

# NOTICE AND AGENDA OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: July 28, 2016  
TIME: 10:00 am  
PLACE: Nowata County Fairgrounds, 612 Roxy Ave, Nowata, OK

## AGENDA

1. Call to order by President
2. Flag salute and opening prayer
3. Roll Call By Secretary
4. Introduction of attendees
5. Reading of the minutes of the Special Board Meeting held on April 28, 2016 and approval or modification thereof. (Attachment 5)
6. Discussion and acceptance of the Treasurer's Report. (Attachment 6)
7. Status of past agreements.
  - a. Enbridge- Osage, Pawnee County  
-Update on payments to Counties and County payments to Energy District.
8. Review calendar of events. (Attachment 8)
9. Adjourn

# Attachment 5

## MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY

DATE: April 28, 2016  
TIME: 10:00 am  
PLACE: Rogers State University, 2155 OK-69A, Pryor Creek, OK 74361

### MEETING MINUTES

1. Call to order by President
2. Flag salute and opening prayer  
*-Dan DeLozier led the flag salute; Mitch Antle led the prayer.*

3. Roll Call By Secretary

| COUNTY     | APPOINTED REP.                    | PRESENT | ABSENT |
|------------|-----------------------------------|---------|--------|
| CRAIG      | Hugh Gordon                       | X       |        |
| CREEK      | Newt Stephens                     | X       |        |
| DELAWARE   | Tom Sanders                       | X       |        |
| MAYES      | Ryan Ball                         | X       |        |
| NOWATA     | Doug Sonenberg<br>(Curtis Barnes) | X       |        |
| OSAGE      | Scott Hilton<br>(Sec./Treasurer)  | X       |        |
| OTTAWA     | Russell Earls (President)         | X       |        |
| PAWNEE     | Charles Brown                     | X       |        |
| ROGERS     | Dan DeLozier<br>(Vice-President)  | X       |        |
| TULSA      | Tom Rains                         | X       |        |
| WASHINGTON | Mitch Antle                       | X       |        |

4. Introduction of attendees
5. Reading of the minutes of the Special Board Meeting held on January 28, 2015 and approval or modification thereof. (Attachment 5)  
*-Newt Stephens made a motion to approve the minutes as presented; Mitch Antle seconded.*  
*Roll call vote:*

| COUNTY     | APPOINTED REP | YES | NO |
|------------|---------------|-----|----|
| CRAIG      | Hugh Gordon   | X   |    |
| CREEK      | Newt Stephens | X   |    |
| DELAWARE   | Tom Sanders   | X   |    |
| MAYES      | Ryan Ball     | X   |    |
| NOWATA     | Curtis Barnes | X   |    |
| OSAGE      | Scott Hilton  | X   |    |
| OTTAWA     | Russell Earls | X   |    |
| PAWNEE     | Charles Brown | X   |    |
| ROGERS     | Dan DeLozier  | X   |    |
| TULSA      | Tom Rains     | X   |    |
| WASHINGTON | Mitch Antle   | X   |    |

*-Motion carried.*

**MEETING MINUTES OF THE REGULAR MEETING OF THE TRUSTEES OF THE CED #1 COUNTY ENERGY DISTRICT AUTHORITY**

6. Discussion and acceptance of the Treasurer’s Report. (Attachment 6)  
*-Scott Hilton reported that CED#1 Energy District balance is \$590.97, which is unchanged from the last report. Dan DeLozier made a motion to approve the Treasurer’s Report as presented; Mitch Antle seconded. Roll call vote:*

| COUNTY     | APPOINTED REP | YES | NO |
|------------|---------------|-----|----|
| CRAIG      | Hugh Gordon   | X   |    |
| CREEK      | Newt Stephens | X   |    |
| DELAWARE   | Tom Sanders   | X   |    |
| MAYES      | Ryan Ball     | X   |    |
| NOWATA     | Curtis Barnes | X   |    |
| OSAGE      | Scott Hilton  | X   |    |
| OTTAWA     | Russell Earls | X   |    |
| PAWNEE     | Charles Brown | X   |    |
| ROGERS     | Dan DeLozier  | X   |    |
| TULSA      | Tom Rains     | X   |    |
| WASHINGTON | Mitch Antle   | X   |    |

*-Motion carried.*

7. Status of past agreements.  
 a. Enbridge - Osage, Pawnee County  
*-Update on 3<sup>rd</sup> Party Engineer Survey*  
*-Barrick Rosenbaum with Cowen Group reported that they have completed their field assessment and their 3<sup>rd</sup> Party Engineering Report for Pawnee and Osage County will be submitted May 4<sup>th</sup>.*

8. Review calendar of events. (Attachment 8)  
*-The next Energy District meeting will be July 28, 2016.*

9. Adjourn  
*-Mitch Antle made a motion to adjourn the meeting; Dan DeLozier seconded. Roll call vote:*

| COUNTY     | APPOINTED REP | YES | NO |
|------------|---------------|-----|----|
| CRAIG      | Hugh Gordon   | X   |    |
| CREEK      | Newt Stephens | X   |    |
| DELAWARE   | Tom Sanders   | X   |    |
| MAYES      | Ryan Ball     | X   |    |
| NOWATA     | Curtis Barnes | X   |    |
| OSAGE      | Scott Hilton  | X   |    |
| OTTAWA     | Russell Earls | X   |    |
| PAWNEE     | Charles Brown | X   |    |
| ROGERS     | Dan DeLozier  | X   |    |
| TULSA      | Tom Rains     | X   |    |
| WASHINGTON | Mitch Antle   | X   |    |

*-Motion carried.*

# Attachment 6

## CED #1 County Energy District Authority Checkbook Register

| <u>Date</u>               | <u>Check #</u> | <u>Payee</u>           | <u>Description</u>                          | <u>Debit</u> | <u>Credit</u>      |
|---------------------------|----------------|------------------------|---|--------------|--------------------|
| 3/14/2012                 |                | CED #1 Energy District | Deposit to start account                    |              | \$ 300.00          |
| 3/27/2012                 |                | Deluxe Check           | Ordered Checks                              | \$ 38.75     |                    |
| 11/27/2012                |                | CED #1 Energy District | Payment from Creek County                   |              | \$ 1,068.00        |
| 1/29/2013                 |                | CED #1                 | Repayment of start-up money                 | \$ 300.00    |                    |
| 5/23/2013                 |                | Guy Engineering        | Energy District Services                    | \$ 508.00    |                    |
| 6/17/2013                 |                | Washington County      | Payment from Washington County              |              | \$ 4,269.03        |
| 6/18/2013                 |                | Osage County           | Payment from Osage County                   |              | \$ 6,289.20        |
| 6/20/2013                 | 1002           | Guy Engineering        | Payment for Services Rendered 8/12-5/13     | \$ 10,387.50 |                    |
| 1/30/2014                 |                | CED#1 Energy District  | Payment from Ottawa County                  |              | \$ 3,103.68        |
| 6/6/2014                  | 1003           | Guy Engineering        | Payment for Services Rendered through 5/14  | \$ 684.00    |                    |
| 12/11/2014                | 1004           | Guy Engineering        | Payment for Services Rendered through 8/14  | \$ 851.95    |                    |
| 12/11/2014                | 1005           | Guy Engineering        | Payment for Services Rendered through 12/14 | \$ 1,668.74  |                    |
| 7/19/2016                 |                | CED#1 Energy District  | Payment for Room Rental- Washington Co.     |              | \$ 200.00          |
| 7/19/2016                 |                | CED#1 Energy District  | Payment for Services- Washington Co.        |              | \$ 750.60          |
| 7/19/2016                 |                | CED#1 Energy District  | Payment for Services- Osage Co.             |              | \$ 3,623.46        |
| 7/19/2016                 |                | CED#1 Energy District  | Payment for Services- Osage Co.             |              | \$ 1,343.63        |
| 7/19/2016                 |                | CED#1                  | Repayment to CED#1 for Room Rental          | \$ 200.00    |                    |
| <b>BALANCE IN ACCOUNT</b> |                |                        |   |              | <b>\$ 6,308.66</b> |



**Guy Engineering Services, Inc.**

10759 E Admiral Pl.  
 Tulsa, OK 74116-3012  
 Tel: 918-437-0282 Fax: 918-437-0455  
 www.GuyEngr.com

**Invoice**

CED1 COUNTY ENERGY DISTRICT AUTHORITY  
 c/o OSAGE COUNTY COMMISSION  
 2850 W 133rd St N  
 SKIATOOK, OK 74070

**Invoice Date:** Jul 11, 2016  
**Invoice Num:** 742-6  
**Billing Through:** Jun 30, 2016

**742E - CED1 County Energy District**

| <u>Project Name</u>         | <u>Contract Amount</u> | <u>% Complete</u> | <u>Previously Billed</u> | <u>Amount Due</u>  |
|-----------------------------|------------------------|-------------------|--------------------------|--------------------|
| County Engineering Services | \$0.00                 | 0.00              | \$14,100.19              | \$11,600.68        |
| <b>Total Amount Due:</b>    |                        |                   |                          | <b>\$11,600.68</b> |

*This invoice is due upon receipt*

**Account Summary**

| <b>Billed To Date</b> | <b>Paid To Date</b> | <b>Balance Due</b>  |
|-----------------------|---------------------|---------------------|
| <b>\$ 25,700.87</b>   | <b>\$ 14,100.19</b> | <b>\$ 11,600.68</b> |

Work included Engineering Service from 10/2014 thru 06/2016:

Managed correspondence between Pawnee, Osage, and Washington counties with Enbridge during and after completion of the Flanagan pipeline construction. Reviewed reports and findings of Enbridge engineer's post roadway assessment report. Made site visits to Pawnee and Osage counties to determine post roadway conditions. Drafted letters, status reports, and made calculations for second opinion of Enbridge engineer's post-assessment report. Create the solicitation for third party engineer for Pawnee & Osage counties. Conducted interviews for the third party engineer. Handled fee negotiations with the third party engineer and setting the schedule of deliverables. Provided information for the third party engineer's use and review for the final report.

  
 John E. Blickensderfer, PE, President

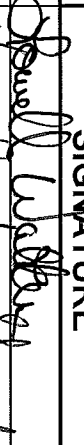



















7/11/2016  
 Date









# Attachment 8

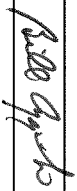

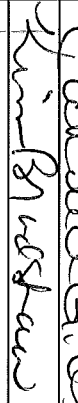


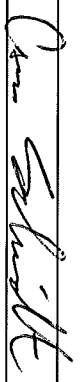




| CED#1 CALENDAR OF EVENTS    |   |
|-----------------------------|---|
| DATE                        | ITEM OF INTEREST  |
| August 2, 2016              | ACCO, SIG/SIF Board Meeting                                     |
| Aug. 3rd - Aug. 4th, 2016   | ACCO Summer Conference  |
| August 25, 2016             | CED#1 Meeting, Vista Towers at ShangriLa on Monkey Island       |
| August 31, 2016             | ACCO, SIG/SIF, OCCEDB Board Meeting                             |
| September 5, 2016           | Labor Day Holiday   |
| Sept. 13th-Sept. 15th, 2016 | CODA Meeting  |
| September 17, 2016          | McAlester Auction   |
| September 28, 2016          | ACCO, SIG/SIF, OCCEDB Board Meeting                             |
| September 29, 2016          | CED#1 Meeting, Claremore Conference Center                      |
| October 10, 2016            | Columbus Day  |
| October 19, 2016            | ACCO, SIG/SIF, OCCEDB Board Meeting                             |
| October 27, 2016            | CED#1 Meeting, Pawnee Nation, Pawnee                            |
| November 8, 2016            | Election Day  |
| November 8, 2016            | ACCO, SIG/SIF Board Meeting                                     |
| Nov. 9th - Nov. 10th, 2016  | ACCO Fall Conference  |
| November 11, 2016           | Veteran's Day Holiday   |
| November 17, 2016           | CED#1/ CED#1 Energy District Meetings, Craig County Fairgrounds |
| Nov. 24th- Nov. 25th, 2016  | Thanksgiving Holiday  |
| November 30, 2016           | OCCEDB Board Meeting  |
| Dec. 1st- Dec. 2nd, 2016    | ACCO Safety Meeting   |
| December 14, 2016           | ACCO, SIG/SIF, OCCEDB Board Meeting                             |
| December 15, 2016           | CED#1 Meeting, Ottawa County Annex, Miami                       |
| Dec. 26- Dec. 27, 2016      | Christmas Holiday   |

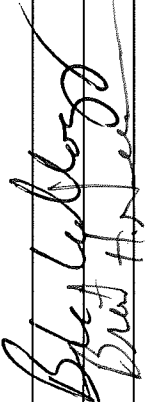






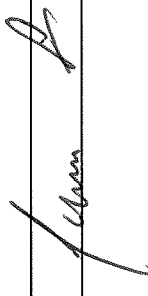
# Circuit Engineering District #1

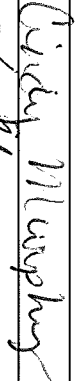
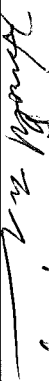

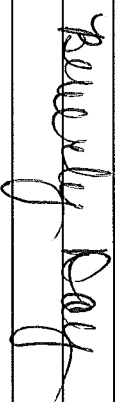



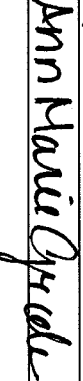
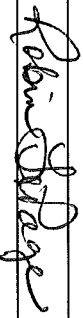

July 28, 2016

| ORGANIZATION               | NAME            | SIGNATURE  | EMAIL  | PHONE        | CELL         |
|----------------------------|-----------------|--|--|--------------|--------------|
| Craig County District 1    | Lowell Walker   |  | <a href="mailto:lwalkert66@gmail.com">lwalkert66@gmail.com</a>                       | 918-256-5487 | 918-244-0314 |
| Craig County District 2    | Hugh Gordon     |  | <a href="mailto:ccd2@ruralinet.net">ccd2@ruralinet.net</a>                           | 918-788-3722 | 918-244-4193 |
| Craig County District 3    | Dan Peetoom     |  | <a href="mailto:Craig3@junct.com">Craig3@junct.com</a>                               | 918-256-6677 |              |
| Creek County District 1    | Newt Stephens   |  | <a href="mailto:nstephens@creekcountyonline.com">nstephens@creekcountyonline.com</a> | 918-224-0278 |              |
| Creek County District 2    | Rick Stewart    |   |  | 918-352-2691 |              |
| Creek County District 3    | Lane Whitehouse |    |  | 918-367-3231 |              |
| Delaware County District 1 | Doug Smith      |    | <a href="mailto:delcohwy@groveemail.com">delcohwy@groveemail.com</a>                 | 918-786-9774 |              |
| Delaware County District 2 | Tom Sanders     |    | <a href="mailto:delbarn2@yahoo.com">delbarn2@yahoo.com</a>                           | 918-253-4909 |              |
| Delaware County District 3 | Marty Kirk      |    |  | 918-326-4733 |              |
| Maves County District 1    | Kevin Whiteside |    | <a href="mailto:mavesdist1@yahoo.com">mavesdist1@yahoo.com</a>                       | 918-785-2449 |              |
| Maves County District 2    | Darrell Yoder   |    | <a href="mailto:darrellyoder2@yahoo.com">darrellyoder2@yahoo.com</a>                 | 918-825-0375 | 918-693-3475 |
| Maves County District 3    | Ryan Ball       |    | <a href="mailto:maves3@sstelco.com">maves3@sstelco.com</a>                           | 918-434-5743 |              |
| Nowata County District 1   | Curtis Barnes   |    |  | 918-273-3881 |              |
| Nowata County District 2   | Doug Sonnenberg |    | <a href="mailto:nwsonw2@yahoo.com">nwsonw2@yahoo.com</a>                             | 918-468-2369 |              |
| Nowata County District 3   | Bud Frost       |    | <a href="mailto:nowatacountydistrict3@yahoo.com">nowatacountydistrict3@yahoo.com</a> | 918-467-3537 | 530-4035     |
| Osage County District 1    | Bob Jackson     |     | <a href="mailto:osagecod1@yahoo.com">osagecod1@yahoo.com</a>                         | 918-287-1570 |              |
| Osage County District 2    | Scott Hilton    |     | <a href="mailto:osageco2-shilton@att.net">osageco2-shilton@att.net</a>               | 918-396-2747 | 918-798-5056 |
| Osage County District 3    | Darren McKinney |      | <a href="mailto:osage3@windstream.net">osage3@windstream.net</a>                     | 918-885-4995 |              |
| Ottawa County District 1   | John Clarke     |    | <a href="mailto:ottawacountyd1@sbcglobal.net">ottawacountyd1@sbcglobal.net</a>       | 918-673-1101 | 918-542-0506 |
| Ottawa County District 2   | Gary Wyrick     |    | <a href="mailto:ottawacountyd2@hotmail.com">ottawacountyd2@hotmail.com</a>           | 918-533-0805 | 918-533-5997 |






| ORGANIZATION                 | NAME            | SIGNATURE   | EMAIL  | PHONE        | CELL         |
|------------------------------|-----------------|---|--|--------------|--------------|
| Ottawa County District 3     | Russell Earls   |    | <a href="mailto:rearls@ruralinet.net">rearls@ruralinet.net</a>                               | 918-676-3227 | 918-542-0430 |
| Pawnee County District 1     | Charles Brown   |   | <a href="mailto:charliebrown_2@netzero.net">charliebrown_2@netzero.net</a>                   | 918-399-3543 | 918-935-5108 |
| Pawnee County District 2     | Jim McCormick   |   | <a href="mailto:pawneecc@sbcglobal.net">pawneecc@sbcglobal.net</a>                           | 918-762-2801 |              |
| Pawnee County District 3     | Dale Carter     |    | <a href="mailto:pawneecc@sbcglobal.net">pawneecc@sbcglobal.net</a>                           | 918-358-2812 |              |
| Rogers County District 1     | Dan Delozier    |    | <a href="mailto:ddeozier@rogerscounty.org">ddeozier@rogerscounty.org</a>                     | 918-789-2279 | 918-637-3024 |
| Rogers County District 2     | Mike Helm       |   | <a href="mailto:mhelm@rogerscounty.org">mhelm@rogerscounty.org</a>                           | 918-638-3546 | 918-638-3546 |
| Rogers County District 3     | Ron Burrows     |    |  | 918-341-2380 |              |
| Tulsa County                 | Tom Rains       |    | <a href="mailto:trains@tulsacounty.org">trains@tulsacounty.org</a>                           | 918-596-5730 |              |
| Washington County District 1 | Mitchell Antle  |   | <a href="mailto:mantle@countycourthouse.org">mantle@countycourthouse.org</a>                 | 918-532-4222 | 918-440-9991 |
| Washington County District 2 | Mike Bouvier    |   | <a href="mailto:mbouvier@countycourthouse.org">mbouvier@countycourthouse.org</a>             | 918-534-1170 | 918-327-9352 |
| Washington County District 3 | Mike Dunlap     |    | <a href="mailto:Mdunlap@countycourthouse.org">Mdunlap@countycourthouse.org</a>               | 918-536-3315 | 918-914-9182 |
| ACCO                         | Randy Robinson  |   | <a href="mailto:randyr@okacco.com">randyr@okacco.com</a>                                     | 800-982-6212 | 405-524-3200 |
| ACCO                         | Chris Schroder  |   |  |              |              |
| Advanced Drainage Systems    | Howard Peterson |   | <a href="mailto:howard.peterson@ads-pipe.com">howard.peterson@ads-pipe.com</a>               | 918-500-4151 |              |
| Advanced Drainage Systems    | Tommie Heltcel  |   | <a href="mailto:tommie.heltcel@ads-pipe.com">tommie.heltcel@ads-pipe.com</a>                 | 918-892-0739 |              |
| Advanced Workzone            | Tommy Wiley     |   | <a href="mailto:twileyA1-inc.com">twileyA1-inc.com</a>                                       |              |              |
| Ash Grove Resources          | Gary Dukewits   |   | <a href="mailto:gary.dukewits@ashgroveresources.com">gary.dukewits@ashgroveresources.com</a> |              | 785-608-5188 |
| PEX Pre-Cast                 | Steve Hagood    |   | <a href="mailto:steve@apex-pp.com">steve@apex-pp.com</a>                                     |              | 918-899-6989 |
| Bidadoo Auctions             | Eddie Humes     |   | <a href="mailto:eddieh@bidadoo.com">eddieh@bidadoo.com</a>                                   |              | 918-576-3225 |
| 3KL, Inc.                    | Stacy Loeffler  |   | <a href="mailto:loeffler@bklinc.com">loeffler@bklinc.com</a>                                 | 918-835-9588 | 918-740-0232 |
| 3KL, Inc.                    | Kim Reeve       |  | <a href="mailto:reeve@bklinc.com">reeve@bklinc.com</a>                                       | 918-835-9588 |              |
| 3KL, Inc.                    | Dee Schieber    |   | <a href="mailto:dsdeerhunter@yahoo.com">dsdeerhunter@yahoo.com</a>                           | 580-761-7444 |              |
| Boxcer Equipment             | Patrick Box     |   | <a href="mailto:pbox@boxcerquipment.com">pbox@boxcerquipment.com</a>                         | 918-272-7237 | 918-231-3639 |
| Cherokee Nation              | Michael Lynn    |   | <a href="mailto:mlynn@cherokee.org">mlynn@cherokee.org</a>                                   | 918-453-5396 | 918-822-2865 |
| Cherokee Nation              | Rob Endicott    |  | <a href="mailto:robert-endicott@cherokee.org">robert-endicott@cherokee.org</a>               | 918-447-9992 |              |
| Cherokee Nation              | Chief Baker     |   |  |              |              |
| Coastal Energy               | Jon Singelton   |   | <a href="mailto:jon@coastal-fmc.com">jon@coastal-fmc.com</a>                                 | 870-321-3127 |              |

| ORGANIZATION             | NAME                  | SIGNATURE   | EMAIL                          | PHONE        | CELL         |
|--------------------------|-----------------------|---|--------------------------------|--------------|--------------|
| Coastal Energy           | Dan Helmer            |   | dan@coastal-fmc.com            | 316-305-4076 |              |
| Collins, Zorn & Wagner   | Gayla Jones Morgan    |   | gayla@czwqlaw.com              | 405-524-2070 | 405-642-4195 |
| Cowan Group              | Bill Cyganovich       |  | bill@cowangroup.co             | 918-999-6171 | 918-691-0028 |
| CP&Y                     | Steve Gilberg         |   | scilberg@cpvi.com              | 405-227-9297 |              |
| Crafton Tull             | Jason Mohler          |   | jason.mohler@craftontull.com   | 918-584-0347 | 918-619-2113 |
| Crafton Tull             | Charles Mitchell      |   | chuck-mitchell@craftontull.com | 918-584-0347 | 918-906-4911 |
| Crafton Tull             | Brady Watson          |   | brady.watson@craftontull.com   | 918-588-4180 | 918-637-1116 |
| Craig County             | Joni Jones            |   | joni.jones_18@yahoo.com        | 918-256-3564 |              |
| Craig County District 1  | Candace Giles         |  | ccd1@innet.com                 | 918-256-5487 |              |
| Craig County District 2  | Kim Bradshaw          |   | ccd2@ruralinet.net             | 918-788-3722 |              |
| Creek County             | Jennifer Mortazavi    |   |                                |              |              |
| Delaware County          | David Poindexter      |   | delcoroadboss@yahoo.com        | 918-786-9774 |              |
| Enercon                  | Michelle Barnett      |   | mbarnett@enercon.com           | 918-665-7693 |              |
| Ergon Asphalt & Emulsion | Wendell Nolan         |   | wendell.nolan@ergon.com        |              | 918-408-0845 |
| EST, Inc.                | Carla Bonner          |   | carlab@estinc.com              | 405-815-3600 | 405-651-3894 |
| Garver                   | Kirsten McCullough    |   | kimccullough@garverusa.com     | 9188583799   |              |
| Garver                   | Lacey Stanley         |   | lstanley@garverusa.com         |              |              |
| Garver                   | Michael Winterscheidt |   | miwinterscheidt@garverusa.com  | 918-250-5922 | 539-664-3816 |
| Garver                   | Matthew Youngblood    |   | myoungblood@garverusa.com      | 918-250-5922 |              |
| Garver                   | Cassie Schmidt        |   | CPSchmidt@garverusa.com        | 419-281-4173 | 918-440-2886 |
| Grisson LLC              | Allen Steffy          |   | asteffy@grissomonline.com      | 405-567-0315 | 405-567-9563 |
| Guernsey                 | Paula Hofford         |   | paula.hofford@guernsey.us      | 405-416-8179 | 405-365-5421 |
| Guy Engineering Services | John Blickensderfer   |   | john-b@guyenr.com              | 918-437-0282 | 918-381-0838 |
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