

NOTICE AND AGENDA OF THE SPECIAL MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: November 21, 2013
TIME: 10:00 am
PLACE: Rogers County Courthouse, Multi-purpose Room #1, 200 S. Lynn Riggs Blvd, Claremore, OK

AGENDA

1. Call to order by President
2. Flag salute and opening prayer
3. Roll Call By Secretary
4. Introduction of attendees
5. Reading of the minutes of the Regular Board Meeting held on October 24, 2013 and approval or modification thereof. (Attachment 5)
6. Discussion and acceptance of the Treasurer's Report. (Attachment 6)
7. Discussion and possible action on creating an audit committee.
8. Discussion concerning potential agreements.
 - a. Enbridge Pipeline – Ottawa County
 - Several sites where heavy pipeline maintenance will occur
 - Counties = \$12,460 Energy District = \$3,100
9. Review calendar of events. (Attachment 9)
10. Discussion and possible approval of the 2014 meeting dates.
11. New Business
12. Adjourn

MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: October 24, 2013
 TIME: 10:00 am
 PLACE: Wellness Center/Multi-purpose Building, Pawnee Nation's Roam Chief Complex
 810 Morris Road, Pawnee, OK

MEETING MINUTES

1. Call to order by President
2. Flag salute and opening prayer
3. Roll Call By Secretary

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Danny Gann	X	
DELAWARE	Danny Duncan	X	
MAYES	Ryan Ball	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls (Pres) (John Clarke arrived after roll-call)	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard (VP)	X	

4. Introduction of attendees
5. Reading of the minutes of the Regular Board Meeting held on July 25, 2013 and approval or modification thereof. (Attachment 5)
Tim Kilpatrick made a motion to approve the meeting minutes as presented; Ryan Ball seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Danny Gann	X	
DELAWARE	Danny Duncan	X	
MAYES	Ryan Ball	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	John Clarke	X	
PAWNEE	David Wilkins	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

6. Discussion and acceptance of the Treasurer's Report. (Attachment 6)
*-Scott Hilton reported that there were no new transactions. The account balance is \$691.98.
 Dale Carter made a motion to accept the Treasurer's Report; Tom Rains seconded. Roll call vote:*

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Danny Gann	X	
DELAWARE	Danny Duncan	X	
MAYES	Ryan Ball	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	

MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

OTTAWA	John Clarke	X	
PAWNEE	David Wilkins	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

7. Discussion concerning potential agreements.

a. Enbridge Pipeline – Ottawa County

- Several sites where heavy pipeline maintenance will occur

- Counties = \$12,460 Energy District = \$3,100

-Patrick Shoopman with Guy Engineering, reported that the Energy District and Ottawa County were still waiting on payment from Enbridge Pipeline.

8. Review calendar of events. (Attachment 8)

-A draft schedule of meeting dates was presented. A special Energy District meeting will need to be called in November to approve the meeting dates for 2014.

9. New Business

-Mr. Shoopman reported that a committee needs to be convened to conduct an annual audit of the Energy District's funds. This will be added to the agenda for the special meeting in November.

10. Adjourn

-Danny Duncan made a motion to adjourn the meeting; Ryan Ball seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO
CRAIG	Roy Bible	X	
CREEK	Danny Gann	X	
DELAWARE	Danny Duncan	X	
MAYES	Ryan Ball	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton	X	
OTTAWA	John Clarke	X	
PAWNEE	David Wilkins	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard	X	

-Motion carried.

**CED #1 County Energy District Authority
Checkbook Register**

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
3/14/2012		CED #1 Energy District	Deposit to start account		\$ 300.00
3/27/2012		Deluxe Check	Ordered Checks	\$ 38.75	
11/27/2012		CED #1 Energy District	Payment from Creek County		\$ 1,068.00
1/29/2013		CED #1	Repayment of start-up money	\$ 300.00	
5/23/2013		Guy Engineering	Energy District Services	\$ 508.00	
6/17/2013		Washington County	Payment from Washington County		\$ 4,269.03
6/18/2013		Osage County	Payment from Osage County		\$ 6,289.20
6/20/2013	1002	Guy Engineering	Payment for Services Rendered 8/12-5/13	\$ 10,387.50	
BALANCE IN ACCOUNT					\$ 691.98

CED#1 ENERGY DISTRICT AUTHORITY TENATIVE 2014 CALENDAR OF MEETINGS		
January 23, 2014	Collins Building, Creek County	10:00 a.m.
April 24, 2014	GRDA Langley, Mayes County	10:00 a.m.
July 24, 2014	Ottawa County D1 Barn, Picher, Ottawa County	10:00 a.m.
October 23, 2014	Pawnee Nation's Roam Chief Complex, Pawnee County	10:00 a.m.