

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

DATE: January 26, 2012
TIME: 10:00 am
PLACE: Tri County Technology Center, 6101 SE Nowata Road, Bartlesville, OK

AGENDA ITEMS

1. Call to order by President
2. Flag salute and opening prayer
3. Roll call by Secretary
4. Introduction of attendees
5. Presentation by Yellow House Equipment.
6. Reading of the minutes of the Regular Board Meeting held on December 1, 2011 and approval or modification thereof. (Attachment 6)
7. Acknowledge receipt of incoming correspondence. (Attachment 7)
8. Discussion and acceptance of the Treasurer's Report. (Attachment 8)
9. Discussion and possible action on attendees to:
 - a. NACo Legislative Conference, March 3-7, Washington, DC
 - b. NACE Annual Conference, April 1-5, Lexington, KY
10. Discussion and possible action on Audit Engagement Letter. (Attachment 10)
11. Consideration and action upon creating a separate fund for the CED#1 County Energy District Authority.
12. Reports from the following with discussion:
 - a. Federal or State Congressional Delegates or Representatives
 - b. Tribal Projects/Programs
 - c. ODOT Division 8 and Local Government
 - d. OCCEDB
 - e. ACCO Board/Events, ACCO Legislation
 - f. SIG/SIF Program
 - g. County Advisory Board (CAB)
13. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR) (Attachment 13a)
 - i. Rogers County District 2
 - b. Bridge Replacement (BR) (Attachment 13b)
 - c. Surface Transportation Program (STP) (Attachment 13c)
 - d. Material Request Program (MRP) (Attachment 13d)
 - e. County Improvements to Roads & Bridges (CIRB) (Attachment 13e)
 - i. New projects
 - f. Used Beam Program (Attachment 13f)
14. Discussion and possible action on policy for BR, CBRI, and CIRB funding.
15. Review calendar of events. (Attachment 15)
16. New Business
17. Adjourn

ACCO District Meeting to follow this meeting.

Today's lunch sponsor is Yellow House Equipment

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

DATE: December 1, 2011

TIME: 10:00 am

PLACE: Osage County Fairgrounds, 320 Skyline Dr., Pawhuska, OK

MEETING MINUTES

1. Call to order by President
2. Flag salute and opening prayer
3. Roll call by Secretary

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		X
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick (VP)	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard (Pres)	X	

4. Introduction of attendees.
5. Presentation by Crafton Tull.
-Charles Mitchell with Crafton Tull welcomed everyone and explained the company's history and what services they provide.
6. Reading of the minutes of the Regular Board Meeting held on September 29, 2011, and approval or modification thereof.
-Tim Kilpatrick made a motion to approve the minutes as presented; Kirt Thacker seconded.
Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

7. Acknowledge receipt of incoming correspondence.
-In the past month CED #1 received a thank you letter from Rogers County Commissioner Mike

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

Helm for approving Rogers County's request for additional CIRB funds for the Keetonville Road Project.

8. Discussion and acceptance of the Treasurer's Report.

-Previous Balance on 10/27/2011 was \$355,122.03

-Payments since last meeting:

12/1/2011 Ck 10121.....Guy Engineering Services, Inc..... \$5,950.00

-Deposits since last meeting:

12/1/2011Statewide CED..... \$54,369.62

-Kirt Thacker made a motion to accept the treasurer's report as presented; Tim Kilpatrick seconded.

-Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

9. Discussion and possible action on audit for FY2011.

-Scott Hilton presented the audit report. The only item to note is the balance of the account exceeds the standard insurance protection limit. This will need to be addressed and a response sent back to the OCCEDB. Tim Kilpatrick made a motion to approve the Audit and payment thereof. Dale Carter seconded.

-Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

10. Discussion and possible action on nominating committee's recommendations for 2012 CED#1 officers.

-The nominations submitted and taken from the floor were as follows:

President- Gary Deckard, Kirt Thacker, Newt Stephens, and Russell Earls

(Kirt Thacker and Russell Earls declined the nomination to be President)

Vice President- Kirt Thacker, Scott Hilton, Dean Bridges, and Russell Earls

(Scott Hilton and Dean Bridges declined the nomination to be Vice President)

Secretary/Treasurer- Scott Hilton and Tim Kilpatrick

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

-Roy Bible moved to close the nominations, Alva Martin seconded.

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

-The Board then voted by ballot and the votes were counted by the nominating committee and Megan Douglas. The newly elected President is Gary Deckard, Vice President is Russell Earls and Secretary/Treasurer is Scott Hilton.

11. Consideration and action upon resolution accepting beneficial interest in the CED #1 County Energy District Authority.

- J. Brent Clark, Attorney, was in attendance to answer any questions the board had about the creation of the CED#1 County Energy District Authority. The question was asked "How will it benefit the individual counties?" Mr. Clark explained that this authority creates a unified body to provide information and coordination between counties and energy companies. It does not affect any individual agreements counties may already have in place. It also does not have any regulatory authority, but the flexibility to do things such as negotiates agreements. It is a voluntary membership, therefore any county can opt out of any agreement it chooses to.

- RJ Walker with the Osage Nation asked if the board had discussed possibly having the Tribal Nations as board members of the authority. Mr. Clark suggested that the more partners, the better, strength in numbers. He also suggested the possible appointment of an advisory board that could advise the Energy Board on what they would like to see the board accomplish.

-Tim Kipatricks made a motion to approve the resolution to set up the trust indenture accepting beneficial interest in the CED #1 County Energy District Authority. Alva Martin seconded.

-Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens		X
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker		X
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

12. Reports from the following with discussion:
- Federal or State Congressional Delegates or Representatives
-None present.
 - Tribal Projects/Programs
-RJ Walker with the Osage Nation thanked everyone for attending and their continued support of the Oklahoma Tribes. He also said the Osage Nation recently updated its 5

CIRCUIT ENGINEERING DISTRICT #1 REGULAR BOARD MEETING

year long range transportation plans and most of the projects included on that plan are county projects.

- c. ODOT Division 8 and Local Government
-Nothing to report.
 - d. ACCO Board/Events, OCCEDB, ACCO Legislation
-Randy Robinson with OCCEDB reminded everyone there is a D.A. Council and ACCO Workshop on January 18th at the ACCO Building.
-He also reported that at the ACCO meeting they passed a resolution to adopt the Crosstown Beams understanding. He said that the bids to take down the bridge and deliver across the state came in at \$12.7 million.
-Mr. Robinson also explained that the STP program receives \$6 million per year and Mayes County's project was approved for \$1 million in 2016.
-Mr. Norm Bowers with the Kansas Association of Counties thanked everyone for allowing him to attend and see how the CED's function and briefly addressed the group about some of the projects and issues they are encountering in Kansas.
 - e. SIG/SIF Program
-This month's meeting was canceled.
 - f. CAB Board
-No report.
13. Discussion and possible action to approve projects on the following programs:
- a. Emergency Transportation Revolving Fund (ETR) (Attachment 13a)
-No new information.
 - b. Bridge Replacement (BR) (Attachment 13b)
-John Blickensderfer reported that Craig County's 2012 Project- Br #63 Pawpaw Creek and 2013 project- Br #23 Cow Creek will probably switch.
-Also, James Pruitt with ODOT reported that Delaware County is looking to redesign Br #21 Carr Creek, so that project may move to 2013.
-Washington County's Keeler Creek award was postponed 30 days.
 - c. Surface Transportation Program (STP) (Attachment 13c)
-Everyone was reminded that any STP project after FY 2015 must be ready to let by the November of the prior year.
 - d. Material Request Program (MRP)
-No new requests. Washington County who is next in line informed the board they would probably request a change in project priority as to help match Commissioner Dunlap's BR project which came in over the engineer's estimate.
 - e. County Improvements to Roads & Bridges (CIRB) (Attachment 13e)
-An updated plan was presented but not voted on. Nowata County had a bridge closed and may be asking to move a project forward. The change would have little effect on the overall plan. The plan will be reviewed at the next meeting.
 - f. Used Beam Program
-No new information.
14. Discussion and possible action on purchasing CED Equipment for county use.
-Discussion was tabled until the next meeting.
15. Discussion and possible action on scheduling regular meetings for 2012 calendar year. (Attachment 15)
-Tim Kilpatrick made a motion to approve the 2012 meeting dates as presented. Alva Martin seconded.
-Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	

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OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

16. New Business

-John Blickensderfer explained that if a county is going to remove a bridge and replace it with large pipes they need to have at least two feet of cover from the bottom of the road base to the top of the pipe. He also reminded everyone that headwalls, wing walls, aprons, and curtain walls will help ensure the pipes do not washout in future flood events and control erosion.

-Russell Earls made a motion to cancel the Regularly Scheduled December 22, 2011 CED #1 Meeting. Kirt Thacker seconded.

-Roll Call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Newt Stephens	X	
DELAWARE	Billy Cornell		
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

17. Adjourn

CED#1 Checkbook Register

Date	Check #	Payee	Description	Debit	Credit	Budget Line Item #
5/25/2011	10105	Yun Zhao	GIS Boot Expense	59.67		21
5/25/2011	10105	Yun Zhao	GIS Mileage	248.06		21
5/25/2011	10106	Guy Engineering Services Inc.	Program Management	7,851.36		3
5/25/2011	10106	Guy Engineering Services, Inc.	GIS Accessories	54.91		23
5/25/2011	10106	Guy Engineering Services, Inc.	On-Call Services	1,050.00		4
5/26/2011		Statewide Circuit CED Revolv	Elk City Auction		4,158.70	0
6/23/2011	10107	Guy Engineering Services, Inc.	Program Management	7,851.40		3
6/23/2011	10107	Guy Engineering Services, Inc.	Website Fee	15.00		18
6/23/2011	10107	Guy Engineering Services, Inc.	On-Call Services	4,675.00		4
6/23/2011	10108	Yun Zhao	GIS Mileage	696.15		21
7/1/2011		Statewide Circuit CED Revolv	May and June		102,080.05	0
7/27/2011		Statewide Circuit CED Revolv	McAlester Auction		3,906.50	0
7/27/2011	10109	Yun Zhao	GIS Mileage	871.91		21
7/27/2011	10111	Guy Engineering Services, Inc.	On-Call June 2011	1,200.00		4
7/27/2011	10111	Guy Engineering Services, Inc.	Program Management	5,950.00		3
7/27/2011	10112	Tulsa County	Materials Request	50,000.00		15
8/23/2011	10115	Guy Engineering Services	Program Management	5,950.00		3
8/24/2011		Statewide Circuit CED Revolvi	July		66,485.97	0
8/25/2011	10113	Newt Stephens	NACO Expenses	1,281.89		2
8/25/2011	10114	Creek County	NACO Expenses	1,553.15		2
8/25/2011	10116	Osage County	Materials Request	50,000.00		15
8/30/2011		CED #1	Deposit		96.50	2
9/29/2011	10117	Guy Engineering Services, Inc.	Program Management	5,950.00		3
9/30/2011		Statewide Circuit CED Revolv	August		60,528.01	0
10/27/2011		Statewide Circuit CED Revolv	September & October		114,883.95	0
10/27/2011	10118	Guy Engineering Services, Inc.	Program Management	5,950.00		3
10/27/2011	10119	Nowata County	Computer for District 1	1,500.00		0
10/27/2011	10120	Kevin C. Duke	2011 Audit	1,800.00		11
12/1/2011		Statewide Circuit CED Revolv	November		54,369.62	0
12/1/2011	10121	Guy Engineering Services, Inc.	Program Management	5,950.00		3
12/23/2011		Guy Engineering Services, Inc.	Program Management	5,950.00		3
1/23/2012		Guy Engineering Services, Inc.	Program Management	5,950.00		3
1/26/2012		Statewide Circuit CED Revolv	January		55,187.97	0
				1,121,090.59	1,567,920.21	446,829.62



**GUY ENGINEERING
SERVICES, INC.**

CIVIL ENGINEERING
ROAD AND BRIDGE DESIGN
LAND SURVEYING

January 23, 2012

Circuit Engineering District No. 1
c/o Commissioner Scott Hilton
Osage County Commission
2850 W. 133rd Street N.
Skiatook, OK 74070

Re: Engineering Contract for Project Management Services

Dear Commissioner Hilton:

The purpose of this letter is to transmit Invoice 388-7-~~3~~ for services provided to the CED#1 for the Month of January 2012. The total amount due is \$5,950.

Project Management Services included:

- ✓ Prepared agenda, notice, and transmitted to Counties and other interested parties.
- ✓ Attended and presented at the 26 Jan 2012 CED#1 meeting.
- ✓ Attended OCCEDB meeting in OKC on 25 Jan 2012.
- ✓ Attended ACCO District Meeting also on 25 Jan 2012.
- ✓ Update website with meeting information and additional resources.
- ✓ Coordinated project status on ETR, STP, BR, MRP, and CIRB programs with ODOT, Consultants, and Commissioners and made necessary datasheet updates.
- ✓ Updated BR listing for 2012 & 2013.
- ✓ Reconciled CIRB plan expenditures based on ODOT financial data.

Additional work:

- ✓ Developed project site lists for use of Crosstown Beams.
- ✓ Reviewed proposed documents for the CED#1 County Energy District Authority.
- ✓ Coordinated meeting and agenda for CED#1 County Energy District Authority.

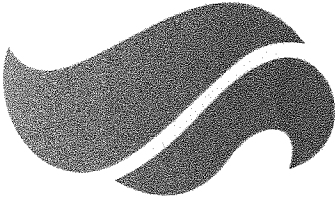
If there are any questions or comments, please give me a call.

Best regards,

Julie S. Guy, P.E., C.F.M.
President

Enclosure

cc: Gary Deckard
Randy Robinson


Guy Engineering Services, Inc.

10759 E Admiral Pl
 Tulsa, OK 74116-3012
 Tel: 918-437-0282 Fax: 918-437-0455
 www.GuyEngr.com

Invoice

Scott Hilton
 CIRCUIT ENGINEERING DISTRICT NO. 1
 c/o Osage County Commission
 2850 W 133rd St N
 Skiatook, OK 74070

Invoice Date: Jan 23, 2012
Invoice Num: 388-7-7
Billing Through: Jan 31, 2012

07 - Base Contract 2011-2012 (388 - Circuit Engr Dist 1:07 - Base) - Managed by (John B)

Contract Amount: \$71,400.00	Amount Billed: \$41,650.00	Amount Remaining: \$29,750.00
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Contract Type: Recurring

Amount: \$5,950.00

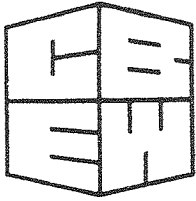
Amount Due This Invoice: \$5,950.00

This invoice is due upon receipt

Account Summary

Services BTD	Expenses BTD	Last Inv Num	Last Inv Date	Last Inv Amt	Last Pay Amt	Prev Unpaid Amt
\$ 41,650.00	\$ 0.00	388-7-6	12/22/2011	\$ 5,950.00	\$ 5,950.00	\$ 5,950.00

Total Amount Due Including This Invoice: \$11,900.00



CBEW
Professional
Group, LLP
Certified Public Accountants

206 N. HARRISON ● P.O. BOX 790 ● CUSHING, OKLAHOMA 74023 ● 918-225-4216 ● FAX 918-225-4315

DON K. ETHRIDGE, CPA
WALTER H. WEBB, CPA
JANE FRAZIER, CPA
CHARLES E. CROOKS, CPA
TRISHA J. RIEMAN, CPA

System Review Report

December 1, 2011

To the Shareholder
Kevin C. Duke, CPA, P.C.
and the Peer Review Committee of the OSCPA

We have reviewed the system of quality control for the accounting and auditing practice of Kevin C. Duke, CPA, P.C. (the firm) in effect for the year ended June 30, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included audits of Employee Benefit Plans and engagements performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Kevin C. Duke, CPA, P.C. in effect for the year ended June 30, 2011 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Kevin C. Duke, CPA, P.C. has received a peer review rating of *pass*.

CBEW Professional Group, LLP

CBEW PROFESSIONAL GROUP, LLP
Certified Public Accountants

KEVIN C. DUKE
Certified Public Accountant
A Professional Corporation

Kevin C. Duke *
* Board Certified in Oklahoma and Texas

7134 South Yale, Suite 410
Tulsa, Oklahoma 74136
(918) 492-2264 Fax (918) 492-2270

AUDIT ENGAGEMENT LETTER

January 9, 2012

Circuit Engineering District #1
Mr. Gary Deckard
2850 West 133rd Street North
Skiatook, OK 74070

Dear Gary:

We are pleased to confirm our understanding of the services we are to provide for Circuit Engineering District #1 for the period ended June 30, 2012. We will audit the financial statements of Circuit Engineering District #1 as of and for the year ended June 30, 2012. Also, the document we submit to you will include the following additional information that will be subjected to the auditing procedures applied in our audit of the financial statements:

1. **Report on internal control over financial reporting and on compliance and other matters.**

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principals and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the financial statements is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principals; and for the fair presentation in the financial statements of financial position, changes in owner's capital, and cash flows in conformity with U.S. generally accepted accounting principles; and for the compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein.

As part of the audit, we will prepare a draft of your financial statements, supplementary financial information, and related notes. You are responsible for making any decisions that involve management functions relating to the financial statements, supplementary financial information, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements, supplementary financial information, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for making all financial records and related information available to us, including any significant vendor relationships in which the vendor has the responsibility for program compliance and for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statement to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts or illegal acts affecting the Circuit Engineering District #1's involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the Circuit Engineering District #1's received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements and grants. It is management's responsibility to follow up and take corrective action on reported audit findings and to prepare comments on audit resolution matters.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives sections on this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or

Circuit Engineering District #1
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studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions..

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriations of assets, or (4) violations of laws or governmental regulations that are attributable to the Circuit Engineering District #1's or to acts by management or employees acting on behalf of the Circuit Engineering District #1's. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but no absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests or documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of cash, receivables, loan balances, and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

AUDIT PROCEDURES - INTERNAL CONTROLS AND COMPLIANCE

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to the preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

Circuit Engineering District #1
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An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Administration, Fees, and Other

Our fees for these services will be based on the actual time spent at our standard hourly rates, not to exceed \$2,000.00. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon completion of the engagement and payable on presentation.

We appreciate the opportunity to be of service to Circuit Engineering District #1 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This letter will continue in effect until canceled by either party.

Very truly yours,



Kevin C. Duke, C.P.A., P.C.

RESPONSE:

This letter correctly sets forth the understanding of Circuit Engineering District #1

By: _____

Title: _____

Date: _____

**CIRCUIT ENGINEERING DISTRICT #1
EMERGENCY AND TRANSPORTATION (ETR) REVOLVING FUND PROGRAM
Emergency Transportation Revolving Fund - 1/26/2012**

Project ID	County	District	Project Name	Bridge or Roadway	ETR #	JF#	Force Account Agreement	Estimated Cost	Funds Requested	Reimbursement Source	Approved by CED	Xmtd to OCCEB	Anticipated Reimbursement Date	Funds Repaid	Cumulative Balance	
1	Mayes	2	428 Rd	NBI 27204	ETRCB1-49-2(01)09			\$ 500,000	\$ 500,000	BR & CBRI	1/29/2009	1/29/2009	n/a	5/26/2009 \$ 500,000	\$ 3,571,428	
2	Osage	1	Old Hwy 99	Road	ETRCR1-57-1(02)09	26987(04)		\$ 369,950	\$ 369,950		1/29/2009	1/29/2009	n/a	5/18/2010 \$ 369,950	\$ 3,571,428	
3	Osage	2	103rd St N	Road	ETRCR1-57-2(03)09	26954(04)		\$ 235,000	\$ 235,000	250C	1/29/2009	1/29/2009	n/a	5/18/2010 \$ 235,000	\$ 3,571,428	
4	Osage	3	Prue Road	Road	ETRCR1-57-3(01)09	26986(04)		\$ 275,000	\$ 275,000	CBRI	1/29/2009	1/29/2009	n/a	5/18/2010 \$ 275,000	\$ 3,571,428	
5	Washington	2	W1800 Rd	Road	ETRCR1-74-2(01)09			\$ 342,000	\$ 195,000	Cherokee /County	3/24/2009	3/24/2009	6-30-2011	6/22/2010 7/10/2010 11/22/2010	\$ 195,000	\$ 3,571,428
6	Delaware	1	660 Rd	Road	ETRCB1-21-1(01)09			\$ 100,000	\$ 100,000	CBRI	5/14/2009	5/14/2009	n/a	2/25/2010 \$ 100,000	\$ 3,571,428	
7	Pawnee	2	NS339 EW43-44	Road	ETRCB1-59-2(01)09			\$ 50,000	\$ 50,000	CBRI	5/14/2009	5/14/2009	n/a	3/23/2010 \$ 50,000	\$ 3,571,428	
8	GED#2		ETRCR-2-11-1(01)09 ETRCR-2-11-1(02)09 ETRCR-2-11-2(03)09					\$ 56,232	\$ 56,232	--	5/14/2009	RR?	n/a	6/2/2009 \$ 56,232	\$ 3,571,428	
9	Pawnee	2	Old NBI 05263	Road NS 35300	ETRCB1-59-2(02)10		N/A	\$ 116,000	\$ 116,000	FEMA	8/19/2009	8/19/2009	6-30-2011	sent	\$ 116,000	\$ 3,571,428
10	Osage	3	W Tina Trail (Whispering Hills)	Road	ETRCR1-57-2(04)10	27240	yes	\$ 180,000	\$ 180,000	CBRI	8/19/2009	8/19/2009	November 2009	—	\$ 180,000	\$ 3,571,428
11	Rogers	3	Gregory School Rd Overlay	Road	ETRCR1-66-3(01)10		N/A	\$ 550,000	\$ 550,000	Local	10/21/2009	10/21/2009	6-30-2012		\$ 3,021,428	
12a	Rogers	2	BR #98 Elm Ck	Bridge	ETRCB1-66-2(02)10		N/A	\$ 200,000	\$ 200,000	Local	10/21/2009	10/21/2009	6-30-2012		\$ 2,821,428	
12b	Rogers	2	BR #56 Rabbit Ck	Bridge	ETRCB1-66-2(03)10		N/A	\$ 200,000	\$ 200,000	Local	10/21/2009	10/21/2009	6-30-2012		\$ 2,621,428	
13	Rogers	2	Ketonville Rd Overlay	Road	ETRCR1-66-2(04)10		N/A	\$ 200,000	\$ 200,000	Local	10/21/2009	10/21/2009	6-30-2012		\$ 2,421,428	
14	Nowata	3	BR #28 Creek	Bridge	ETRCB1-53-3(01)10	estimated #444-444-444-444	N/A	\$ 870,000	\$	CBRI	11/6/2009	11/6/2009	April 2011		\$ 2,421,428	
15	Osage	2	CR1405 (Road to Prue) (Peach Orchard)	Road	ETRCR1-57-2(05)10	27444(04)	estimated FA agree to Demry 11-4-10	\$ 285,000	\$ 285,000	CBRI	11/6/2009	11/4/2009	November 2010	12/6/2010	\$ 285,000	\$ 2,421,428
16a	Pawnee	1	NBI 04727	Bridges	ETRCB1-59-1(03)10	N/A	N/A	\$ 30,000	\$ 30,000	County Funds	4/29/2010	5/1/2010	6-30-2012		\$ 2,391,428	
16b	Pawnee	1	NBI 06811	Bridges	ETRCB1-59-1(04)10	N/A	N/A	\$ 25,000	\$ 25,000	County Funds	4/29/2010	5/1/2010	6-30-2012		\$ 2,366,428	
17	Nowata	2	BR #29 California Creek	Bridge	ETRCB1-53-2(02)10	N/A	N/A	\$ 175,000	\$ 175,000	BR	6/24/2010	6/24/2010	within 12 mos of completion	10/22/2011	\$ 175,000	\$ 2,366,428
18	Pawnee	2	CR#6	Bridge	ETRCB1-59-2(05)11	N/A	N/A	\$ 686,000	\$ 500,000	BR & CBRI	6/24/2010	6/24/2010	9-15-2012		\$ 2,256,428	
19	Osage	1	BR #109 Clear Creek	Bridge	ETRCB1-57-1(06)11	N/A	N/A	\$ 135,760	\$ 135,760	CBRI	11/27/2010	1/31/2011	12-2012		\$ 1,756,428	
20	Delaware	2	South 510 Rd. (Amphitheater Rd)	Road	ETRCR1-21-2(02)12	N/A	N/A	\$ 143,816	\$ 143,816	CBRI	6/23/2011	7/20/2011	9-2012	12/15/2011	\$ 135,760	\$ 1,756,428
21	Mayes	2	Murphy Road to Spring Creek Road	Road	ETRCR1-49-2(02)12	N/A	N/A	\$ 80,000	\$ 80,000	Tribal	8/25/2011	8/29/2011	9-15-2012		\$ 1,612,612	
22	Osage	3	Hollandia Ave	Road	ETRCR1-57-3(07)12	N/A	N/A	\$ 80,000	\$ 80,000	CBRI	9/29/2011	9/29/2011	10-2012		\$ 1,532,612	
23	Osage	3	177th W. Ave.	Road	ETRCR1-57-3(08)12	N/A	N/A	\$ 110,000	\$ 110,000	CBRI	9/29/2011	9/29/2011	10-2012		\$ 1,422,612	
24	Osage	3	Chickasaw Road	Road	ETRCR1-57-3(09)12	N/A	N/A	\$ 110,000	\$ 110,000	CBRI	9/29/2011	9/29/2011	10-2012		\$ 1,312,612	
25	Ottawa	1	Quapaw to Peoria	Road	ETRCR1-58-1(01)12	N/A	N/A	\$ 1,000,000	\$ 350,000	Sales Tax & CBRI	9/29/2011	9/29/2011	10-2013		\$ 962,612	
26	Washington	3	Keeler Creek	Bridge	ETRCB1-74-3(02)12	26948(04)	N/A	\$ 610,000	\$ 50,000	CBRI			08/2012		\$ 912,612	
									TOTAL FUNDED TO DATE:	\$ 5,331,758						

County	2012			2013				
	Estimated Cost	CIRB	BR Allocation	Estimated Cost	CIRB	BR Allocation		
Craig	BR #23 Cow Creek, District 2, Gordon BRO-118D(156)CI, JP 28526(04) Guy Engineering NEPA complete. R/W acquisition underway. 2 weeks.	\$ 474,800	\$ 158,734	\$ 246,000	Br #63 Pawpaw Creek, District 1, Bible BRO-118D(157)CI, JP 28527(04) Guy Engineering NEPA started May 2011. Expect NEPA soon.	\$ 945,200	\$ 158,734	\$ 209,000
Creek	Br #4 Lagoon Creek, District 2, Burke BRO-119D(129)CO, JP 22750(04) Mehlbürger-Brawley May 2012 letting.	\$ 333,000	\$ 16,543	\$ 329,000	Br #91 Dog Creek, District 2, Burke BRO-119D(045)CO, JP 18169(04) Mehlbürger-Brawley Cleared for letting.	\$ 333,000	\$ 16,543	\$ 280,000
Delaware	Br #21 Carr Creek, District 1, Smith BRF-121C(122)CO, JP 25901(05) Rose & McCrary NEPA & ROW complete. Redesign underway. July let?	\$ 705,585	\$ 227,323	\$ 176,000	Br #54 Beaty Creek, District 2, Cornell BRF-121D(154)CI, JP 28589(04) Rose & McCrary NEPA Started April 2011. PIH planned for Feb 2012.	\$ 650,000	\$ 227,323	\$ 151,000
Mayes	Br #128 Railroad Bridge, District 2, Yoder BRO-149D(148)CI, JP 28497(04) Kellogg Engineering May 2012 letting.	\$ 450,000	\$ 171,746	\$ 179,000	BR#108 Murphy Creek, District 2, Yoder BRO-149(_____)CI, JP 27813(04) Kellogg Engineering NEPA checklist submitted Oct 2011. Engineering underway.	\$ 482,000	\$ 171,746	\$ 152,000
Nowata	Br #6 Opossum Creek, District 2, Bridges CIRB-153D(202)CI, JP 27819(04) Guy Engineering Final Plans underway. NEPA cleared 12/28.	\$ 600,000	\$ 239,085	\$ 200,000	Br #17 Opossum Creek, District 2, Bridges BRO-153D(_____)CI, JP 28556(04) Guy Engineering	\$ 624,000	\$ 239,085	\$ 170,000
Osage	Br #27 & 28 Coon Creek, District 1, Jackson BRO-157D(096)CO, JP 24030(04) Guy Engineering NEPA clear. R/W acquisition underway.	\$ 1,185,000	\$ -	\$ 333,000	Br#135 Lucy Creek, District 3, Clark BRF-157C(173)CO, JP 27814(04) Guy Engineering NEPA clear. R/W acquisition underway.	\$ -	\$ -	\$ 334,000
Ottawa	Br #74 Trib to Spring River, District 2, Wyrick BRO-158D(184)CO, JP 28002(04) Guy Engineering NEPA clear. R/W acquisition underway. 2 weeks.	\$ 400,000	\$ 206,568	\$ 216,000	Br #106 Trib to Horse Creek, District 3, Earls BRO-158D(195)CI, JP 28595(04) Guy Engineering Engineering. NEPA started Aug 2011.	\$ 350,000	\$ 206,568	\$ 193,000
Pawnee	Br #22 Coal Creek, District 2, Adams BRO-159D(049)CO, JP 21557(04) Mehlbürger-Brawley NEPA complete. Waiting on ROW.	\$ 510,000	\$ 200,166	\$ 218,000	UPDATING 5-YEAR PLAN	\$ 140,000	\$ 200,166	\$ 188,000
Rogers	Br #79 Dog Creek, District 1, Delozier BRF-166C(219)CO, JP 25744(04) Guy Engineering Cherokee's funding \$1,000,000. March 2012 letting.	\$ 1,698,750	\$ 112,875	\$ 185,000	Br #113 Spunky Creek, District 3, Thacker BRO-166D(123)CO, JP 20642(04) Kellogg Engineering NEPA cleared. Money deposited for condemnation.	\$ 541,440	\$ 225,751	\$ 158,000
Tulsa	Br #40 Unnamed Crk (Harvard), District 1, Smailgo BRO-172D(598)CO, JP 15860(04) Tulsa County Engineer NEPA cleared. R/W submitted ODOT. Only 1 utility to relocate.	\$ 414,928	\$ -	\$ 353,000	Br #6, 176th St. N Skallal Creek BKL, Inc. Selecting engineer. Submit NEPA checklist submitted.	\$ 500,000	\$ -	\$ 300,000
Washington	Br #95 Keeler Creek, District 3, Dunlap BRO-174D(075)CO, JP 26948(04) Perez Engineering NEPA cleared. Nov 2011 letting.	\$ 576,536	\$ -	\$ 384,000	Br #12 Unnamed Creek, District 1, Deckard BRO-174D(049)CO, JP 23774(04) Perez Engineering NEPA cleared. Cleared for letting.	\$ 450,000	\$ -	\$ 325,000
		\$ 7,348,599		\$ 2,819,000		\$ 5,015,640		\$ 2,460,000

Circuit Engineering District #1 Surface Transportation Program (STP)

County	Project	Project Number	Job Piece	Estimate	STP Funds	Difference	Status
2011							
Mayes, D3	Chimney Rock Reservoir Road	STP-149C(124)CO	25417(04)	\$ 3,054,779	\$ 1,163,000	\$ 1,891,779	Matching CIRB funds. Cleared for letting. Sep Letting.
2012							
Delaware, D3	Old Hwy 33	STP-121C(152)CO	28320(04)	\$ 490,000	\$ 392,000	\$ 98,000	Working on Preliminary Plans.
Ottawa, D1	Quapaw to Peoria Overlay	STP-158D(193)CO	28476(04)	\$ 1,000,000	\$ 600,000	\$ 400,000	Final Plans complete. Waiting on NEPA. Quapaw Tribe to fund at least \$100,000. ETR for \$350K. Requesting \$200K additional from ACCO Brd.
2013							
Washington, D1	Bison Road	STP-174A(072)CO	26486(04)	\$ 1,200,000	\$ 960,000	\$ 240,000	City of Bartlesville (Engineer)
Rogers, D2	N. 193rd E. Ave.	STP-166C(244)CO	26988(04)	\$ 2,050,650	\$ 1,000,000	\$ 1,050,650	Studying alignment.
2014							
None							
2015							
Pawnee, D1 & D3	Airport Road			\$ 1,250,000	\$ 1,000,000	\$ 250,000	Preliminary design underway.
2016							
Mayes	True Road (SH20 to SH28)			\$ 1,900,000	\$ 1,000,000	\$ 900,000	Need to select engineering firm.

CIRCUIT ENGINEERING DISTRICT #1
Materials Request Program

December 1, 2011

(Funded thru CED Expense Budget)

ID	Cnty Rank	# of Proj	County	District	Description of Project	Bridge				Roadway			Estimated Cost	Amount Requested from CED	Date Requested (executed by commission)	Date Approved by CED	Signed & Dated by CED	Check #	Check Date			
						Number	Span Length	Width	Type	Number	Length	Width								Overlay Thickness		
1	1	1	Mayes	3	Replace LWC w/ RCB	N/A	30'	26'	3 cell 10'x4' rcb	E506	20'		\$50,000		8/20/2008	N/A	10013	8/20/2008				
2	2	1	Craig	1	Replace LWC w/ RCB	N/A	43.5'	26'	Triple RCB				\$66,000		8/20/2008	N/A	10014	8/20/2008				
3	3	1	Delaware	1&3	Replace culverts w/ BR	N/A							\$150,000		8/20/2008	N/A	10015	8/20/2008				
4	4	1	Nowata	3	Replace BR w/ RCB	NS33575 NS33575 NS33575	33/1'	15'	CONC CAST-IN-PLACE	E16 at N422	22'	3"	\$49,325		8/20/2008	N/A	10016	8/20/2008				
5	5	1	Creek	1	Replace BR w/ RCB								\$50,000		8/20/2008	N/A	10017	8/20/2008				
6	6	1	Ottawa	3	Replace LWC w/ RCB	159	80'	18'	Box	NS580	26'	NA	\$125,000		1/29/2009	N/A	10032	1/29/2009				
7	7	1	Delaware	2	Overlay					E340 & E350	20'	2"	\$61,855		3/24/2009	N/A	10037	3/24/2009				
8	8	2	Ottawa	1	Replace pipe w/RCB	new	33'	24'	RCB	MC 5850C	24'	--	\$70,000		3/24/2009	N/A	10043	7/1/2009				
9	9	2	Mayes	4	Oil and Chip Seal	VOIDED AT 9-29-09 MTG - REPLACED WITH #17				N428-BB-W360-W376	24'	1"	\$70,000		4/27/09	X	X	X				
10	10	3	Delaware	3	Overlay	N/A				CR660	0.6	2"	\$50,000		4/20/09	8/19/2009	10048	9/29/2009				
11	11	1	Pawnee	2	Repl wood br w/RCBs	new (2 ea)	20'	24'	RCB				\$60,000		1/20/2010	1/20/2010	10055	1/20/2010				
12	12	1	Mayes	1	Gabion Baskets or RipRap	65	90.9	23.5	stringer/girder				\$100,000		8/31/09	9/29/2009	10081	9/2/2010				
13	13	2	Craig	3	Oil and Chip Seal					MC 1866C	24'	oil/chip seal	\$150,000		10/21/2009	10/21/2009	10082	9/2/2010				
14	14	3	Mayes	2	Triple Seal and Chip					S 430 W 530-540	24'	NA	\$50,000		10/21/2009	10/21/2009	10085	10/29/2010				
15	15	2	Nowata	3	2 retain walls & culvert					E13, N414	50'	N/A	\$50,000		10/21/2009	10/21/2009	10086	10/29/2010				
16	16	3	Ottawa	2	Replace bridge	125							\$80,000		10/5/09	8/19/2009	10089	12/1/2010				
17	17	3	Craig	2	Overlay					EW240 & NS4400	3 miles	2"	\$236,544		Date not filled in	9/29/2009	10090	12/15/2010				
18	18	2	Pawnee	2	Rebuild Roadway and Chip Seal					S35900 E4450-5030 and S36000 E4450-5000	9 miles	3/8"	\$114,320		12/14/2010	12/14/2010	10095	2/24/2011				
19	19	2	Creek	1	Repl (2) I-beam span w/ timber deck & masonry w/ RCB	new	18'	20'	RCB				\$80,000		1/11/11	1/27/2011	10101	3/24/2011				
20	20	3	Pawnee	1	Rework road surface & chip and seal					EW5400	24'		\$100,000		2/28/11	4/28/2011	10103	4/28/2011				
21	21	2	Tulsa	2	Traffic Signal at W. 41st St. & 65th West Ave.								\$125,000		4/4/11	4/28/2011	10112	7/28/2011				
22	22	3	Nowata	1	Replace short span bridge	new	20'	24'	Box	EW 2250	600'		\$50,000		5/2/11	4/28/2011	10104	4/28/2011				
23	23	1	Osage	3	Overlay					CR1501	0.8	4"	\$100,000		5/26/2011	5/26/2011	10116	8/25/2011				
24	24	1	Washington	3	Keeler Creek	95	123	27	PC Beam				\$610,000		12/19/11							
25	25	2	Washington	1	Overlay					Copan Area	0.5	2.5"	\$50,000		5/31/11	6/23/2011						
26	26	3	Washington	2	Replace Bridge	57	TBD	TBD	TBD				\$350,000		5/31/11	6/23/2011						
27	27	1	Rogers	2	Culverts					Various			\$220,000		7/25/11							
28	28	2	Rogers																			
29	29	3	Rogers																			
30	30	2	Osage																			
31	31	3	Osage																			
32	32	3	Creek																			
33	33	2	Tulsa																			
34	34	3	Tulsa																			
													Total amount funded to date:									
																					\$1,299,325	

CED#1 USED BEAM Request Program

CED #1 Used Beam Program

Request #	CR Rank	CED PRI	County	District	Description of Project	Bridge						Estimated Cost	Date Request Received	Date Approved by CED	Signed & Dated by CED	Inspection Date	Inspection Photos
						Number of Beams	Beam Depth	Beam Length	Total Bridge Length	Clear Rdwy Width							
	1		Mayes														
	1		Mayes														
	1		Mayes														
	2		Craig														
	2		Craig														
	2		Craig														
	3		Delaware														
	3		Delaware														
	3		Delaware														
3	4		Ottawa	3	BR#159 Hudson Creek - too low	12	24	40	80	26	\$100,000	12/14/2010	12/14/2010	12/14/2010			
1	4		Ottawa	3	BR#90 Unnamed Creek - closed	5	24	30	30	26	\$50,000	12/1/2010	12/1/2010	12/1/2010			
5	4		Ottawa	3	BR #71 Coal Creek-Fracture Critical	5	36	42	42	26	\$40,000	7/18/2011	7/28/2011	7/28/2011			
2	5		Pawnee	2	BR#6 Unnamed Creek near Ralston	6	36	52	52	26	\$118,000	12/1/2010	12/1/2010	12/1/2010			
	5		Pawnee														
	5		Pawnee														
	6		Nowata														
	6		Nowata														
	6		Nowata														
4	7		Rogers	1	BR#18 Pryor Creek	7	36	70	70	26	\$100,000	12/22/2010	1/27/2011	1/27/2011			
	7		Rogers														
	7		Rogers														
	8		Osage														
	8		Osage														
	8		Osage														
	9		Creek														
	9		Creek														
	9		Creek														
	10		Washington														
	10		Washington														
	10		Washington														
	11		Tulsa														
	11		Tulsa														
	11		Tulsa														

CED#1 USED BEAM REQUEST FORM

Date of request: _____

County: _____

District: _____

Contact Person: _____

Phone: _____

DESCRIPTION OF PROJECT: (describe the location and work to be performed):

Planned month of construction: _____

BRIDGE

Circle Number: _____

Existing Total Bridge Length: _____ Existing Bridge Width: _____

Proposed Total Bridge Length: _____ Proposed Bridge Width: _____

BEAMS REQUESTED:

Beam Depth: _____

Beam Length: _____

Number of Beams: _____

PURPOSE / JUSTIFICATION:

ESTIMATED COST OF TOTAL PROJECT: _____**PROJECT WILL MEET ODOT 'FORCE ACCOUNT' STANDARDS. YES**

CIRCUIT ENGINEERING DISTRICT #1
APPROVAL
CED Board Member
CED Approval Date

BOARD OF COUNTY COMMISSIONERS
_____ COUNTY, OKLAHOMA
Date
Chairman
Member
Member
Attest:
County Clerk

PROJECT SELECTION PROCESS

CED#1 Used Beam Request Program

The CED#1 Used Beam Request Form shall be completed and submitted to the CED for consideration. (One project per form.)

The projects must meet ODOT 'Force Account' standards.

The CED will prioritize the requests and will award the projects in accordance with the following County Classification Designation Order as prepared by the CAB, with the "poorest" county ranked #1 and based on planned construction date and availability of size and length of beams.

Once a county has been awarded three projects, the county will be placed at the bottom of the rotation.

If the beams have not been placed into service within 6 months of proposed construction date the beams will be picked up and given to the next priority project.

The CED will inspect the projects when complete to ensure compliance with ODOT 'Force Account' standards (i.e. minimum 23 tons load rating, minimum 24 feet clear roadway, etc).






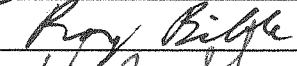




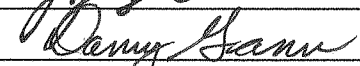




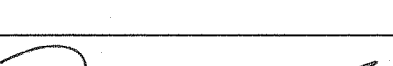





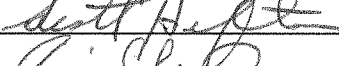



If funds are required please submit a Materials Request Form.

2008 County Classification Designation Order				
	Amount	Mileage	\$/Mile	Rank
Mayes	2,056,015.13	1,12764	1,823.29	1
Craig	1,907,288.12	1,038.80	1,836.05	2
Delaware	2,297,644.51	1,165.26	1,971.79	3
Ottawa	1,745,811.27	828.70	2,106.69	4
Pawnee	1,822,649.05	839.58	2,170.91	5
Nowata	1,614,442.10	697.86	2,313.42	6
Rogers	2,865,211.10	1,161.15	2,467.56	7
Osage	5,672,476.40	1,802.05	3,147.81	8
Creek	4,095,872.50	1,200.89	3,410.70	9
Washington	2,155,623.65	524.66	4,108.61	10
Tulsa	7,943,798.46	726.79	10,929.98	11

CED#1 CALENDAR OF EVENTS	
DATE	ITEM OF INTEREST
January 26, 2012	CED#1 Meeting, Tri County Technology Center, Bartlesville
February 3, 2012	ODOT Pre-Bid
February 6, 2012	ODOT Commission Meeting
February 7-9, 2012	CODA Conference
February 15, 2012	ODOT Agenda Meeting
February 16, 2012	ODOT Bid Opening
February 20, 2012	President's Day
February 22, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
February 23, 2012	CED#1 Meeting, JL's Barbeque, Pryor
March 2, 2012	ODOT Pre-Bid
March 3-7, 2012	NaCO Legislative Meeting
March 5, 2012	ODOT Commission Meeting
March 14, 2012	ODOT Agenda Meeting
March 15, 2012	ODOT Bid Opening
March 21, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
March 22, 2012	CED#1 Meeting, Pawnee County/ Pawnee Nation, Pawnee
April 2, 2012	ODOT Commission Meeting
April 6, 2012	ODOT Pre-Bid
April 11-12, 2012	ACCO Spring Conference
April 18, 2012	ODOT Agenda Meeting
April 19, 2012	ODOT Bid Opening
April 25, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
April 26, 2012	CED#1 Meeting, NE Technology Center, Claremore
May 2-4, 2012	ACCO Safety Meeting
May 4, 2012	ODOT Pre-Bid
May 7, 2012	ODOT Commission Meeting
May 16, 2012	ODOT Agenda Meeting
May 17, 2012	ODOT Bid Opening
May 23, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
May 24, 2012	CED#1 Meeting, Hard Rock Casino, Tulsa
May 25, 2012	Sine Die Adjournment
May 28, 2012	Memorial Day
June 4, 2012	ODOT Commission Meeting
June 8, 2012	ODOT Pre-Bid
June 20, 2012	ODOT Agenda Meeting
June 21, 2012	CED #1 Meeting, Warren CAT, Tulsa
June 21, 2012	ODOT Bid Opening
June 27, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
July 2, 2012	ODOT Commission Meeting
July 4, 2012	Independence Day
July 6, 2012	ODOT Pre-Bid
July 13-17, 2012	NaCO Annual Meeting
July 18, 2012	ODOT Agenda Meeting
July 19, 2012	ODOT Bid Opening
July 25, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
July 26, 2012	CED#1 Meeting, Ottawa County Courthouse Annex, Miami
August 1-2, 2012	ACCO Summer Safety Conference
August 3, 2012	ODOT Pre-Bid
August 6, 2012	ODOT Commission Meeting
August 16, 2012	ODOT Bid Opening
August 22, 2012	ODOT Agenda Meeting
August 29, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
August 30, 2012	CED#1 Meeting, Pawnee County/ Pawnee Nation, Pawnee
September 3, 2012	Labor Day
September 5-7, 2012	CODA Conference
September 7, 2012	ODOT Pre-Bid
September 10, 2012	ODOT Commission Meeting
September 19, 2012	ODOT Agenda Meeting

Circuit Engineering District #1

January 26, 2012

ORGANIZATION	NAME	SIGNATURE	EMAIL	PHONE	CELL
Guy Engineering Services	John Blickensderfer		john-b@guyengr.com	918-437-0282	918-381-0838
Guy Engineering Services	Julie Guy		julie@guyengr.com	918-437-0282	918-671-4465
Guy Engineering Services	Lori Acree		lori@guyengr.com	918-437-0282	918-261-5340
Guy Engineering Services	Megan Douglas		megan@guyengr.com	918-437-0282	918-740-4046
Guy Engineering Services	Aaron Peck		aaron@guyengr.com	918-437-0282	
Craig County District 1	Roy Bible		barbm@junct.com	918-256-5487	918-276-1109
Craig County District 2	Hugh Gordon		ccd2@ruralinet.net	918-788-3722	918-244-4193
Craig County District 3	Dan Peetoom			918-256-6677	
Creek County District 1	Newt Stephens		nstephens@creekcountyonline.com	918-224-0278	
Creek County District 2	Johnny Burke		brkin@yahoo.com	918-352-2691	
Creek County District 3	Danny Gann		DGANN@creekcountyonline.com	918-367-3231	
Delaware County District 1	Doug Smith		delcohwy@groveemail.com	918-786-9774	
Delaware County District 2	Billy Cornell			918-253-4909	918-353-2331
Delaware County District 3	Danny Duncan			918-326-4733	
Mayes County District 1	Alva Martin		mayescodist1@hotmail.com	918-785-2449	918-637-7491
Mayes County District 2	Darrell Yoder		darrellyoder2@yahoo.com	918-825-0375	918-693-3475
Mayes County District 3	Ryan Ball			918-434-5743	
Nowata County District 1	Curtis Barnes			918-273-3881	
Nowata County District 2	Dean Bridges		bridgessgm@sbcglobal.net	918-468-2369	918-906-6735
Nowata County District 3	Tim Kilpatrick		nowatacountydistrict3@yahoo.com	918-467-3537	918-693-4311
Osage County District 1	Bob Jackson		osagecod1@yahoo.com	918-287-1570	
Osage County District 2	Scott Hilton		osageco2-shilton@att.net	918-396-2747	918-798-5056
Osage County District 3	Jim Clark		osage3hy@windstream.net	918-885-4995	918-527-2119
Ottawa County District 1	John Clarke		ottawacountyd1@sbcglobal.net	918-673-1101	918-542-0506
Ottawa County District 2	Gary Wyrick		ottawacountyd2@hotmail.com	918-533-0805	918-533-5997

Delaware county 1 David Poindexter

918 786 9774 918 801 5954

ORGANIZATION	NAME	SIGNATURE	EMAIL	PHONE	CELL
Ottawa County District 3	Russell Earls	<i>Russell Earls</i>	ocd3@att.net	918-676-3227	918-542-0430
Pawnee County District 1	David Wilkins	<i>David Wilkins</i>	pawneec@sbcglobal.net	918-399-3543	
Pawnee County District 2	JT Adams	<i>J. T. Adams</i>	pawneec@sbcglobal.net	918-762-2801	2034
Pawnee County District 3	Dale Carter	<i>Dale Carter</i>	pawneec@sbcglobal.net	918-358-2812	
Rogers County District 1	Dan Delozier	<i>Dan Delozier</i>	ddelezier@rogerscounty.org	918-789-2279	918-637-3024
Rogers County District 2	Mike Helm		mhelm@rogerscounty.org	918-638-3546	918-638-3546
Rogers County District 3	Kirt Thacker	<i>Kirt Thacker</i>	kthacker@rogerscounty.org	918-341-2380	918-637-7240
Tulsa County	Tom Rains	<i>Tom Rains</i>	trains@tulsacounty.org	918-596-5730	
Washington County District 1	Gary Deckard	<i>Gary Deckard</i>	gdeckard@countycourthouse.org	918-532-4222	918-331-7071
Washington County District 2	Linda Herndon		washcord@fullnet.net	918-534-1170	918-331-5119
Washington County District 3	Mike Dunlap	<i>Mike Dunlap</i>	Mdunlap@countycourthouse.org	918-536-3315	918-914-9182
ACCO	Randy Robinson	<i>Randy Robinson</i>	randyr@okacco.com	800-982-6212	405-524-3200
Ash Grove Resources	Gary Dukewits		gary.dukewits@ashgroveresources.com		785-608-5188
APEX Pre-Cast	Steve Hagood	<i>Steve Hagood</i>	steve@apex-pp.com		918-899-6989
APEX Pre-Cast	Martin Trudell	<i>Martin Trudell</i>	martinltrudell@gmail.com		979 263-434
BKL, Inc.	Keith Marquardt		marquardt@bkline.com	918-835-9588	918-704-8731
BKL, Inc.	Stacy Loeffler		loeffler@bkline.com	918-835-9588	918-740-0232
BKL, Inc.	Bill Knowles	<i>[Signature]</i>	murtha@bkline.com	918-835-9588	
BKL, Inc.	Kim Reeve			918-835-9588	
Boxcer Equipment	Patrick Box	<i>Patrick Box</i>	pbox@boxcerquipment.com	918-272-7237	918-231-3639
Cherokee Nation	Michael Lynn		mlynn@cherokee.org	918-453-5396	918-822-2865
Cherokee Nation	Rob Endicott	<i>Rob Endicott</i>	robert-endicott@cherokee.org	918-447-9992	
Contech	Sarah Markes		sarah.markes@gmail.com	918-504-4236	
Crafton Tull	Jason Mohler		jason.mohler@craftontull.com	918-584-0347	918-619-2113
Crafton Tull	Charles Mitchell		chuck-mitchell@craftontull.com	918-584-0347	918-906-4911
Craig County District 2	Kim Bradshaw	<i>Kim Bradshaw</i>	ccd2@ruralinet.net	918-788-3722	
Empire Financial	Sheena Walkup	<i>Sheena Walkup</i>	sheena@empirelease.com	918-712-9300	918-906-8551

ORGANIZATION	NAME	SIGNATURE	EMAIL	PHONE	CELL
Ergon Asphalt & Emulsion	Wendell Nolan	<i>W. Nolan</i>	wendell.nolan@ergon.com		918-408-0845
Hanson Pipe & Precast	Gene Slavens				
Kellogg Engineering, Inc.	Brian Kellogg	<i>Brian Kellogg</i>	bkellogg@totalcsi.com	918-275-4080	918-261-1484
Yellow Horse Mach. Keystone Equipment	Bill Cook	<i>Bill Cook</i>	bcook@keystoneequip.com	918-245-5926	918-691-3505
Yellow Horse Mach. Keystone Equipment	Chuck Trimble	<i>Chuck Trimble</i>	ctrimble@keystoneequipment.com	800-375-5926	918-691-3501
Mehlburger Brawley	Jeffrey Dixon		jdixon@mb-eng.com		405-245-0732
Nowata County District 2	Cindy Murphy	<i>Cindy Murphy</i>	nowata2@totalcsi.net	918-468-2369	918-559-9290
Nowata County District 3	Marilyn Aispach-Toth	<i>Jacki Hessen</i>	nowatacountydistrict3@yahoo.com	918-467-3537	918-693-9424
ODOT	Bruce Martin		bmartin@odot.org		
ODOT	James Pruett	<i>James P</i>	jpruett@odot.org	405-521-2738	
ODOT	Shannon Sheffert		ssheffert@odot.org	405-623-3460	
ODOT	Matt Casillas	<i>Matt Casillas</i>	mcasillas@odot.org	918-838-9933	918-857-5008
Osage Nation	Jody Burd		tburd@osagetribe.org	918-440-0049	
Osage Nation	Jennifer Varao		jvarao@osagetribe.org	918-387-5533	918-331-7251
Pawnee County	Kandy Jump	<i>Kandy Jump</i>	pawneecc@sbcglobal.net	918-762-3741	580-352-8916
Pawnee Nation	Cecil Riding-In		cridingin@pawneenation.org		
Railroad Yard, Inc.	Mark Downey	<i>Mark Downey</i>	mark@railroadyard.com	800-375-8763	4-880-2806
Railroad Yard, Inc.	W. E. "Scrub" Dollins		scrub@railroadyard.com	405-377-8763	405-612-9003
Rogers County	Christine Day		cday@rogerscounty.org	918-341-0585	
Rogers County District 1	Jeanne Heidlage	<i>Jeanne Heidlage</i>	jheidlage@rogerscounty.org	918-637-6361	
Rogers County District 2	Robin Anderson	<i>Robin Anderson</i>	randerson@rogerscounty.org	918-341-0585	918-638-4144
Rogers County District 3	Robin LePage	<i>Robin LePage</i>	rlepage@rogerscounty.org	918-341-2380	414-339-4207
Rogers County	Christine Willhoite-Day		commissioners@rogerscounty.org		
Rose & McCrary, PC	Tim McCrary	<i>T McCrary</i>	tmccrary@roseMcCrary.com	918-786-6350	918-787-1660
Rush Truck Center	Brandon Bell		bellb1@rushenterprises.com	918-447-2815	918-344-0565
Scurlock Industries	Elizabeth Hyatt		elizabeth@s-ind.com	918-542-1884	918-533-4622
Senator Coburn's Office	Michael Junk		michael_junk@coburn.senate.gov	202-215-9072	

September 20, 2012	ODOT Bid Opening
September 26, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
September 27, 2012	CED#1 Meeting, Port of Catoosa, Catoosa
October 1, 2012	ODOT Commission Meeting
October 5, 2012	ODOT Pre-Bid
October 8, 2012	Columbus Day
October 17, 2012	ODOT Agenda Meeting
October 18, 2012	ODOT Bid Opening
October 24, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
October 25, 2012	CED#1 Meeting, Collins Building, Sapulpa
November 2, 2012	ODOT Pre-Bid
November 5, 2012	ODOT Commission Meeting
November 12, 2012	Veteran's Day
November 14-15, 2012	ACCO Fall Conference
November 14, 2012	ODOT Agenda Meeting
November 15, 2012	ODOT Bid Opening
November 22-23, 2012	Thanksgiving Holiday
November 28, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
November 29, 2012	CED#1 Meeting, Osage County Fairgrounds, Pawhuska
December 3, 2012	ODOT Commission Meeting
December 6-7, 2012	ACCO Safety Meeting
December 12, 2012	ACCO, SIG/SIF, OCCEDB Board Meeting
December 13, 2012	CED#1 Meeting, Nowata County Fairgrounds
December 19, 2012	ODOT Agenda Meeting
December 24-25, 2012	Christmas Holiday