when mowing due to the increased “shake-and-bake” methamphetamine usage problem.
14. ODOT Local Government report.
15. Discussion and possible action on “Resolution to Join and Approve an Interlocal Cooperative Agreement with CED#1”. This resolution should be executed and returned to the CED Program Manager before June 30, 2009.
Craig County has submitted their resolution
16. Set date for the next CED meeting.
*The next CED meeting will be at 10:00 am, May 14, 2009, at Warren CAT in Tulsa.
 Rogers County will host the June meeting on June 11 at 10:00 am.*
17. Discussion and possible action on future training topics.
Funding sources
18. Adjournment.