

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: June 11, 2009
 TIME: 10:00 am
 PLACE: Rogers County Fairgrounds
 Claremore, OK

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Roger Boomer (Johnny Burke)	X	
DELAWARE	Dave Kendrick (Ken Crowder)	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Vance	X	
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Introductions
4. Acknowledge receipt of incoming correspondence
5. Reading of the minutes of the Special Board Meeting held on May 11, 2009, and approval or modification thereof.
Russell Earls made a motion to approve the minutes; Alva Martin seconded. Motion carried.
6. Treasurer's Report
Current balance, after writing checks to Tulsa Connect for \$314.00 for one year of hosting website and Guy Engineering's 10th of 12 invoices for \$10,578.33, is \$176,653.38.

7. Discussion and possible action on agreement with Bill Turner to provide accounting services at an hourly rate.
Scott Hilton will pursue agreement and get something in writing.
8. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR) (Attachment 8a)
Mayes County has repaid their loan. Osage County pointed out a problem with repayment. If the project had not been programmed, there is no JP number to use to complete the 324a form. It was suggested that the counties execute a programming resolution at the time of application to avoid this problem if the repayment will be with CBRI or BR-type funds. A "JP" column will be added to the ETR log to help identify projects that need to be programmed. Counties were also reminded that before and after pictures are a requirement of the program.
 - b. Bridge Replacement (BR) (Attachment 8b)
The status of the counties' top priority projects for 2010 was reviewed. For 2009 BR Mayes, Creek, and Pawnee still have projects to let. The last is Childres Creek which will let in September. Any remaining BR funds will go toward Candy Creek; James will hold over BR funds and let Candy Creek in October.
 - c. Surface Transportation Program (STP)
The commissioners were reminded that the deadline for submitting applications for urban STP projects is July 1. No action taken.
 - d. Material Request Program (MRP) (Attachment 8d)
No new applications were received; still not enough money in the account to fund the next approved project for Ottawa District #1.
 - e. County Improvements to Roads & Bridges (CIRB) (Attachment 8e)
No action taken.
 - f. American Recovery and Restoration Act (ARRA) (Attachment 8f)
There are two projects remaining to let; there is currently \$278,285 left over from earlier lettings. Any remaining funds will go toward Candy Creek as previously approved.
9. Discussion and possible action on TIGER Discretionary Grants (Attachment 9)
Blick presented a draft list of projects that could qualify for this program. Russell Earls made a motion that the CED submit a combined application with the provision that if a County's project was not included the County could submit by separate application. Alva Martin seconded. Motion carried. Blick will gather information on the projects on the draft list and asked the commissioners to forward info on any other projects they would like to include in the application. A list of projects will be provided at the next meeting. The application should be available by that time to review for required documentation.
10. Force Account & Locally Funded Projects - Share your success stories and cost saving ideas.
 - a. *Nowata County - NRCS gabion barriers.*
 - b. *Nowata County - Geotech fabrics*
 - c. *Russell Earls reported that Rogers, Mayes and Tulsa counties were very helpful in getting a bridge replaced. Tulsa County furnished the beams and the bridge on a major collector was reopened in three weeks!*
11. Discussion and possible action on BR priorities for 2010 (Attachment 8b)
This was covered under Item 8b above.
12. Update on OCCEDB and ACCO events.
Randy again discussed the distribution of beams from the Crosstown Expressway that will be demolished in 2011. The law allows materials to be given to a local entity. John Northrup is heading the effort to coordinate the distribution of the beams to the counties. He is also developing some standard designs/guidelines for using the beams. CED#5 is

checking with Oklahoma County about staging the beams on county-owned property. This will allow time to inspect the beams and make distribution to the Counties easier. Randy reported gross production is 73.7% below last year. The state taxes are down 27% from last year.

13. Legislative report.
Randy distributed and reviewed a list of 2009 Commissioner Legislative Bills. One of the bills regarding hiring outside counsel went dormant with an agreement reached that when an issue was taking too long, the DA's Council would intercede to resolve the issue when informed.
14. Education/Training report. - no report
15. ODOT Local Government report.
James Pruett would like to receive new 5-year plans by October 1. He will provide 2010 BR and CBRI estimates to Blick.
16. Discussion and possible action on "Resolution to Join and Approve an Interlocal Cooperative Agreement with CED#1". This resolution should be executed and returned to the CED Program Manager before June 30, 2009.
Creek County's District Attorney will not sign the resolution; all other counties are in. Randy will turn this over to the DA Council.
17. Review calendar of events (Attachment 17).
18. Set date for the next CED meeting.
The next meeting will be July 14, 4:00 pm, at the ACCO Summer Conference in OKC.
19. Discussion and possible action on future training topics.
*Environmental
Funding Sources
Industrial/Lake Access
We will discuss inviting legislators to the August meeting to address specific topics.*
20. Discussion and possible action on renewal of program management contract.
A committee will meet with Guy to discuss the renewal. The committee members are: Alva Martin, Mike Helm, Tim Kilpatrick, Jim Clark and Russell Earls.
21. ROW acquisition presentation by Cinnabar Service Company.
Mr. John Thomas with Cinnabar gave a brief talk on the services they provide. Glen Williams with ODOT ROW discussed more stringent documentation being required by the new FHWA representative for Oklahoma.
22. Adjourn

Lunch was sponsored by Cinnabar Service Company.