

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

DATE: March 24, 2011
TIME: 10:00 am
PLACE: Wellness Center/Multi-purpose Building, Pawnee Nation's Roam Chief Complex
810 Morris Road, Pawnee, OK

AGENDA ITEMS

1. Call to order by President
2. Flag salute and opening prayer
3. Roll call by Secretary
4. Introduction of attendees
5. Presentation by Ergon A&E and the Railroad Yard.
6. Reading of the minutes of the Regular Board Meeting held on February 24, 2011, and approval or modification thereof. (Attachment 6)
7. Acknowledge receipt of incoming correspondence. (Attachment 7a, 7b)
8. Discussion and acceptance of the Treasurer's Report. (Attachment 8)
9. Discussion and possible action:
 - a. Congressional Delegates or Representatives
 - b. Tribal Projects/Programs
 - c. ODOT Local Government
 - d. ACCO Board/Events, OCCEDB, ACCO Legislation (Attachment 9d)
 - 1) Legislative Conference Report
 - e. SIG/SIF Program
 - f. CAB Board (Attachment 9f)
 - 1) Equipment Revolving Fund proposal
 - g. LTAP
10. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR) (Attachment 10a)
 - b. Bridge Replacement (BR) (Attachment 10b)
 - c. Surface Transportation Program (STP) (Attachment 10c)
 - d. Material Request Program (MRP) (Attachment 10d)
 - e. County Improvements to Roads & Bridges (CIRB) (Attachment 10e)
 - f. Used Beam Program (Attachment 10f)
11. Discussion and possible action on CED program management contract and CIRB program management agreement.
12. Review calendar of events. (Attachment 12)
13. Discussion and possible action on amending the CED #1 meeting schedule for 2011. (Attachment 13)
14. New Business
15. Adjourn

Today's lunch sponsors are Ergon A&E and the Railroad Yard

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING MINUTES

DATE: February 24, 2011

TIME: 10:00 am

PLACE: NE Technical Center, 1901 N. Hwy 88, Claremore, OK

1. Call to order by President
2. Flag salute and opening prayer
3. Roll call by Secretary

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell	X	
MAYES	Alva Martin (Darrell Yoder)	X	
NOWATA	Tim Kilpatrick (VP)	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard (Pres)	X	

4. Introduction of attendees
5. Presentation by Dunham's Asphalt Services, Inc.
- Eddie Dunham made a short presentation on the asphalt services his company offers and then Casey Russell with QPR gave a short presentation on their pothole product.
6. Reading of the minutes of the Regular Board Meeting held on January 27, 2011, and approval or modification thereof. (Attachment 6)
- Tim Kilpatrick moved to accept the minutes as presented, Roy Bible seconded. Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell	X	
MAYES	Darrell Yoder	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

Motion carried.

7. Acknowledge receipt of incoming correspondence.
- None

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8. Discussion and acceptance of the Treasurer's Report. (Attachment 8)
 - Previous Balance on 1/27/2011 was \$191,521.57

- Payments since last meeting:

1/24/2011 DLX for Business BUS PROD..... \$62.83
 2/11/2011 Ck 10094 & 10096 Guy Engineering Services, Inc..... \$9,205.11
 1/12/2011 Ck 10093... Guy Engineering Services, Inc..... \$8,771.36
 2/24/2011 Ck 10095*..... Pawnee County D2 \$50,000.00
 *Ck 10095 was written at the CED meeting after approval of the board.

- Deposits since last meeting:

2/23/2011 Statewide Circuit Revolv. \$51,316.94

- Tim Kilpatrick made a motion to accept the Treasurer's Report; Billy Cornell seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell	X	
MAYES	Darrell Yoder	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

Motion carried.

9. Discussion and possible action:
- a. Congressional Delegates or Representatives
 - Connie Pearson w/ Senator Coburn's office gave a short presentation and told the commissioners to expect cuts in the new budget.
 - b. Tribal Projects/Programs
 - c. ODOT Local Government
 - d. ACCO Board/Events, OCCEDB, ACCO Legislation
 - There is an ACCO Strategic Workshop on March 3rd.
 - John Blickensderfer discussed that there is a bill to clean up the CBRI language that has made it out of committee.
 - The energy district bill is still in committee.
 - The bill requiring 6 months residency by a candidate before they are eligible to run for office is moving forward.
 - Senate Bill 359 which allows for posting of public information (agendas, minutes, notices, etc) on the county website is moving forward. This bill will eliminate the need to post in a local newspaper and save counties thousands of dollars.
 - Everyone was reminded to review the procedures for issuing a burn ban; the Forestry Department must receive the notification before the burn ban officially goes into effect.
 - Everyone was reminded that the County emergency medical plans are due very soon.
 - It was discussed that Systech Environmental Corporation, located in Tulsa, will bring a trailer to a central location for tire disposal. Once it is full they will remove the trailer. They still will not accept grader tires.
 - The new Census numbers will affect gasoline tax distribution. A portion of the transportation funding distribution formula includes the County's population. This will change the distribution allocations starting July 1, 2011. The change should be minimal.
 - There is still a lot of discussion with legislators about a proposed tax on rock and sand.
 - There was some discussion of the floodplain approval process bill. A bill has been introduced that would require the same fees and process for all counties.
 - It is suggested that each Commissioner contact their legislators concerning their opinions on the bills being discussed during this State Congressional session.
 - e. SIG/SIF Program
 - Jim Clark reported they did not have a monthly meeting, but they are in good shape.
 - f. CAB Board (Attachment 9f)

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- John Blickensderfer presented a draft proposal for the Equipment Revolving Fund to present to the CAB Board that would divide the total amount of money by the number of counties and let the CED's set their priorities. They would then turn those priorities over to ODOT and ODOT would still be manage the funding. After discussion, a deadline clause will be added to the proposal that creates a due date for each CED to submit their selection. If due date not met then ODOT will distribute the funds to other CEDs or Counties.

g. LTAP

- There will be an LTAP Purchasing Workshop for Vendors on March 22, 2011. The cost is \$100 for the first attendee and \$50 per attendee after that.

- The LTAP website is a good resource for finding out about upcoming classes.

- Summer Intern program (Attachment 9g)

- John Blickensderfer presented a draft intern application and everyone agreed it covered what they were looking for. It was also discussed that the next intern should be offered the normal hourly rate with the opportunity to earn a bonus at the end based on performance. Creek County also offered to loan the CED one of their GIS collectors in the event that the CED is provided with two interns.

10. Discussion and possible action on Economic Development contract with Rick Hayes.

- Mr. Hayes was unable to attend and will be placed on the March 24, 2011 agenda.

11. Discussion and possible action to approve projects on the following programs:

a. Emergency Transportation Revolving Fund (ETR) (Attachment 11a)

- The Osage County ETR that was approved by the CED at the January 27 meeting was approved by the OCCEDB at the February 23, 2011 meeting.

b. Bridge Replacement (BR) (Attachment 11b)

- Craig County plans to swap their 2012 project.

- Tom Rains reported that BR #200 is off Tulsa County's list of projects.

- Rogers County reported that they intend on completing right-of-way acquisition very soon.

- Pawnee County reported that they intend to acquire right-of-way within the next 2 weeks.

- Counties were reminded that the May meeting is the final deadline before BR funds are lost.

c. Surface Transportation Program (STP) (Attachment 11c)

- The STP program has an excess of \$1.3 million this year. Several Counties will be requesting additional funds for 2011 and 2012. Any funds not used in 2011 will carry over to 2012.

d. Material Request Program (MRP) (Attachment 11d)

- Russell Earls motioned to fund Pawnee's MRP request; Dale Carter seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

Motion carried.

e. County Improvements to Roads & Bridges (CIRB) (Attachment 11e)

- No action taken

f. Used Beam Program (Attachment 11f)

- No action taken

12. Discussion on CED Management Contract for 2011-2012. (Attachment 12)

- A committee was appointed to begin looking at the CED Management Contract. Members are: Gary Deckard, Russell Earls, Tim Kilpatrick, Newt Stephens, and Billy Cornell.

13. Review calendar of events. (Attachment 13)

14. New Business

- John Blickensderfer discussed the new CIRB Program Management Agreement which would include the CED hiring the engineers for design as well as the construction management responsibility moves from ODOT

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to the CED. The cost of this management can be paid with CIRB funds. The costs to the CED would provide more local control and speed up the design and construction process.

15. Adjourn

- Tim Kilpatrick motioned to adjourn the meeting; Roy Bible seconded. Roll Call Vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

Motion carried.

CEO SIGN-IN

NAME County/Company Email

Scott Hilton OSAGE D2

John Blietensdorfer Guy

Kirt Thacker Rogers

Alva Martin Mayes

DALE CARTER PAWEE

Russell Earls Ottawa County

John CLARKE OTTAWA County

Jim CLARK Osage Co 3 jclarke@imtel.net

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Britt Simmons BKL, Inc. simmons@bklinc.com

DARRELL FLOWERS Pawnee Co. Dist #1

W. T. Adams Pawnee CO DIST #2 COMM.

DAVID WILKINS PAWNEE Co. DIST #1 COMM.

Derrick Fagg Pawnee Co Dist #2

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Julie Guy GuyTrucking

Wendell Nolan

Janet Barber

Steve Hagood

Marilyn Alpaach-Toth

Bell Cook

MARTIN TRUDELL

Mike Helm

Brian Kellogg

Ryan Ball

Tim Kipstruck

Ergon Asphalt + Emulsions

Delaware Co. Journal Del. Co.

Apex Pre-cast

Nowata Co. Dist 3

Yellowhouse Park

APEX PRE CAST

Rogers County Dist 2

Kellogg Erg

Mages 3

Nowata D-3

CEO SIGN-IN

<u>NAME</u>	<u>County/Company</u>	<u>EMAIL</u>
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Roy Bible	Union Cr. 1	
Billy Cornell	Delaware	
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DARRELL YODER	makes. CO	
Doug Smith	Delaware	DougCommish@grovecma-il.com
DANNY GANN	CREEK CO.	DCANN@CreekCountyOnline.com
JAMES PRUITT	ODOT	Loul gov
Curtis Barnes	Nowata #1	
Jimmy Riley	nowata #1	
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BR Spears	Pawnee D #2	
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MARVIN BEIER		MeHLBurger - Bramley
Mark Downey		Railroad yard Inc -
Robin LePage		Rogers County D3
CHARLIE MEYER		CHARLIE.MEYER@WARRWENT.COM
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