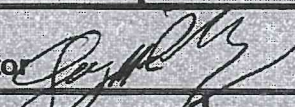


OKLAHOMA DEPARTMENT OF TRANSPORTATION

POLICY DIRECTIVE		NO. D-304-1	
SUBJECT RESPONSIBILITY FOR TRANSFER OF STEEL BEAMS		PAGE NO 1 of 2	DATED 12-01-10
EFFECTIVE DATE 12-01-10	ISSUED BY Director-Capital Programs	APPROVED Director 	
NEW POLICY Yes		STATE STATUTE 69 § 1001	DATED 12-01-2010

POLICY

THE OKLAHOMA DEPARTMENT OF TRANSPORTATION HAS THE AUTHORITY TO TRANSFER STEEL BRIDGE BEAMS CONSIDERED EXCESS, UNUSED OR SURPLUS, FROM BRIDGE REPLACEMENT PROJECTS, TO THE COUNTIES.

IMPLEMENTATION (SPECIFIC):

Department representatives will assess each bridge replacement project during the initial project scoping and design process and determine the potential for the transfer of steel bridge beams in accordance with this policy. If it is determined that steel bridge beams are in a condition acceptable for transfer, the design plans will include a pay item note relating to the item "removal of existing bridge structure." This item description will include the beam sizes, location and number targeted for transfer. The county where the bridge project is located shall have first opportunity for ownership of the used beams. If the county does not want the beams, the beams will be offered to the Circuit Engineering District (CED) for distribution.

When it is determined that steel bridge beams are available for transfer, the Oklahoma Department of Transportation will notify the County of the availability of the surplus beams. Upon completion of the removal of the beams, the Resident Engineer will review the impact of the salvaging operations, document any abnormal damages that occurred and determine the final availability of the steel bridge beams for reuse. Upon completion of this review, the Resident Engineer will notify the County of the availability of the beams for pick up.

The Department shall transfer surplus bridge beams to the County for use in the construction or repair of public roadway bridges. The County will be required to take all beams as determined to be available for reuse by the Resident Engineer and must haul the beams from

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**PAGE NO. 2 of 2
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Director-Capital Programs**

**APPROVED
Director **

**NEW POLICY
Yes**

**STATE STATUTE
69 § 1001**

**DATED
12-01-2010**

the project site. The County will have thirty (30) days from the date of demolition of the bridge structure to haul the beams from the project. These beams will be transferred to the counties free of charge and the County shall assume full responsibility for the cost of transporting the beams and the reuse of the beams, including, but not limited to, the proper removal and disposal of lead-based paint.

Should the Department determine that surplus beams are available and subsequently transfer the beams to the County, the transfer will in no way constitute an engineering assessment or determination by the Department that the beams are suitable for or in adequate structural condition for reuse. It will remain the responsibility of the County to seek the services of a qualified engineer to determine the structural adequacy and suitability for reuse.

The County shall not sell the surplus beams without the written consent of the Oklahoma Department of Transportation.

STEEL BEAM TRANSFER FORM

The Oklahoma Department of Transportation hereby declares the steel beams on the bridge replacement project _____ (example: BRO...), located on SH/US _____ over _____ Creek in _____ County, as surplus property. The beams shall be available for reuse by the County for construction of bridge structures on the public county road system. The Department's declaration that surplus beams are available and the subsequent transfer of the beams to the County will in no way constitute an engineering assessment or determination by the Department that the beams are suitable for or in adequate structural condition for reuse. It will remain the responsibility of the County to seek the services of a qualified engineer to determine the structural adequacy and suitability for reuse.

The steel beams are described as follows:

Number _____

Size _____

Length _____

The beams shall become the property of _____ County upon removal from the above referenced project. _____ County will be responsible for loading and transportation of said beams. The County will have thirty (30) days from the time of notification of demolition to pick up and remove said beams or make arrangements with the contractor for removal of the beams in a manner approved by the Resident Engineer. The County will take all of the beams determined to be available for reuse. The County shall not sell, salvage or otherwise dispose of beams in any other manner without written consent of the Department.

Oklahoma Statute, Title 69 § 1001, will apply.

...Prior to the transfer, the Local Government shall cause the surplus beams to be inspected by a registered professional engineer. The Local Government shall assume full responsibility for the cost of transferring the beams and for the use of the beams including, but not limited to, the proper removal and disposal of lead based paint if necessary...

