

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: July 25, 2013
TIME: 10:00 am
PLACE: Air National Guard Base, 9020 East 46th St. North, Tulsa, OK

AGENDA

1. Call to order by President
2. Flag salute and opening prayer
3. Roll Call By Secretary
4. Introduction of attendees
5. Reading of the minutes of the Regular Board Meeting held on June 20, 2013 and approval or modification thereof. (Attachment 5)
6. Discussion and acceptance of the Treasurer's Report. (Attachment 6)
7. Discussion concerning potential agreements.
 - a. Enbridge Pipeline – Ottawa County
 - Several sites where heavy pipeline maintenance will occur
 - Counties = \$12,460 Energy District = \$3,100
8. Review calendar of events. (Attachment 8)
9. New Business
10. Adjourn

MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: June 20, 2013
 TIME: 10:00 am
 PLACE: Warren CAT, 3601 N. Garnett Rd., Tulsa, OK

MEETING MINUTES

1. Call to order by President Russell Earls
2. Flag salute and opening prayer
3. Roll Call By Secretary Scott Hilton

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible (Hugh Gordon)	X	
CREEK	Newt Stephens		X
DELAWARE	Danny Duncan	X	
MAYES	Ryan Ball	X	
NOWATA	Tim Kilpatrick	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls (Pres)	X	
PAWNEE	Dale Carter	X	
ROGERS	Kirt Thacker	X	
TULSA	Tom Rains	X	
WASHINGTON	Gary Deckard (VP)	X	

4. Introduction of attendees
5. Reading of the minutes of the Regular Board Meeting held on May 23, 2013 and approval or modification thereof. (Attachment 5)

- Gary Deckard made a motion to accept the minutes as presented; Danny Duncan seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO	Absent
CRAIG	Hugh Gordon	X		
CREEK	Newt Stephens			X
DELAWARE	Danny Duncan	X		
MAYES	Ryan Ball	X		
NOWATA	Tim Kilpatrick	X		
OSAGE	Scott Hilton	X		
OTTAWA	Russell Earls	X		
PAWNEE	Dale Carter	X		
ROGERS	Kirt Thacker	X		
TULSA	Tom Rains	X		
WASHINGTON	Gary Deckard	X		

-Motion carried.

6. Discussion and acceptance of the Treasurer's Report. (Attachment 6)

-Scott Hilton reported that the Previous Balance on 5/23/2013 was \$521.25

-Credits since last meeting:

6/17/2013..... Washington County\$4,269.03
 6/18/2013..... Osage County.....\$6,289.20

-Payments since last meeting:

6/20/2013..... Ck 1002 Guy Engineering Services, Inc.\$10,387.50

-Tim Kilpatrick made a motion to accept the Treasurer's Report as presented; Danny Duncan seconded. Roll call vote:

MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

COUNTY	APPOINTED REP	YES	NO	Absent
CRAIG	Hugh Gordon	X		
CREEK	Newt Stephens			X
DELAWARE	Danny Duncan	X		
MAYES	Ryan Ball	X		
NOWATA	Tim Kilpatrick	X		
OSAGE	Scott Hilton	X		
OTTAWA	Russell Earls	X		
PAWNEE	Dale Carter	X		
ROGERS	Kirt Thacker	X		
TULSA	Tom Rains	X		
WASHINGTON	Gary Deckard	X		

-Motion carried.

7. Discussion and possible acceptance of the amended Program Management Contract. (Attachment 7)
-Julie Guy with Guy Engineering explained that after reviewing the contract that was approved at the meeting last month it was discovered that many sections were incorrectly numbered. It was also decided that one of the attachments was not needed. There were no changes to the language of the actual contract. Roll call vote:

COUNTY	APPOINTED REP	YES	NO	Absent
CRAIG	Hugh Gordon	X		
CREEK	Newt Stephens			X
DELAWARE	Danny Duncan	X		
MAYES	Ryan Ball	X		
NOWATA	Tim Kilpatrick	X		
OSAGE	Scott Hilton	X		
OTTAWA	Russell Earls	X		
PAWNEE	Dale Carter	X		
ROGERS	Kirt Thacker	X		
TULSA	Tom Rains	X		
WASHINGTON	Gary Deckard	X		

-Motion carried.

8. Discussion and possible acceptance of an amended Regular Meeting Notice.
-At the May meeting the board requested that the program manager present them with an updated schedule of quarterly meeting dates. Ms. Guy proposed that the Energy District meet in January, April, July and October of every year. Kirt Thacker made a motion to approve the new Energy District Meeting dates for this year of July 25, 2013 and October 25, 2013; Gary Deckard seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO	Absent
CRAIG	Hugh Gordon	X		
CREEK	Newt Stephens			X
DELAWARE	Danny Duncan	X		
MAYES	Ryan Ball	X		
NOWATA	Tim Kilpatrick	X		
OSAGE	Scott Hilton	X		
OTTAWA	Russell Earls	X		
PAWNEE	Dale Carter	X		
ROGERS	Kirt Thacker	X		
TULSA	Tom Rains	X		
WASHINGTON	Gary Deckard	X		

-Motion carried.

9. Discussion of Energy District By-Laws options.

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-Ms. Guy briefed the board that after consulting with our Attorney J. Brent Clark, By-Laws are not required by state statute, but since the Energy District does not currently have any by-laws it is something the board should consider. There was a short discussion and no motions were made, so the item died.

10. Discussion and possible action concerning potential agreements.

-Russell Earls briefed everyone that

- a. Enbridge Pipeline – Ottawa County

- Several sites where heavy pipeline maintenance will occur

- Counties = \$12,460 Energy District = \$3,100

11. New Business

12. Adjourn

-Ryan Ball made a motion to adjourn the meeting; Kirt Thacker seconded. Roll call vote:

COUNTY	APPOINTED REP	YES	NO	Absent
CRAIG	Hugh Gordon	X		
CREEK	Newt Stephens			X
DELAWARE	Danny Duncan	X		
MAYES	Ryan Ball	X		
NOWATA	Tim Kilpatrick	X		
OSAGE	Scott Hilton	X		
OTTAWA	Russell Earls	X		
PAWNEE	Dale Carter	X		
ROGERS	Kirt Thacker	X		
TULSA	Tom Rains	X		
WASHINGTON	Gary Deckard	X		

-Motion carried.

**CED #1 County Energy District Authority
Checkbook Register**

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
3/14/2012		CED #1 Energy District	Deposit to start account		\$ 300.00
3/27/2012		Deluxe Check	Ordered Checks	\$ 38.75	
11/27/2012		CED #1 Energy District	Payment from Creek County		\$ 1,068.00
1/29/2013		CED #1	Repayment of start-up money	\$ 300.00	
5/23/2013		Guy Engineering	Energy District Services	\$ 508.00	
6/17/2013		Washington County	Payment from Washington County		\$ 4,269.03
6/18/2013		Osage County	Payment from Osage County		\$ 6,289.20
6/20/2013	1002	Guy Engineering	Payment for Services Rendered 8/12-5/13	\$ 10,387.50	
BALANCE IN ACCOUNT					\$ 691.98

CED#1 ENERGY DISTRICT AUTHORITY UPDATED 2013 CALENDAR OF MEETINGS		
DATE	LOCATION	Time
October 24, 2013	Pawnee Nation's Roam Chief Complex, Pawnee County	10:00 a.m.

DATE	LOCATION	Time
October 24, 2013	Pawnee Nation's Roam Chief Complex, Pawnee County	10:00 a.m.