

CED#1 USED BEAM REQUEST FORM

Date of request: _____

County: _____

District: _____

Contact Person: _____

Phone: _____

DESCRIPTION OF PROJECT: (describe the location and work to be performed):

Planned month and year of construction: _____

BRIDGE OR LOW WATER CROSSING BEING REPLACED:

| | |
|-------------------------------|-------------------------|
| Circle Number: | Latitude and Longitude: |
| Roadway: | Nearest Intersection: |
| Latitude: | Longitude: |
| Existing Total Bridge Length: | Existing Bridge Width: |
| Proposed Total Bridge Length: | Proposed Bridge Width: |

BEAMS REQUESTED:

| | | |
|-------------|--------------|-------------|
| Beam Depth: | Beam Length: | # of Beams: |
|-------------|--------------|-------------|

PURPOSE / JUSTIFICATION:

ESTIMATED COST OF TOTAL PROJECT: \$ _____

PROJECT WILL MEET ODOT 'FORCE ACCOUNT' STANDARDS. YES

| |
|---------------------------------|
| CIRCUIT ENGINEERING DISTRICT #1 |
| APPROVAL |
| CED Board Member |
| CED Approval Date |

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|--------------------------------------|
| BOARD OF COUNTY COMMISSIONERS |
| _____ COUNTY, OKLAHOMA |
| Date |
| Chairman |
| Member |
| Member |
| Attest: |
| County Clerk |

PROJECT SELECTION PROCESS

CED#1 Crosstown Used Beam Request Program

1. The CED#1 Used Beam Request Form shall be completed and submitted to the CED for consideration. (One project per form.)

Projects using local money (CBRI, Sales Tax, etc) must meet ODOT "Force Account" standards.

Projects using CIRB funds must meet federal requirements and be let by ODOT.

2. The CED will prioritize the requests and will authorize the use of the beams based on several parameters:
 - a. Planned construction date of the project.
 - b. Availability of the size and length of beam requested.
 - c. The County's priority for the project.
 - d. The number of beams already allocated to the County.
3. Crosstown Beam Transfer Forms will be required 60 days prior to transfer of beams:
 - a. The Crosstown Beam Transfer form's first page will be filled out by the CED manager based on the project design.
 - b. The County will then acquire the District Attorney, County Clerk, and County Commissioners signatures and return the signed document to the CED manager.
 - c. The CED manager will acquire the signatures from OCCEDB and Local Government.
 - d. The County may then transport the beams.
4. In addition to these steps, other requirements must be met for this used beam program:
 - a. For all projects the beams must be placed into service within 3 months of the transfer date. If this is not adhered to, no additional beams will be transferred.
 - b. The CED manager will verify the installation of all beams for proper accountability. An accurate inventory and location of the beams is required by ODOT.
 - c. If funds are required please submit a Materials Request Form.