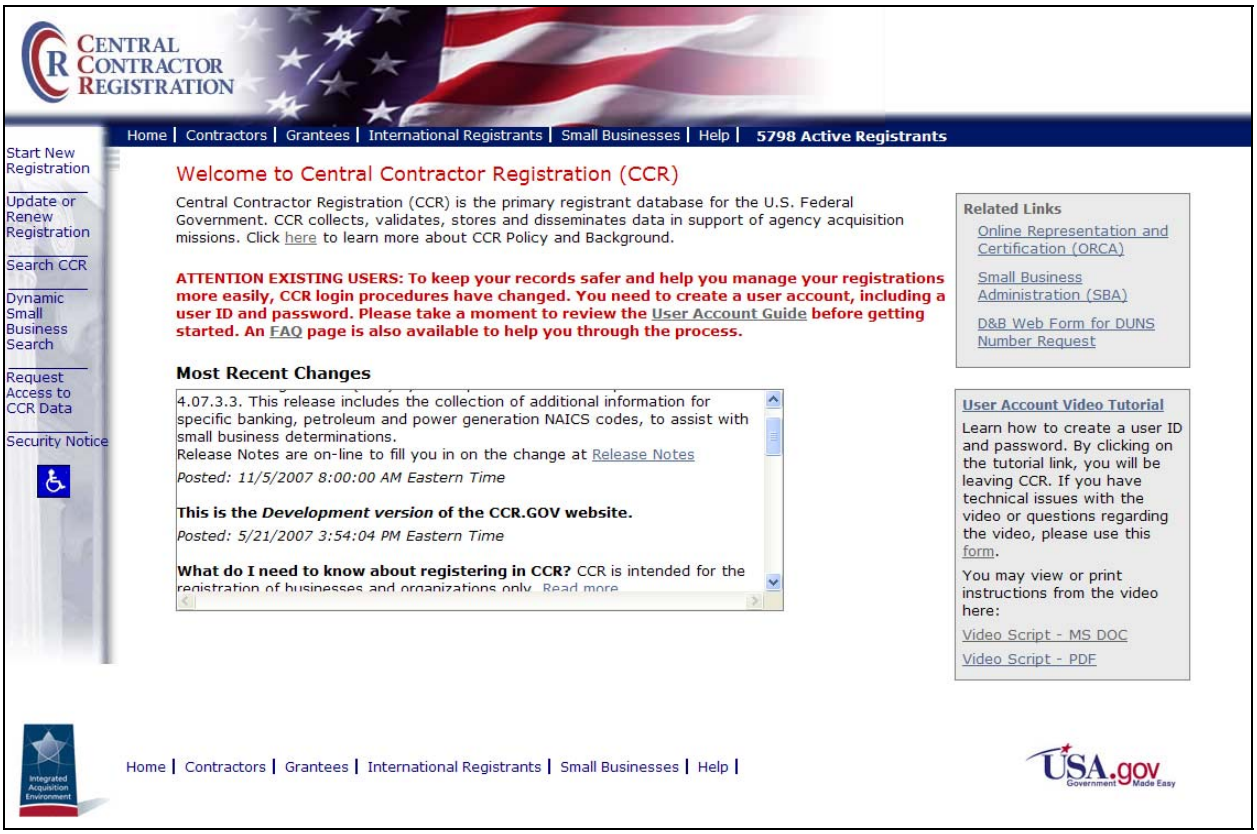
Central Contractor Registration (CCR)

New Registration Screenshots

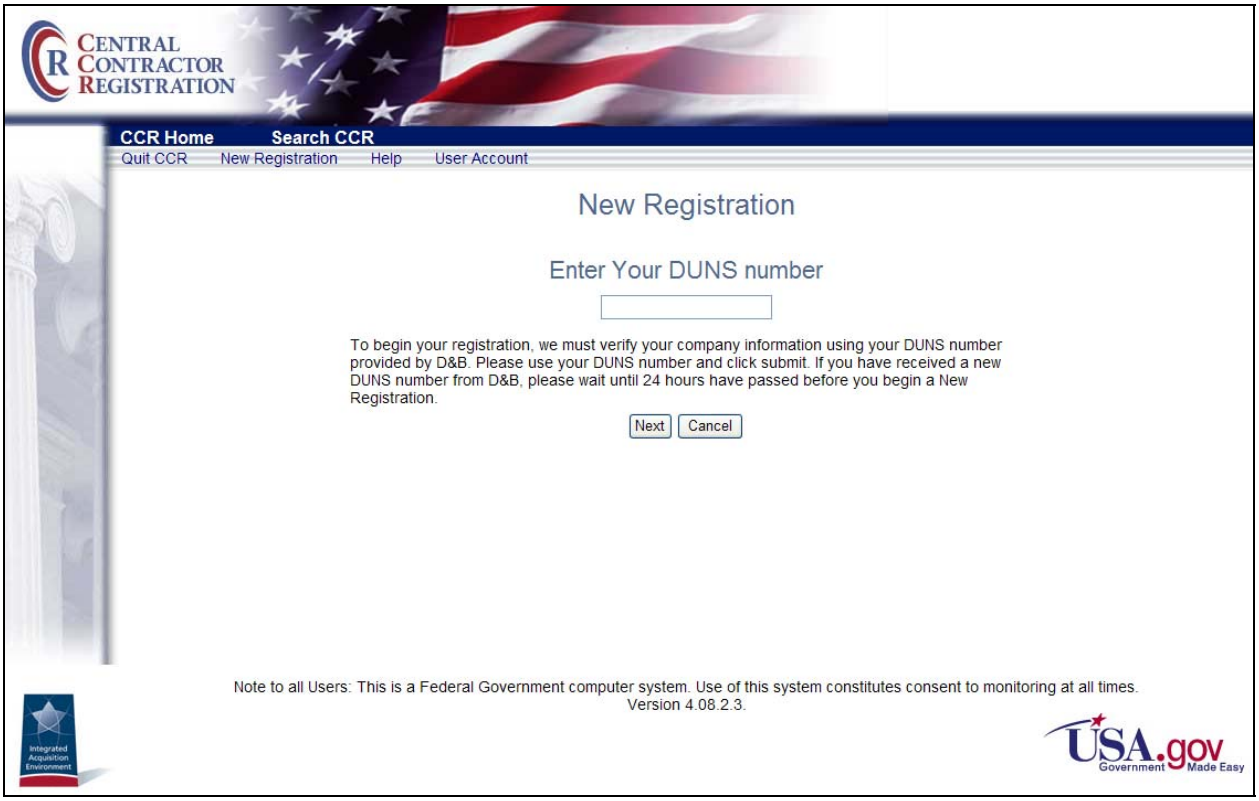
February 2009



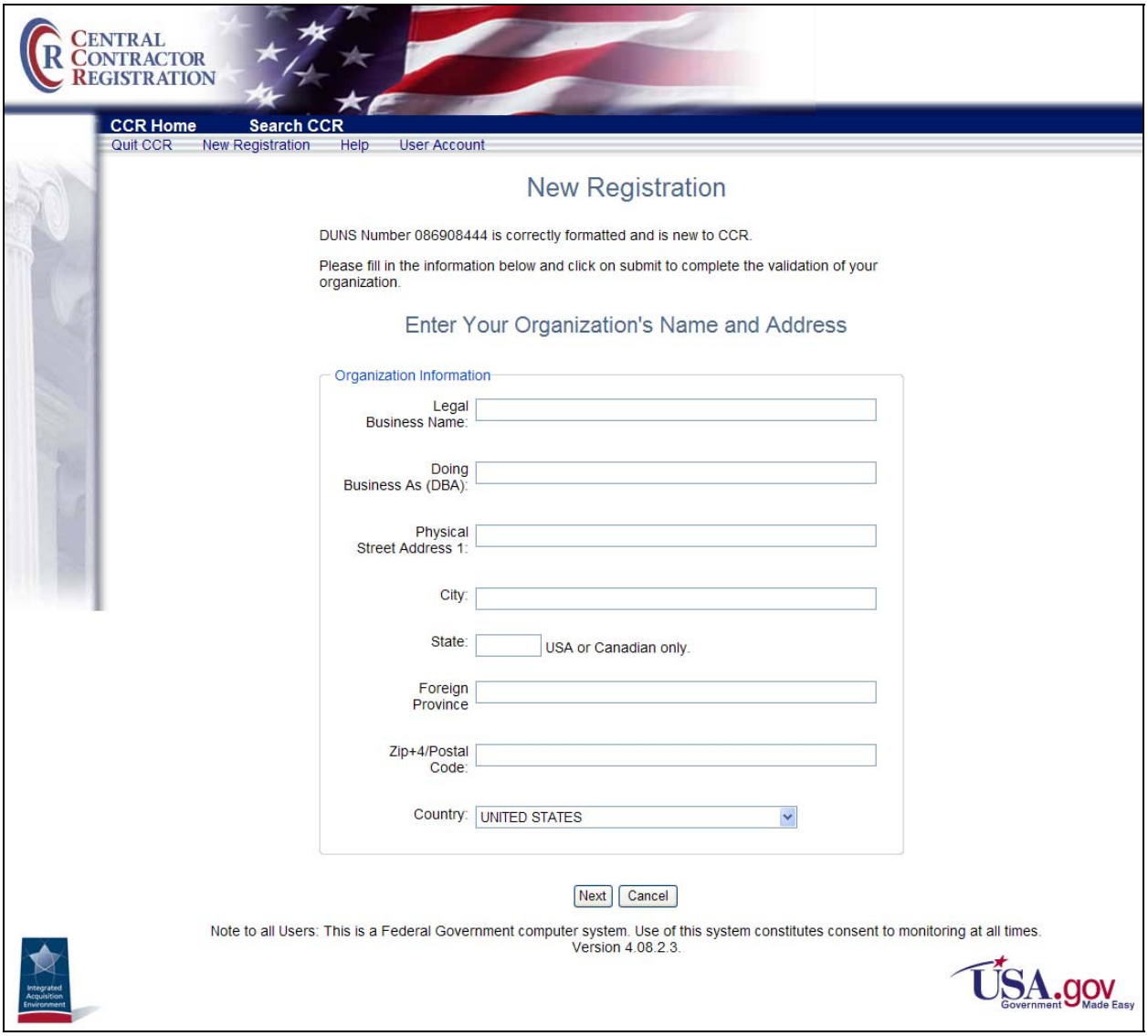
Welcome to CCR

Select Entity Type

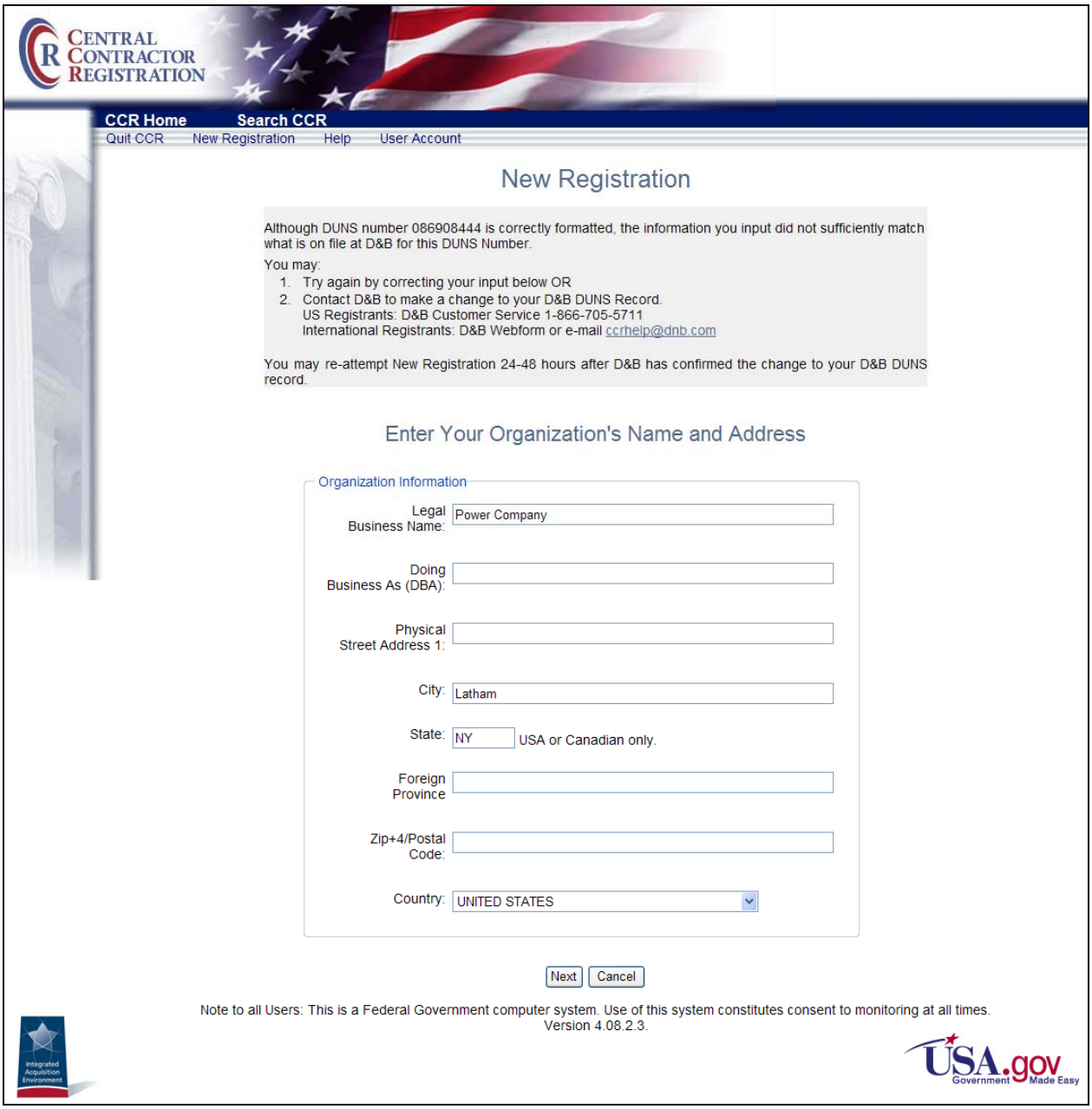
Start New Registration Information—Four Key Items Needed to Start



Enter DUNS Number

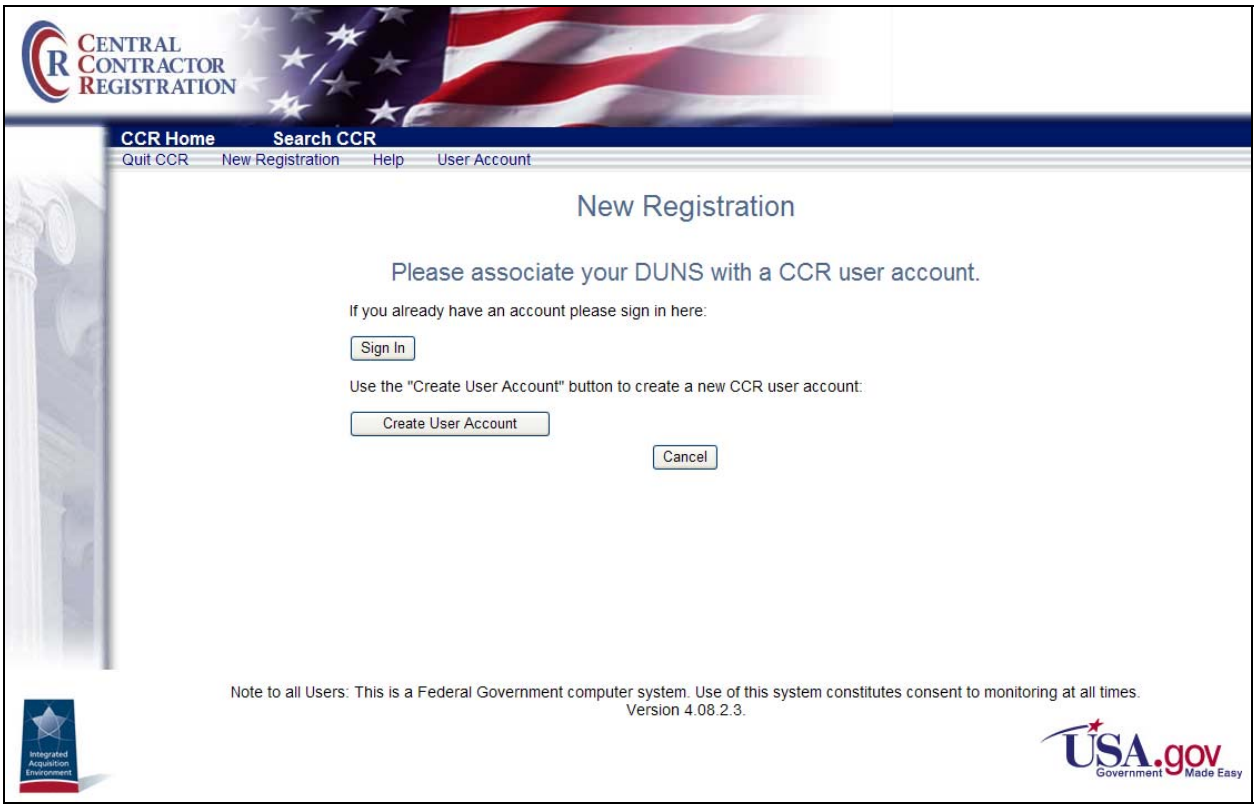


Enter Your Organization's Name and Address



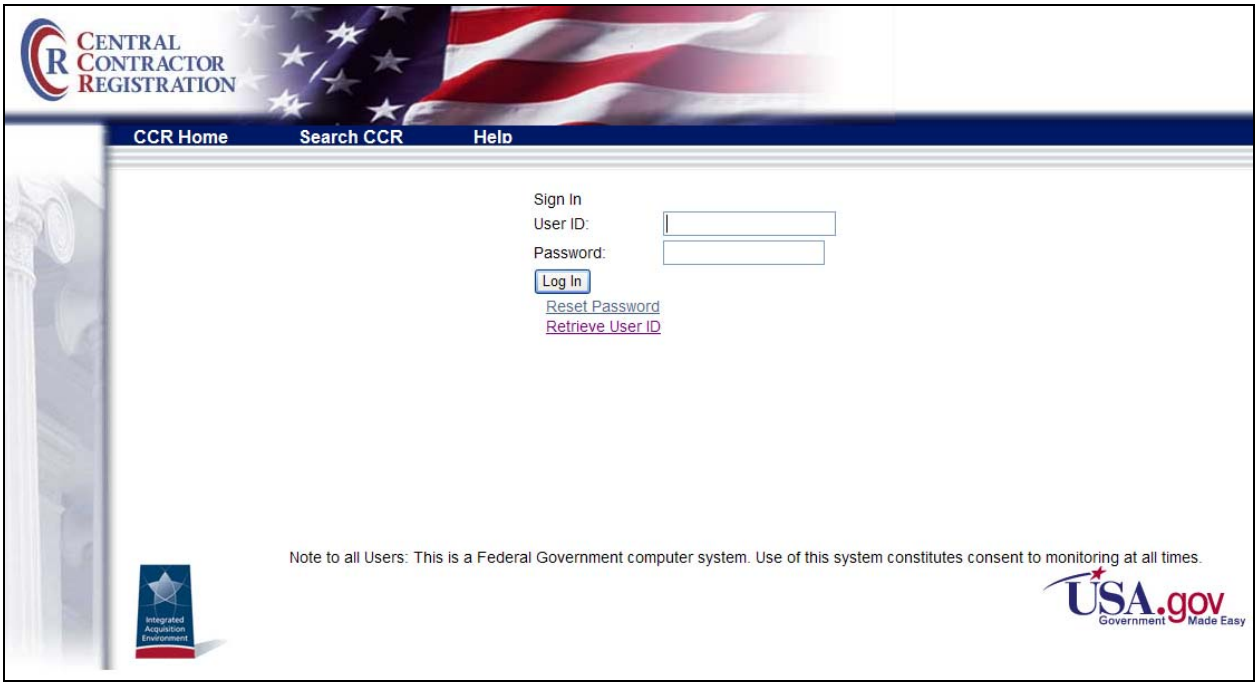
When Your Input Doesn't Match D&B Sufficiently

CCR New Registration Verification

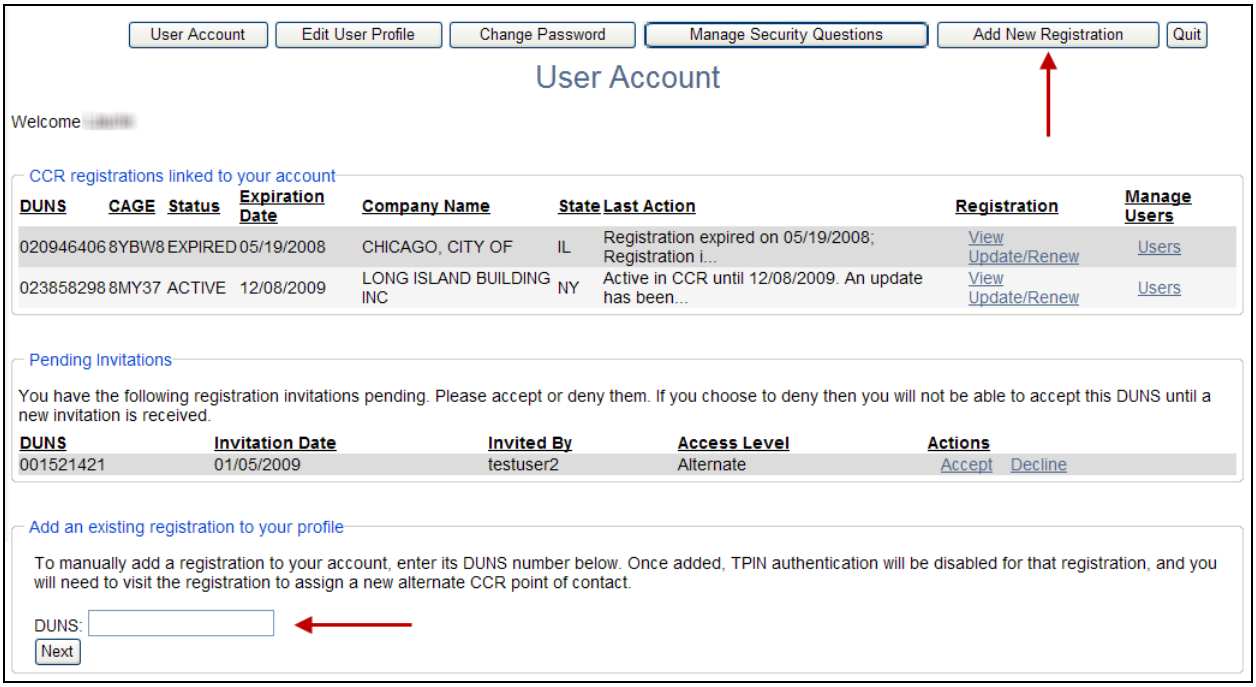


Associate Your DUNS with a CCR User Account

If you already have an account, click Sign in button:

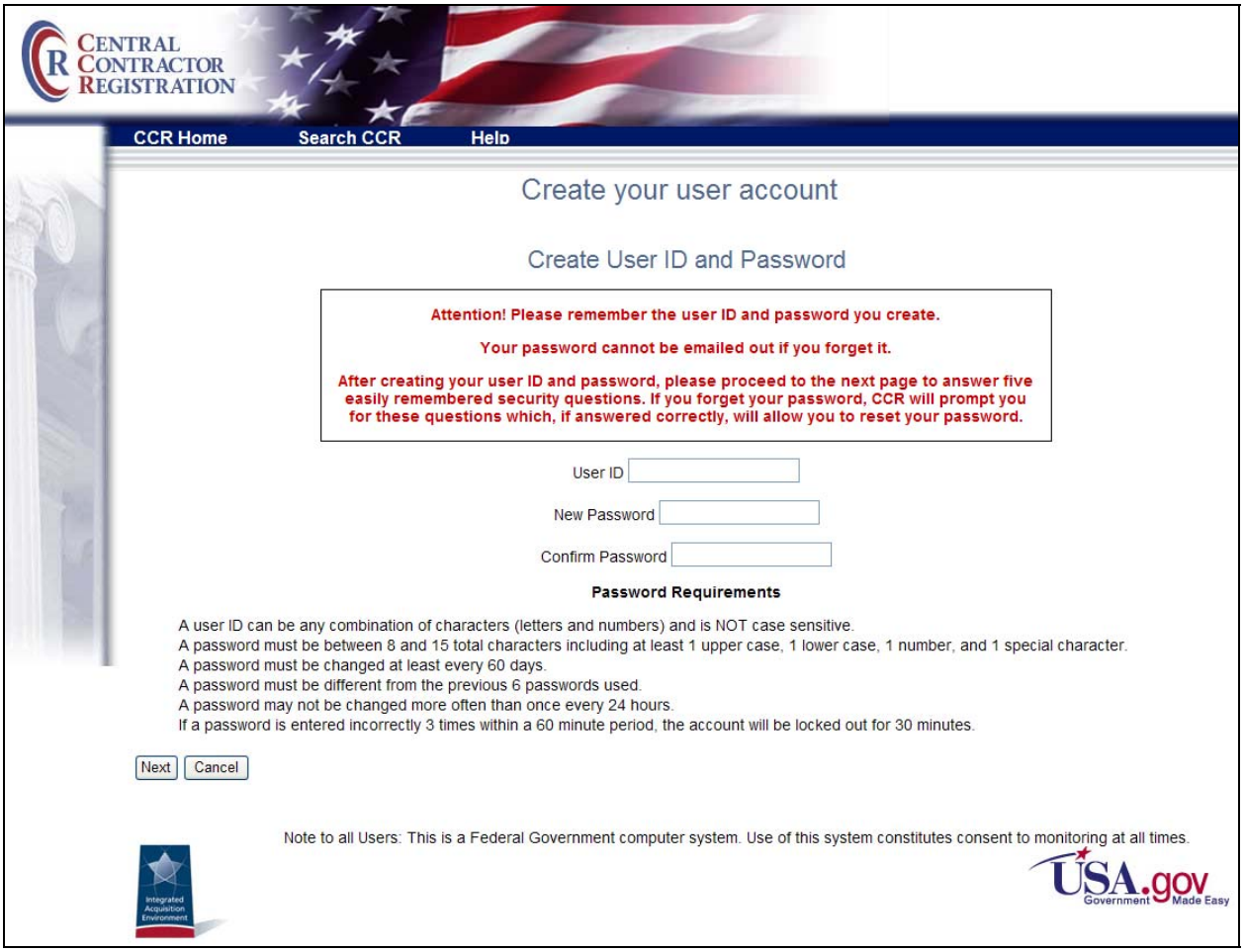


Sign in with User ID and Password

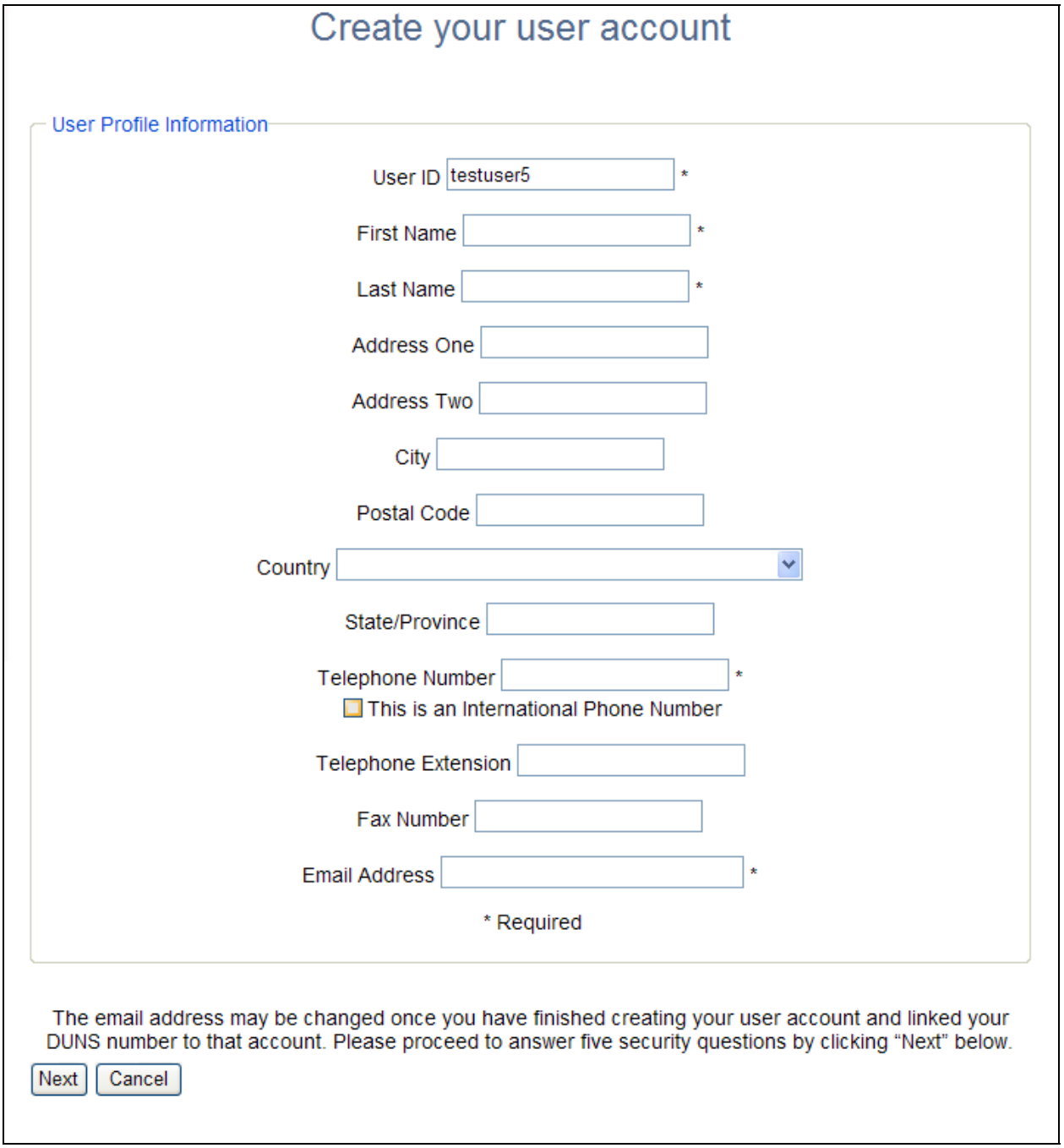


User Account Page: Click Add New Registration or Enter DUNS

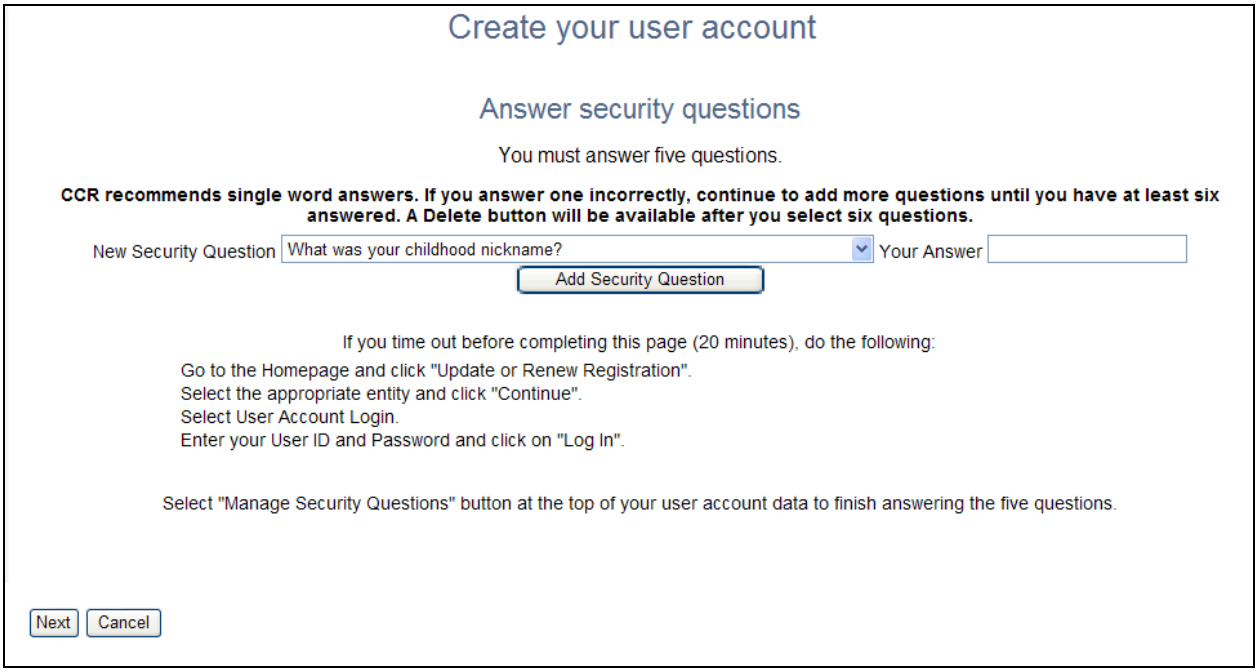
Or Create User Account



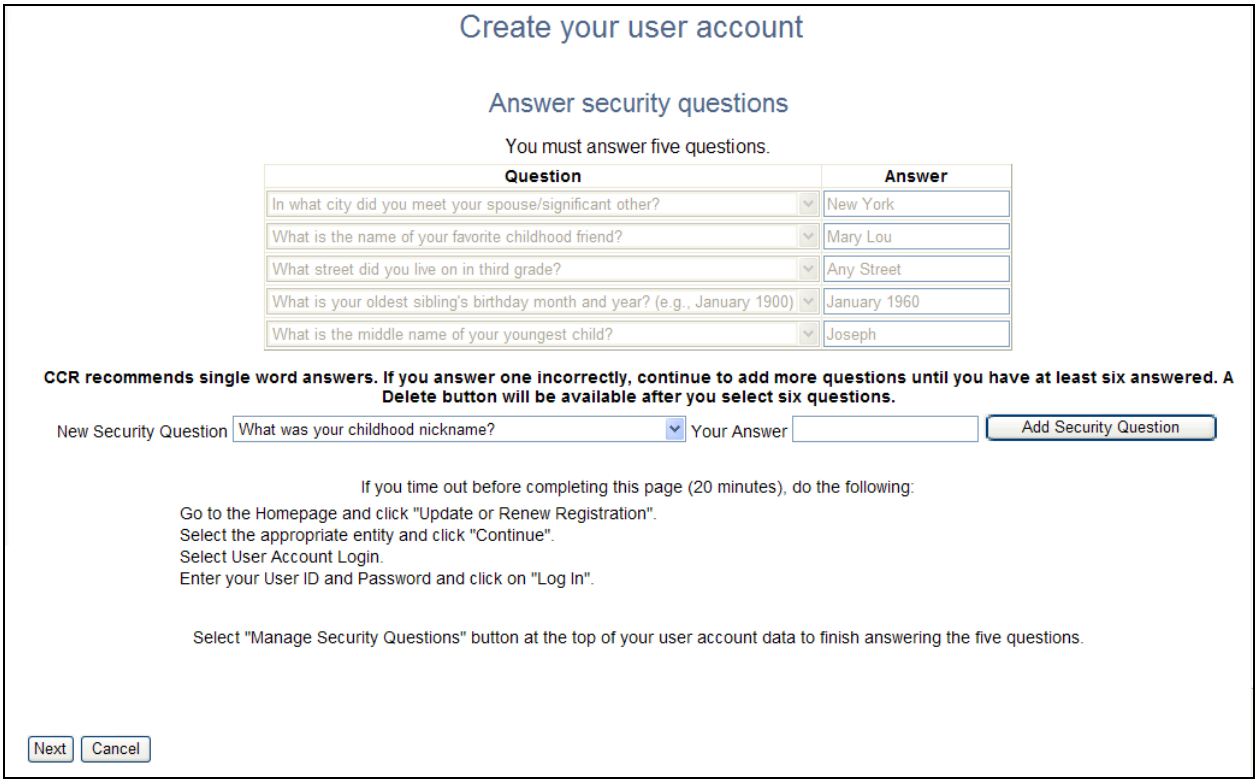
Create Your User Account



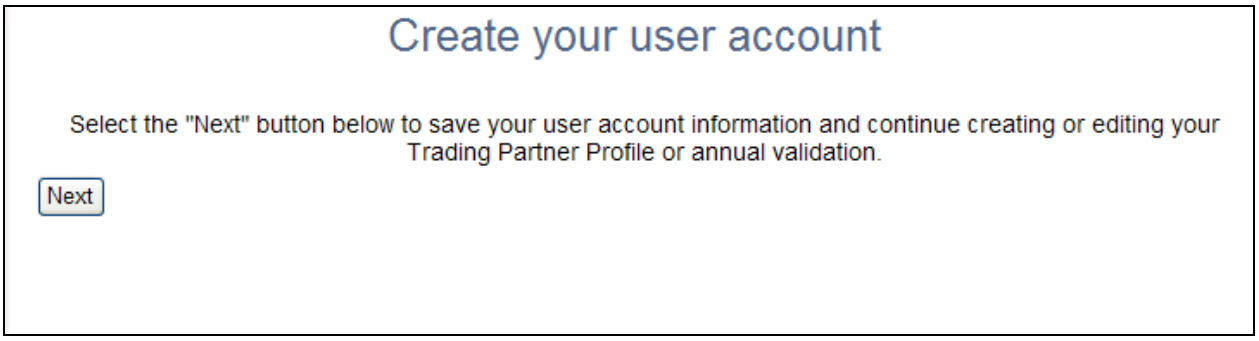
Enter User Profile Information



Select and Answer Five Security Questions



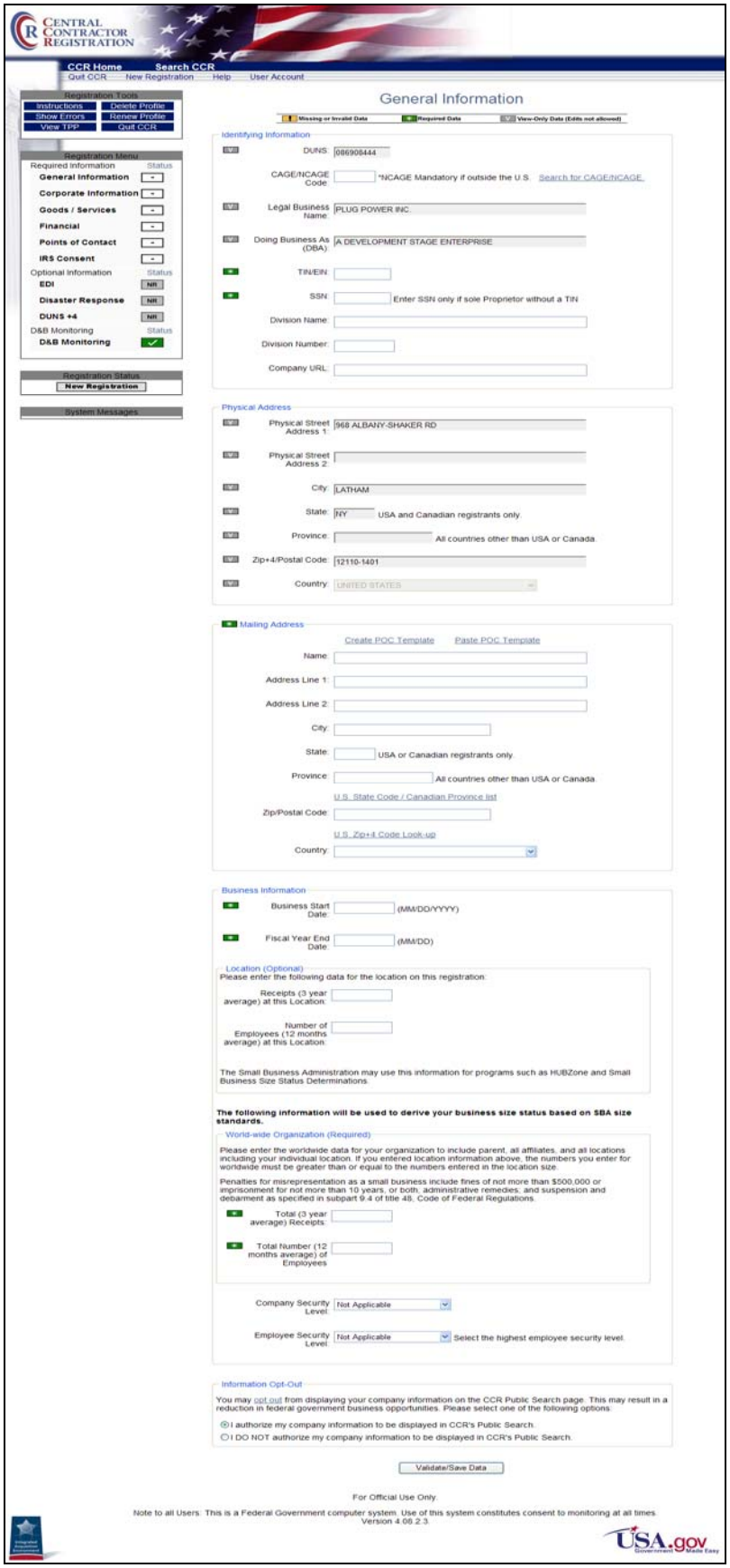
Five Questions Answered: Click Next



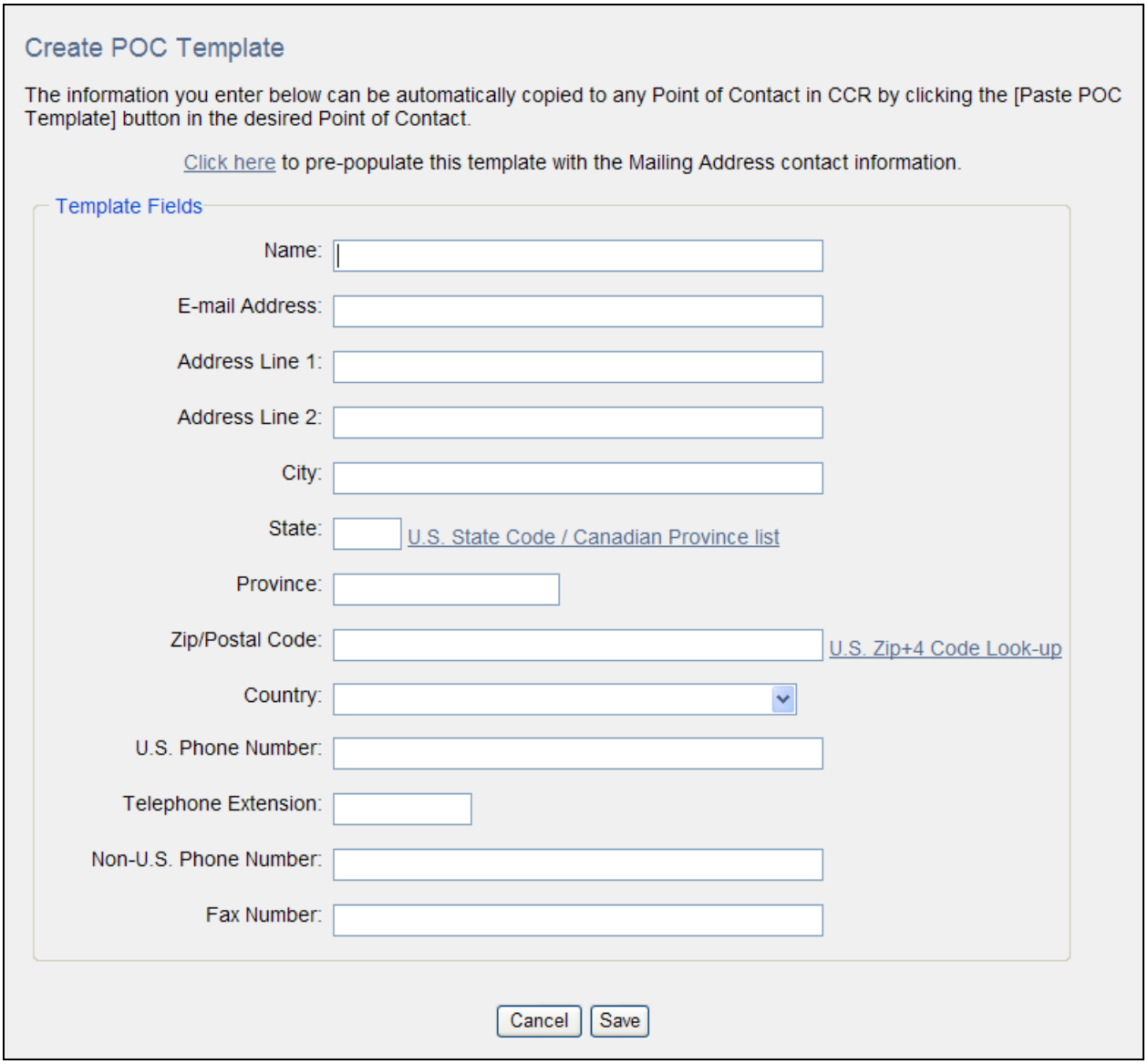
User profile successfully created: click Next

DUNS Verified, Account Created

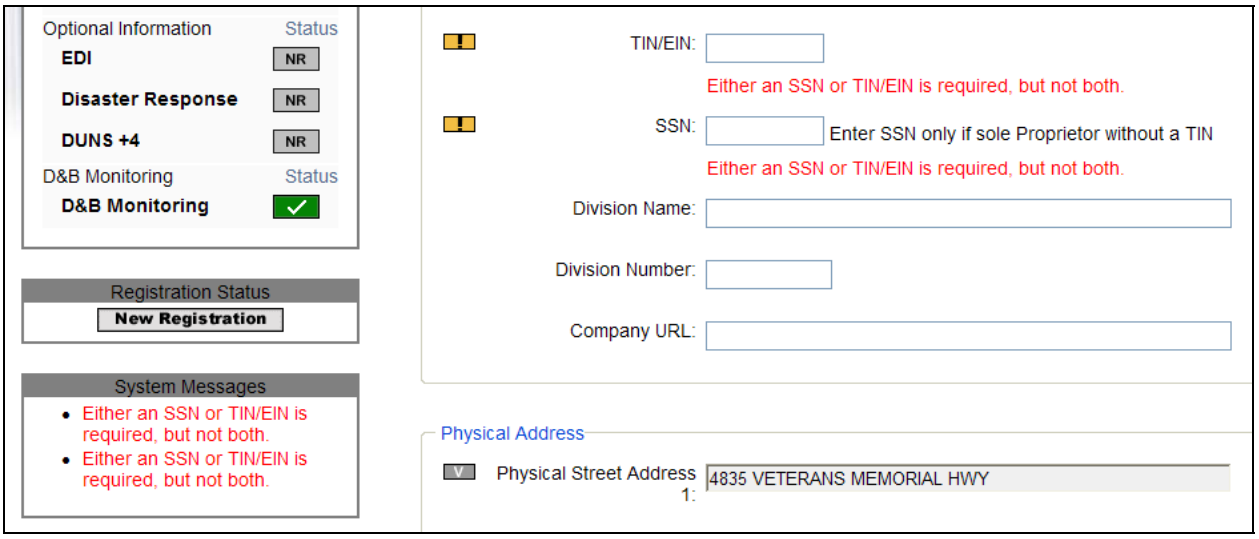
Instructions Page



General Information Page



Create POC Template



System Error Messages Displayed

Corporate Information Page

Select Organization Type: U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency

Organization Type

Please categorize your organization:

- (•) U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency
- ( ) Business or Organization

Type of Government

Please select your type of Government Entity.

- ( ) Federal Government (If selected, choose all subgroups that apply)
  - [ ] Federal Agency
  - [ ] Federally Funded Research and Development Corporation
- ( ) U.S. State Government
- ( ) U.S. Local Government (If selected, choose all subgroups that apply)
  - [ ] City
  - [ ] County
  - [ ] Inter-municipal
  - [ ] Local Government Owned
  - [ ] Municipality
  - [ ] School District
  - [ ] Township
- ( ) Tribal Government
- ( ) Foreign Government

Is your organization/entity one of the following? (Optional information. Check if the types apply to your organization.)

- [ ] Airport Authority
- [ ] Council of Governments
- [ ] Housing Authorities Public/Tribal
- [ ] Interstate Entity
- [ ] Planning Commission
- [ ] Port Authority
- [ ] Transit Authority

Other Business Factors (Optional Information)

Does your Organization qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- [ ] Community Development Corporation
- [ ] Domestic Shelter
- [ ] Educational Institution
- [ ] Foundation
- [ ] Hospital
- [ ] Veterinary Hospital

If your Organization is an Education Entity, does it qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- [ ] 1862 Land Grant College
- [ ] 1890 Land Grant College
- [ ] 1994 Land Grant College
- [ ] Historically Black College or University (HBCU)
- [ ] Minority Institutions
- [ ] Private University or College
- [ ] School of Forestry
- [ ] Hispanic Servicing Institution
- [ ] State Controlled Institution of Higher Learning
- [ ] Tribal College
- [ ] Veterinary College
- [ ] Alaskan Native Servicing Institution (ANSI)
- [ ] Native Hawaiian Servicing Institution (NHSI)

What is the Nature of your organization's Business? (Optional information. Check all that apply)

- [ ] Architecture and Engineering (A&E)
- [ ] Construction Firm
- [ ] Manufacturer of Goods
- [ ] Research and Development
- [ ] Service Provider

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)?

- [ ] Yes - DoT Certified DBE

If your organization is a Federally Recognized Native American Entity, check all that apply.)

- [ ] Alaskan Native Corporation Owned Firm
- [ ] American Indian Owned
- [ ] Indian Tribe (Federally Recognized)
- [ ] Native Hawaiian Organization Owned Firm
- [ ] Tribally Owned Firm

Validate/Save Data

Type and Business Factors Displayed for Government Organization

Select Organization Type: Business or Organization

Organization Type

Please categorize your organization:

- U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency
- Business or Organization

Organizational Structure

Please indicate the form of your Business or Organization as defined by the IRS. (Check one)

- Corporate Entity, Not Tax Exempt (Firm pays U.S. Federal Income Taxes or U.S. Possession Income Taxes)
- Corporate Entity, Tax Exempt (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession Income Taxes)
- Partnership or Limited Liability Partnership
- Sole Proprietorship
- International Organization
- Other

Check one if applicable.

- Limited Liability Company (if applicable)
- Subchapter S Corporation (if applicable)

Business Information

Is your Business/Organization one of the following?

- Foreign Owned and Located
- Small Agricultural Cooperative

What is your Organization's Profit Structure? Please check one of the following.

- For-Profit Organization
- Nonprofit Organization
- Other Not for Profit Organization

If your business qualifies in one of the following Socio-Economic Categories, check all that reflect the current status of your business. Small Business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the General Information portion of the registration.

- Community Development Corporation Owned Firm
- Labor Surplus Area Firm

These categories require that the firm is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group.

- Self Certified Small Disadvantaged Business
- Veteran Owned Business
  - Service Disabled Veteran Owned Business
- Woman Owned Business
- Minority Owned Business(If selected then one sub-type is required.)
  - Asian-Pacific American Owned
  - Subcontinent Asian (Asian-Indian) American Owned
  - Black American Owned
  - Hispanic American Owned
  - Native American Owned
  - Other than one of the preceding

Other Business Factors (Optional Information)

Does your Organization qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- Community Development Corporation
- Domestic Shelter
- Educational Institution
- Foundation
- Hospital
- Veterinary Hospital

If your Organization is an Education Entity, does it qualify as one of the following? (Optional information. Check if the types apply to your organization.)

- 1862 Land Grant College
- 1890 Land Grant College
- 1994 Land Grant College
- Historically Black College or University (HBCU)
- Minority Institutions
- Private University or College
- School of Forestry
- Hispanic Servicing Institution
- State Controlled Institution of Higher Learning
- Tribal College
- Veterinary College
- Alaskan Native Servicing Institution (ANSI)
- Native Hawaiian Servicing Institution (NHSI)

What is the Nature of your organization's Business? (Optional information. Check all that apply)

- Architecture and Engineering (A&E)
- Construction Firm
- Manufacturer of Goods
- Research and Development
- Service Provider

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)?

- Yes - DoT Certified DBE

If your organization is a Federally Recognized Native American Entity, check all that apply.)

- Alaskan Native Corporation Owned Firm
- American Indian Owned
- Indian Tribe (Federally Recognized)
- Native Hawaiian Organization Owned Firm
- Tribally Owned Firm

Validate/Save Data

Organization Structure, Business Information, and Other Factors for Organization Displayed

Corporate Entity Selected on Corporate Information page:

Organizational Structure

Please indicate the form of your Business or Organization as defined by the IRS. (Check one)

- (•) Corporate Entity, Not Tax Exempt (Firm pays U.S. Federal Income Taxes or U.S. Possession Income Taxes)
- ( ) Corporate Entity, Tax Exempt (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession Income Taxes)
- ( ) Partnership or Limited Liability Partnership
- ( ) Sole Proprietorship
- ( ) International Organization
- ( ) Other

Check one if applicable.

- [ ] Limited Liability Company (if applicable)
- [ ] Subchapter S Corporation (if applicable)

Incorporation

Required if you selected "Corporate Entity" as Type of Organization

State of Incorporation: [ ] (USA Only)

U.S. State code list

Country of Incorporation: [ ]

Incorporation Section Displayed

Sole Proprietorship Selected on Corporate Entity Page:

Organizational Structure

Please indicate the form of your Business or Organization as defined by the IRS. (Check one)

- ○ Corporate Entity, Not Tax Exempt (Firm pays U.S. Federal Income Taxes or U.S. Possession Income Taxes)
- ○ Corporate Entity, Tax Exempt (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession Income Taxes)
- ○ Partnership or Limited Liability Partnership
- ◉ Sole Proprietorship
- ○ International Organization
- ○ Other

Check one if applicable.

- ☐ Limited Liability Company (if applicable)
- ☐ Subchapter S Corporation (if applicable)

Sole Proprietorship Point of Contact

Required if you selected "Sole Proprietorship" as Type of Organization

Create POC Template Paste POC Template

Name:

E-mail Address:

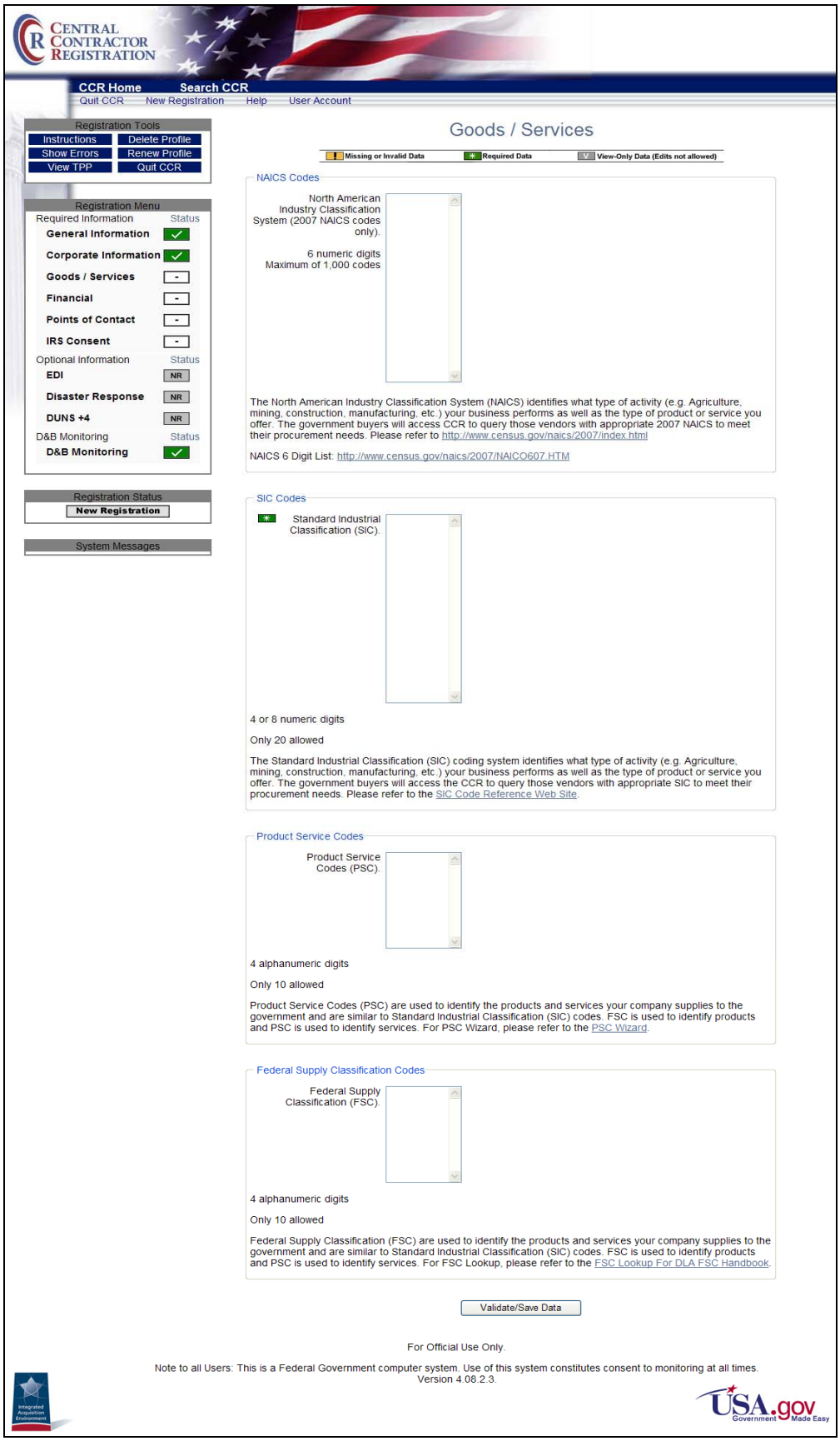
U.S. Phone Number:

Telephone Extension:

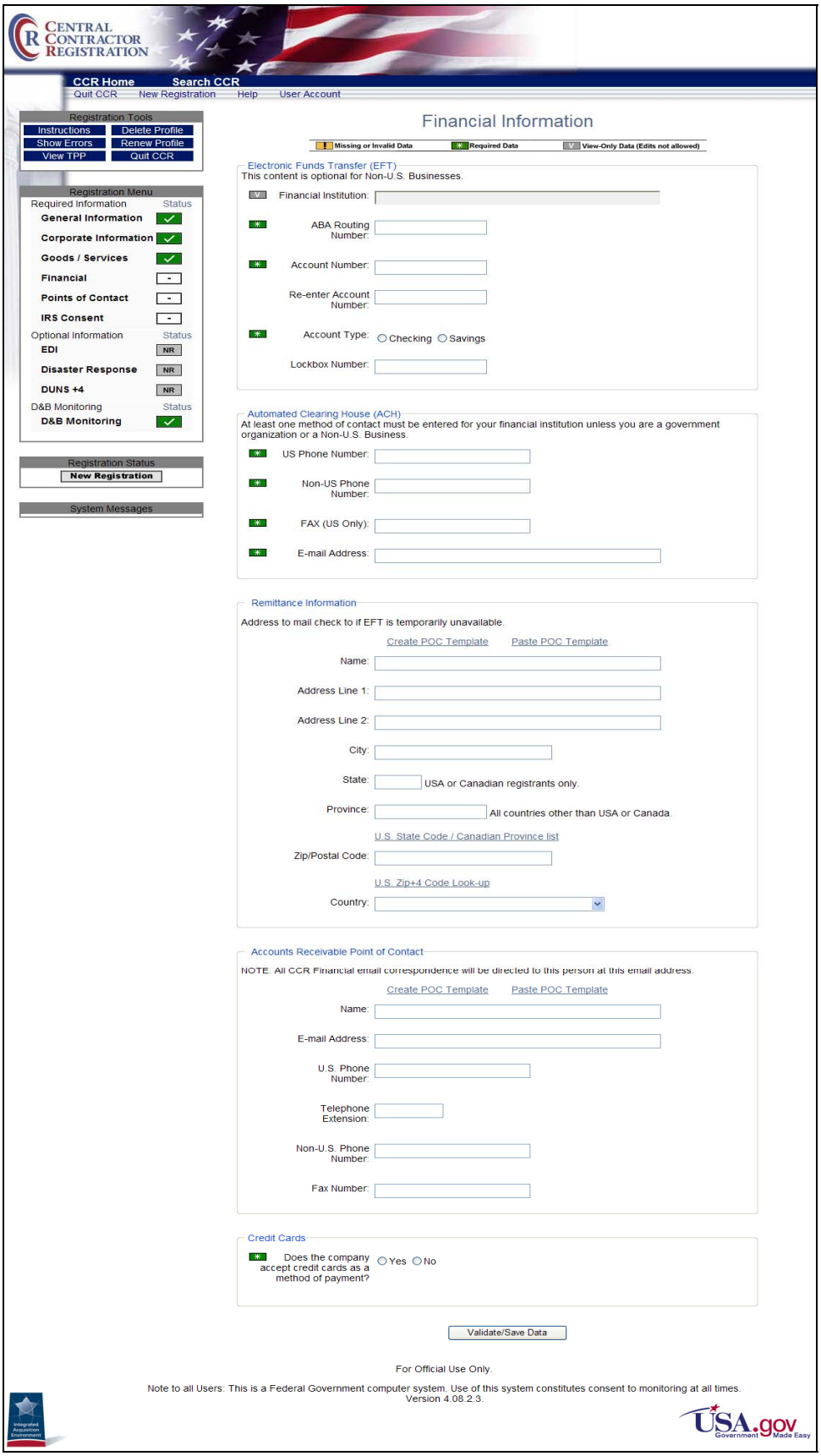
Non-U.S. Phone Number:

Fax Number:

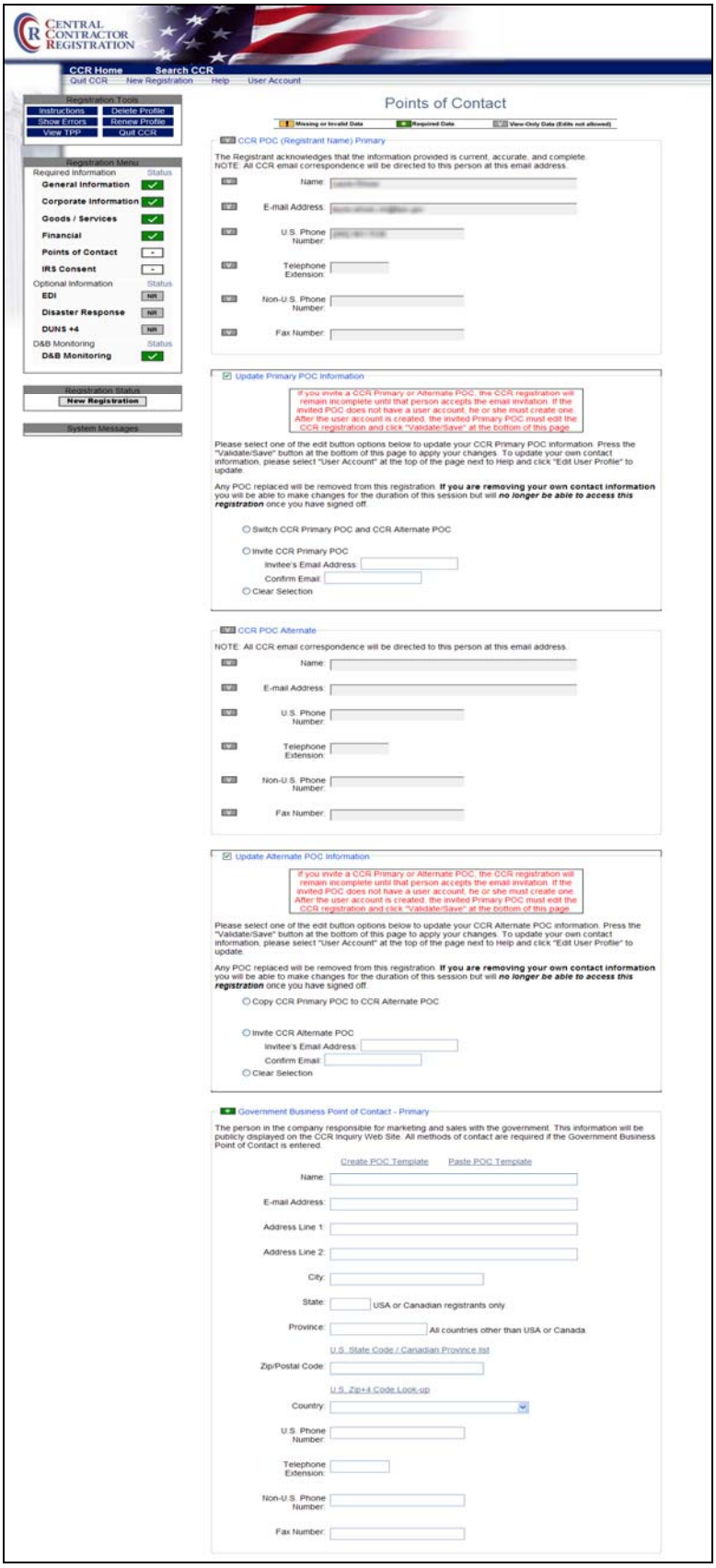
Sole Proprietorship Point of Contact Section Displayed



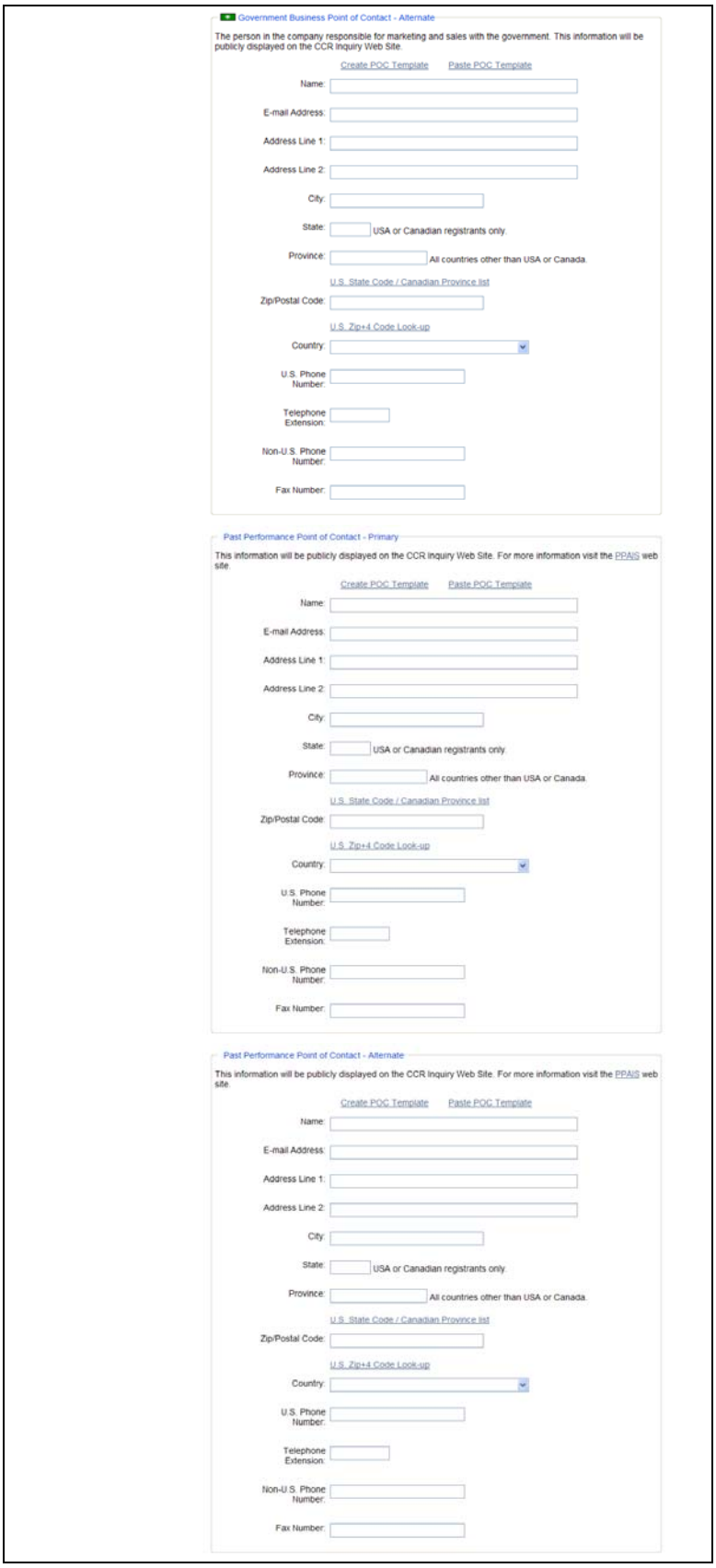
Goods/Services Page



Financial Information Page



Points of Contact Page—Part 1



Government Business Point of Contact - Alternate

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Inquiry Web Site.

Create POC Template Paste POC Template

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State: USA or Canadian registrants only.

Province: All countries other than USA or Canada.

U.S. State Code / Canadian Province list

Zip/Postal Code:

U.S. Zip+4 Code Look-up

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

Past Performance Point of Contact - Primary

This information will be publicly displayed on the CCR Inquiry Web Site. For more information visit the PPAIS web site.

Create POC Template Paste POC Template

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State: USA or Canadian registrants only.

Province: All countries other than USA or Canada.

U.S. State Code / Canadian Province list

Zip/Postal Code:

U.S. Zip+4 Code Look-up

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

Past Performance Point of Contact - Alternate

This information will be publicly displayed on the CCR Inquiry Web Site. For more information visit the PPAIS web site.

Create POC Template Paste POC Template

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State: USA or Canadian registrants only.

Province: All countries other than USA or Canada.

U.S. State Code / Canadian Province list

Zip/Postal Code:

U.S. Zip+4 Code Look-up

Country:

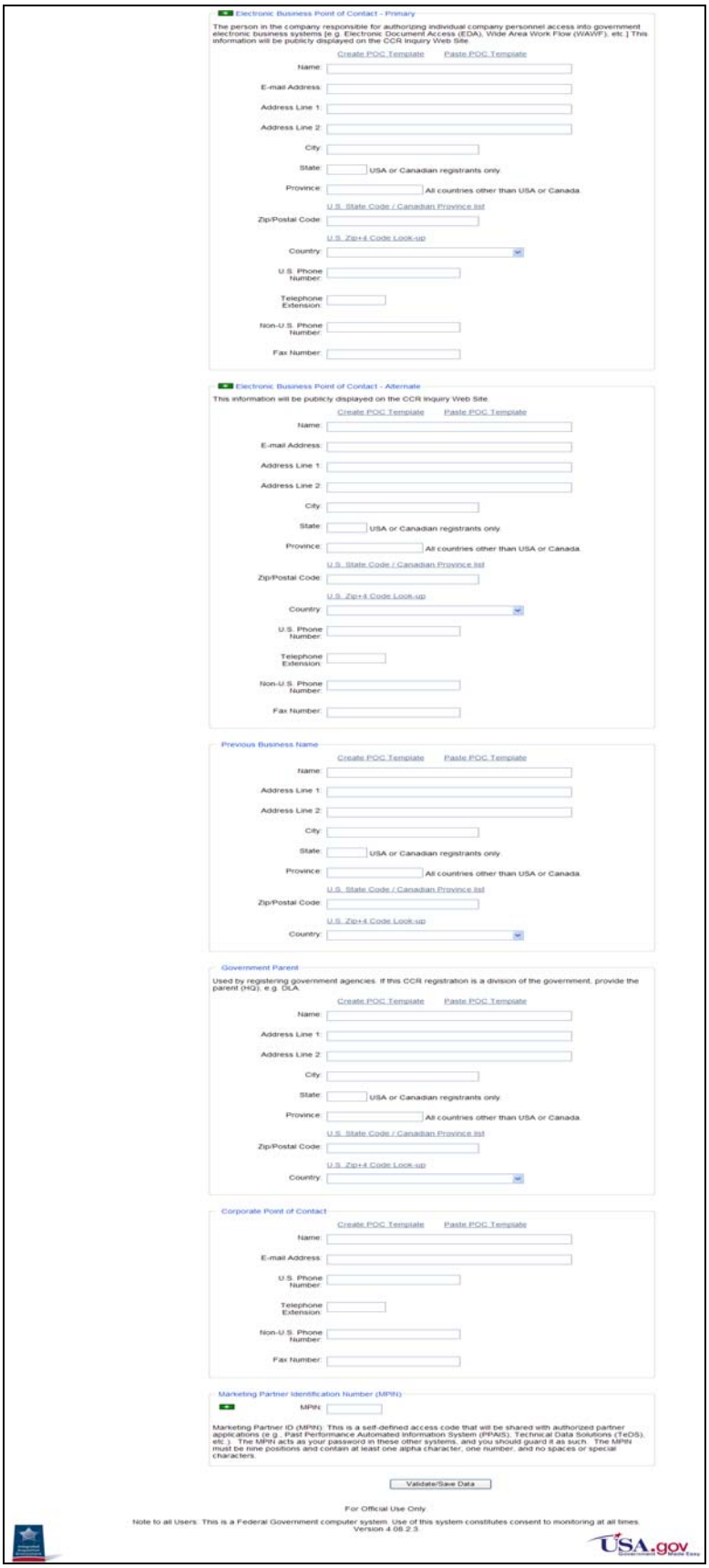
U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

Points of Contact Page—Part 2



Electronic Business Point of Contact - Primary

The person in the company responsible for authorizing individual company personnel access into government electronic business systems (e.g. Electronic Document Access (EDA), Wide Area Work Flow (WAWF), etc.) This information will be publicly displayed on the CCR Inquiry Web Site.

Create POC Template Paste POC Template

Name:
E-mail Address:
Address Line 1:
Address Line 2:
City:
State: USA or Canadian registrants only.
Province: All countries other than USA or Canada.
U.S. State Code / Canadian Province list
Zip/Postal Code:
U.S. Zip+4 Code Look-up
Country:
U.S. Phone Number:
Telephone Extension:
Non-U.S. Phone Number:
Fax Number:

Electronic Business Point of Contact - Alternate

This information will be publicly displayed on the CCR Inquiry Web Site.

Create POC Template Paste POC Template

Name:
E-mail Address:
Address Line 1:
Address Line 2:
City:
State: USA or Canadian registrants only.
Province: All countries other than USA or Canada.
U.S. State Code / Canadian Province list
Zip/Postal Code:
U.S. Zip+4 Code Look-up
Country:
U.S. Phone Number:
Telephone Extension:
Non-U.S. Phone Number:
Fax Number:

Previous Business Name

Create POC Template Paste POC Template

Name:
Address Line 1:
Address Line 2:
City:
State: USA or Canadian registrants only.
Province: All countries other than USA or Canada.
U.S. State Code / Canadian Province list
Zip/Postal Code:
U.S. Zip+4 Code Look-up
Country:

Government Parent

Used by registering government agencies. If this CCR registration is a division of the government, provide the parent (HQ). e.g. DLA.

Create POC Template Paste POC Template

Name:
Address Line 1:
Address Line 2:
City:
State: USA or Canadian registrants only.
Province: All countries other than USA or Canada.
U.S. State Code / Canadian Province list
Zip/Postal Code:
U.S. Zip+4 Code Look-up
Country:

Corporate Point of Contact

Create POC Template Paste POC Template

Name:
E-mail Address:
U.S. Phone Number:
Telephone Extension:
Non-U.S. Phone Number:
Fax Number:

Marketing Partner Identification Number (MPIN)

MPIN:

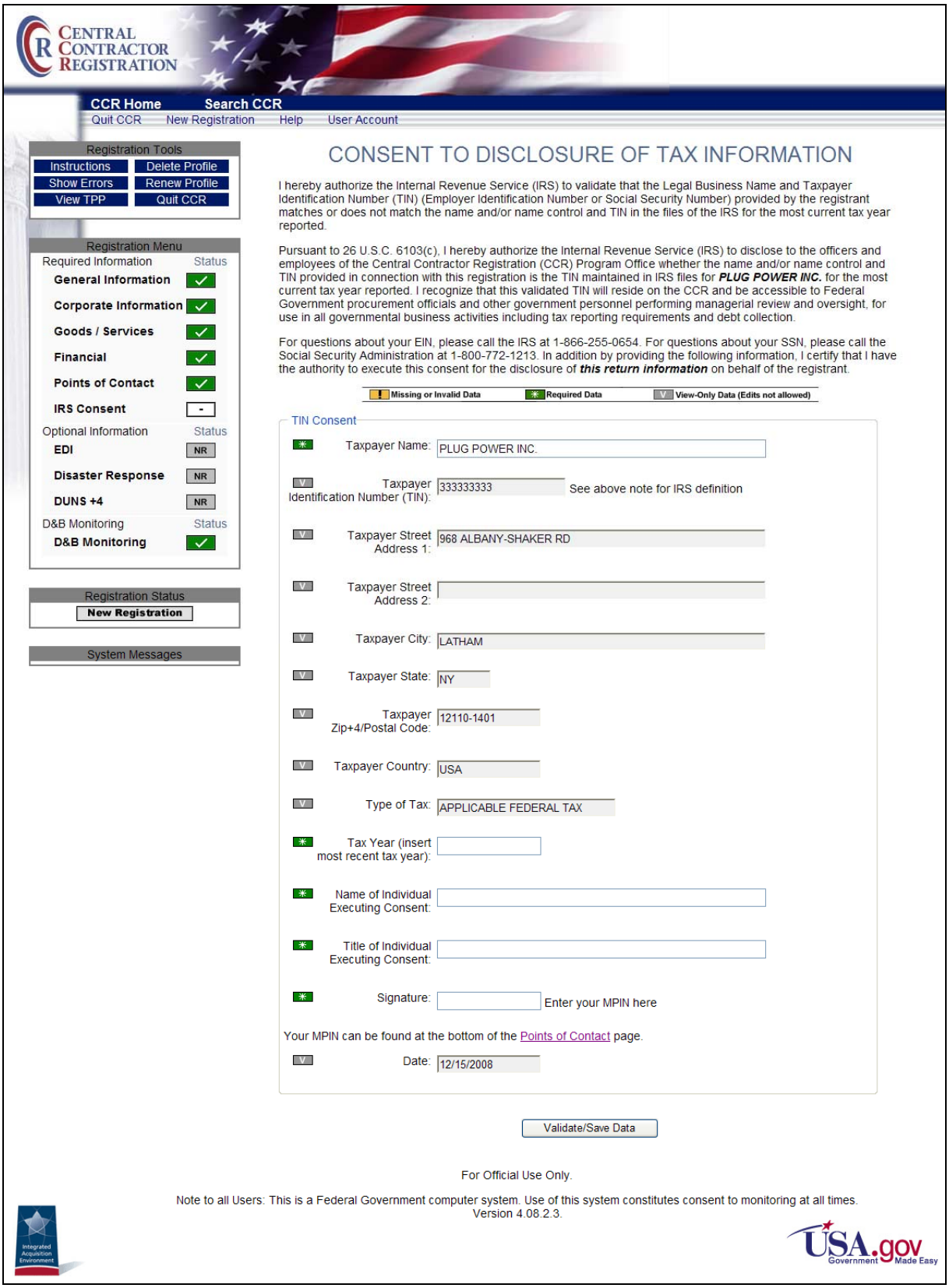
Marketing Partner ID (MPIN): This is a self-defined access code that will be shared with authorized partner applications (e.g., Past Performance Automated Information System (PPAIS), Technical Data Solutions (TeDS), etc.). The MPIN acts as your password in these other systems, and you should guard it as such. The MPIN must be nine positions and contain at least one alpha character, one number, and no spaces or special characters.

Validate/Save Data

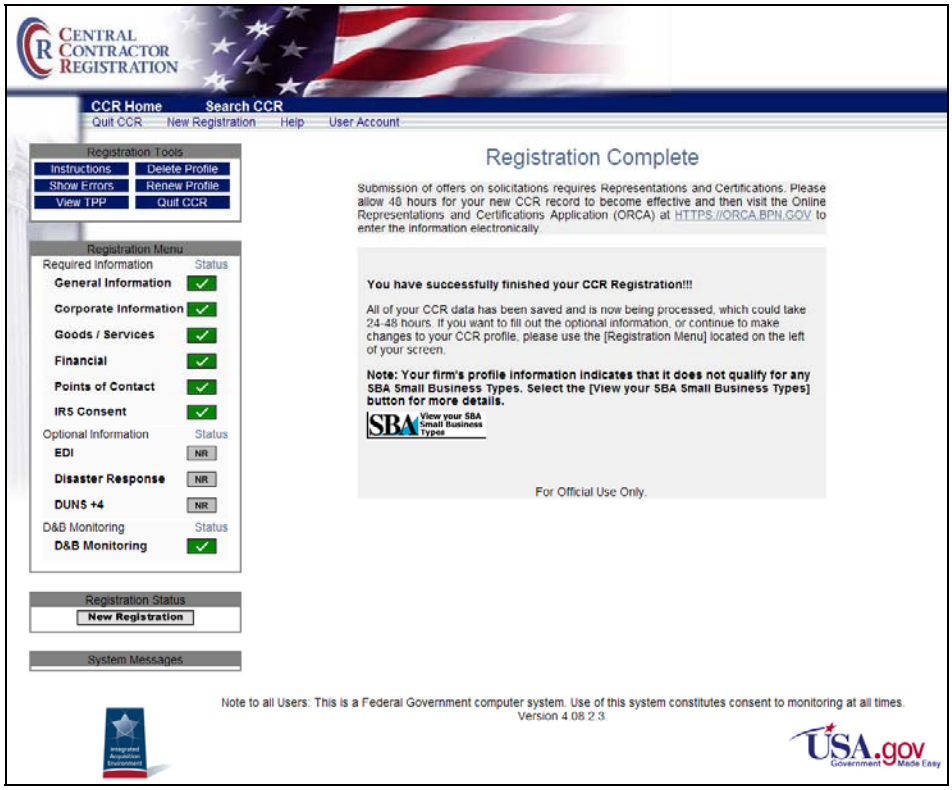
For Official Use Only

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.
Version 4.08.2.3

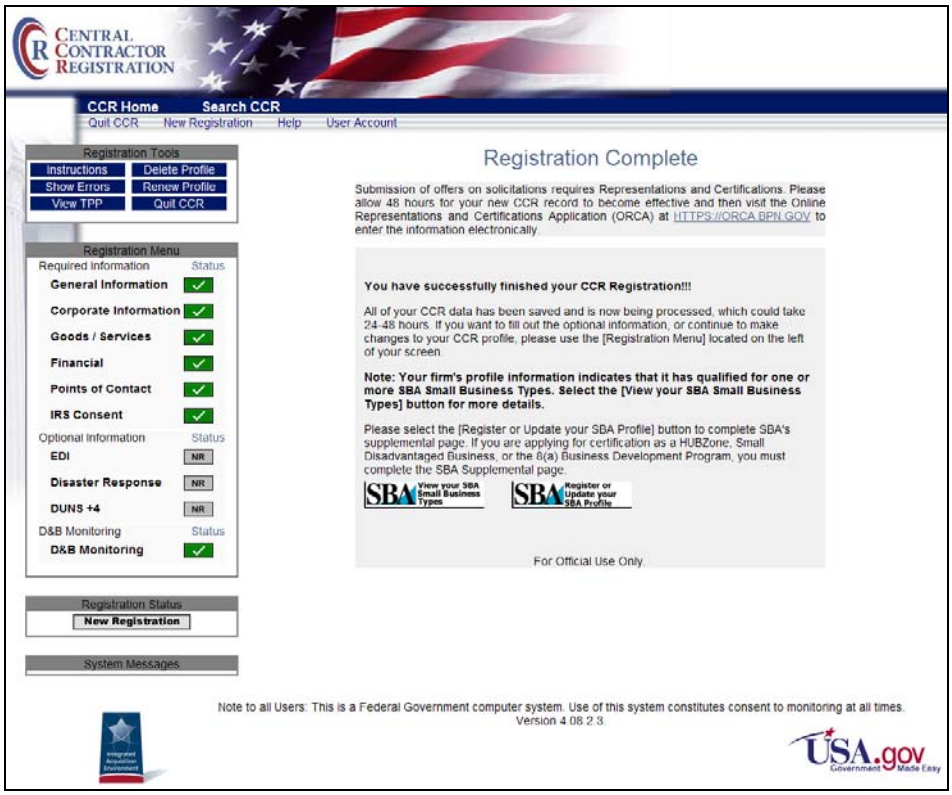
Points of Contact Page—Part 3



IRS Consent Page



Successful Registration Finish
Or



Successful Registration Finish—Qualified for one or more SBA Small Business Types

Record resides in Federal Agency Registration (FedReg):

Registration Complete

All of your CCR data has been saved and is now being processed, which could take 24-48 hours. If you want to fill out the optional information, or continue to make changes to your profile, please use the [Registration Menu] located on the left of your screen. Otherwise to leave this program, click "Quit CCR" on the application menu.

Submission of offers on solicitations requires Representations and Certifications. Please allow 48 hours for your new CCR record to become effective and then visit the Online Representations and Certifications Application (ORCA) at HTTPS://ORCA.BPN.GOV to enter the information electronically.

Our records indicate that DUNS number 002643443 also resides in the Federal Agency Registration (FedReg). We will be notifying the FedReg POC for DUNS Number 002643443 that a CCR record is being created using that DUNS number.

You have successfully finished your CCR Registration!!!

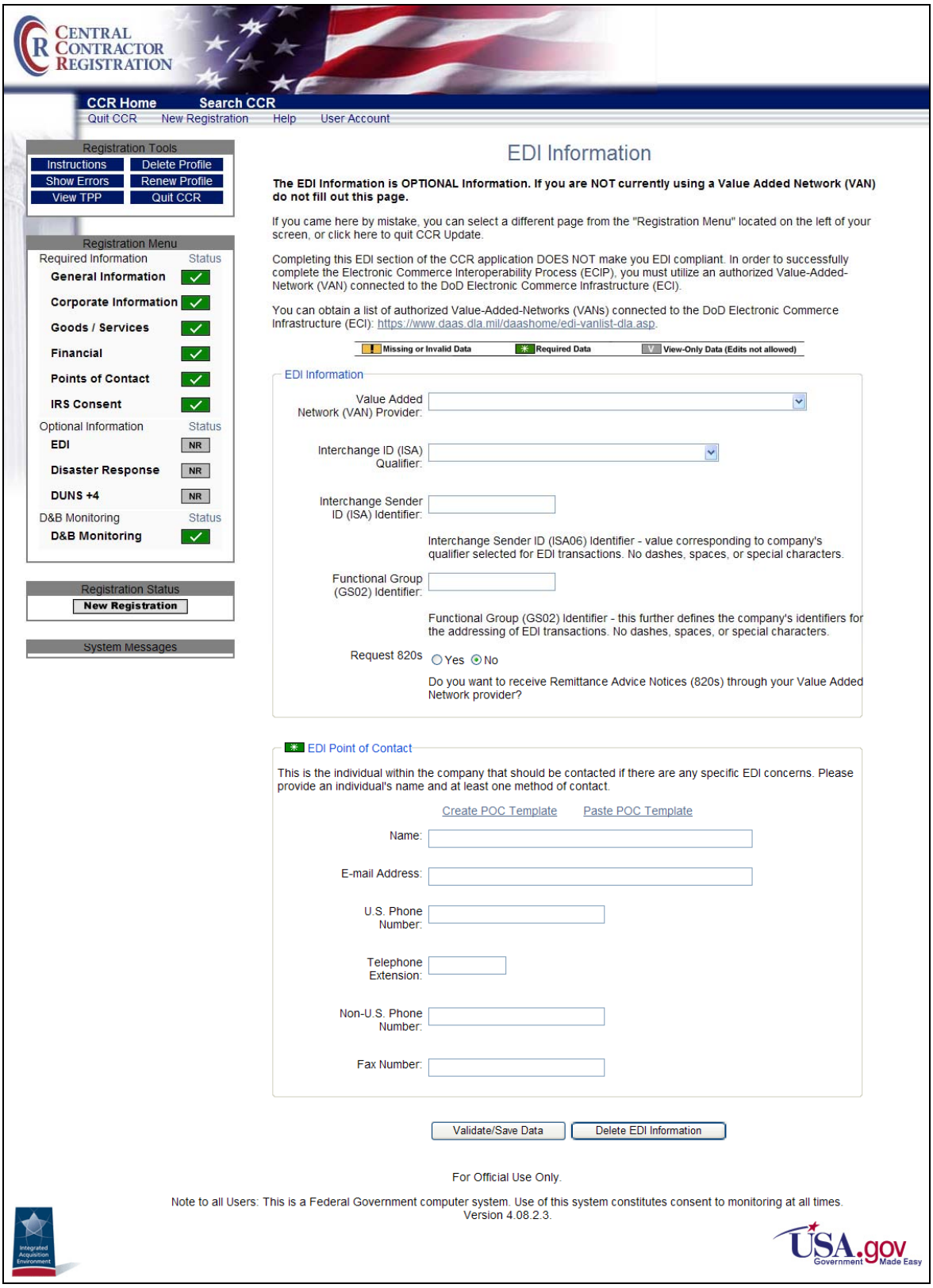
All of your CCR data has been saved and is now being processed, which could take 24-48 hours. If you want to fill out the optional information, or continue to make changes to your CCR profile, please use the [Registration Menu] located on the left of your screen.

Note: CCR is currently unable to check for any new SBA Small Business Types. Select the [View your SBA Small Business Types] button for more details.

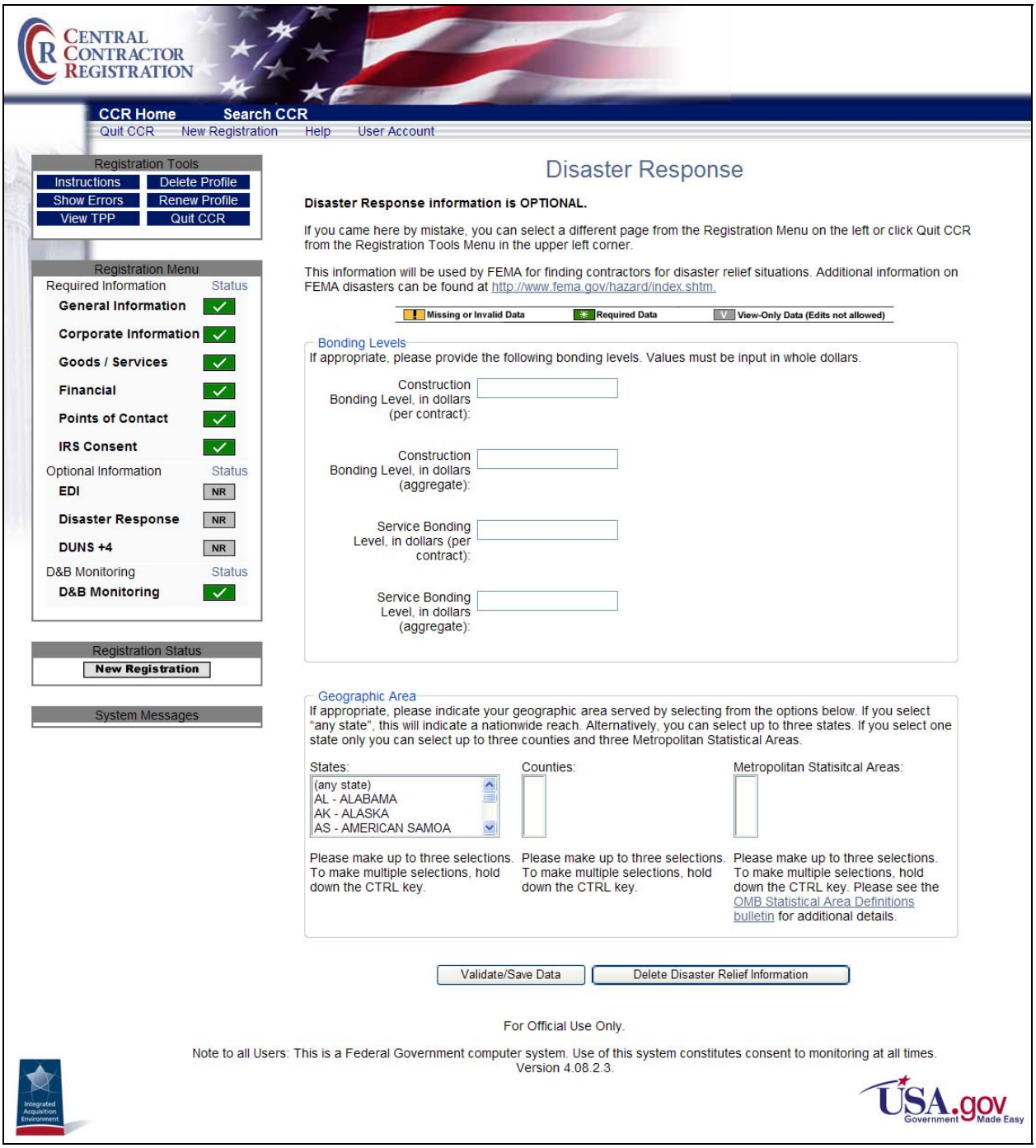
SBA View your SBA Small Business Types

For Official Use Only.

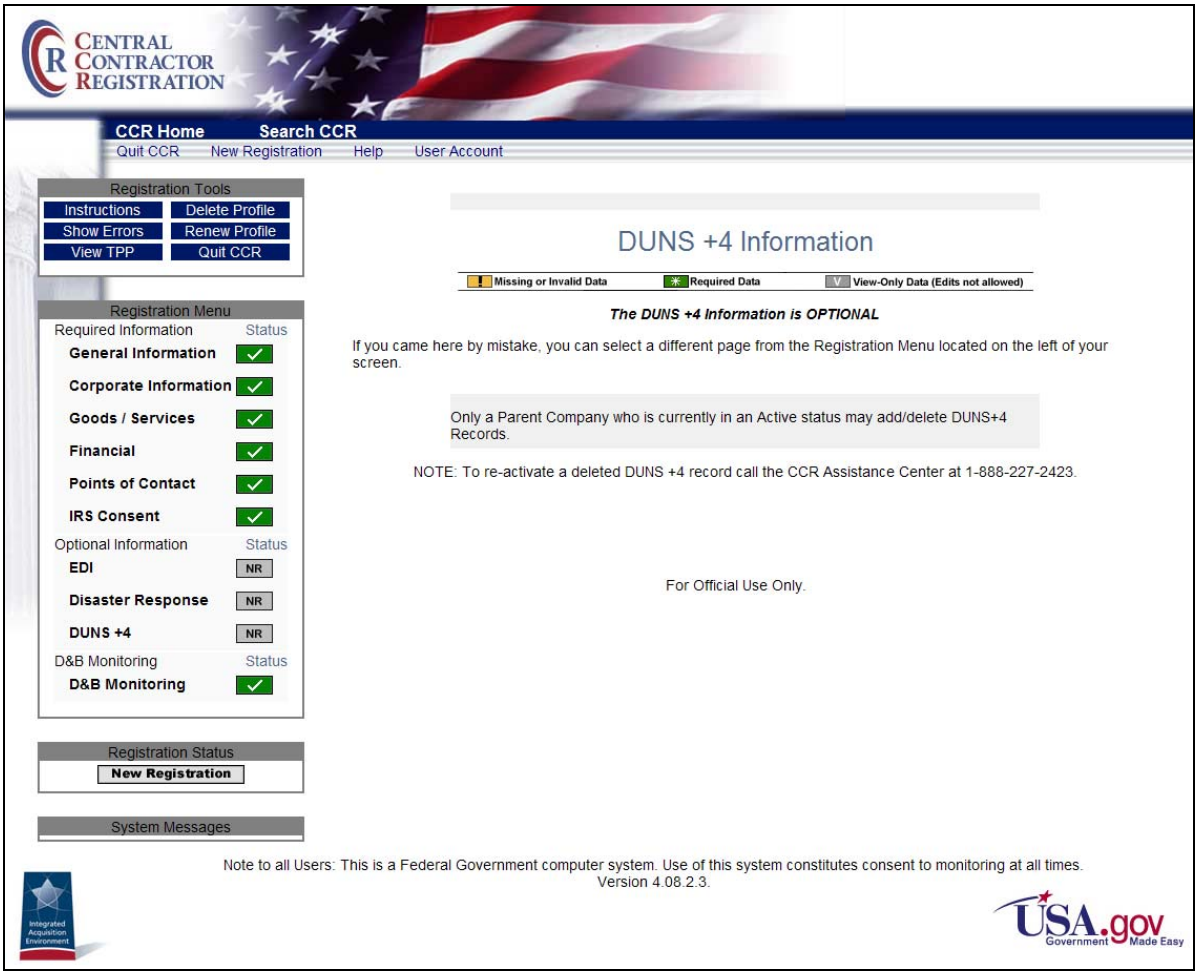
DUNS Number in FedReg Message



EDI Information Page



Disaster Response Page



DUNS + 4 Information Page

D&B Monitoring Information Page—Mandatory

D&B Monitoring is Mandatory for Monitored Countries

CCR - Dun & Bradstreet Monitoring Information

D&B Monitoring is OPTIONAL information. Your CCR information currently matches what is on file at Dun and Bradstreet. You may continue on with your CCR registration by choosing a different page from the [Registration Menu] located on the left of the screen.

If you wish to have your Legal Business Name (LBN), Doing Business As (DBA), or Physical Address changed in CCR, you will need to contact D&B. Any changes made to your information at D&B can take 2-5 business days before it is made available to CCR. In order for those new changes at D&B to take effect in your CCR registration you will have to come back in and update your CCR profile and accept the changes made by D&B.

	CCR Data	D&B Data
Legal Business Name:	LOCKHEED MARTIN AIRCRAFT ARGENTINA S.A.	LOCKHEED MARTIN AIRCRAFT ARGENTINA S.A.
Doing Business As:		
Physical Street Address 1:	AVENIDA FUERZA AÉREA ARGENTINA 5500	Avenida Fuerza Aérea Argentina 5500
Physical Street Address 2:		
City:	CÓRDOBA	Córdoba
State:		
ForeignProvince:		
Zip+4/Postal Code:		X5010JMN
Country:	ARG	ARG

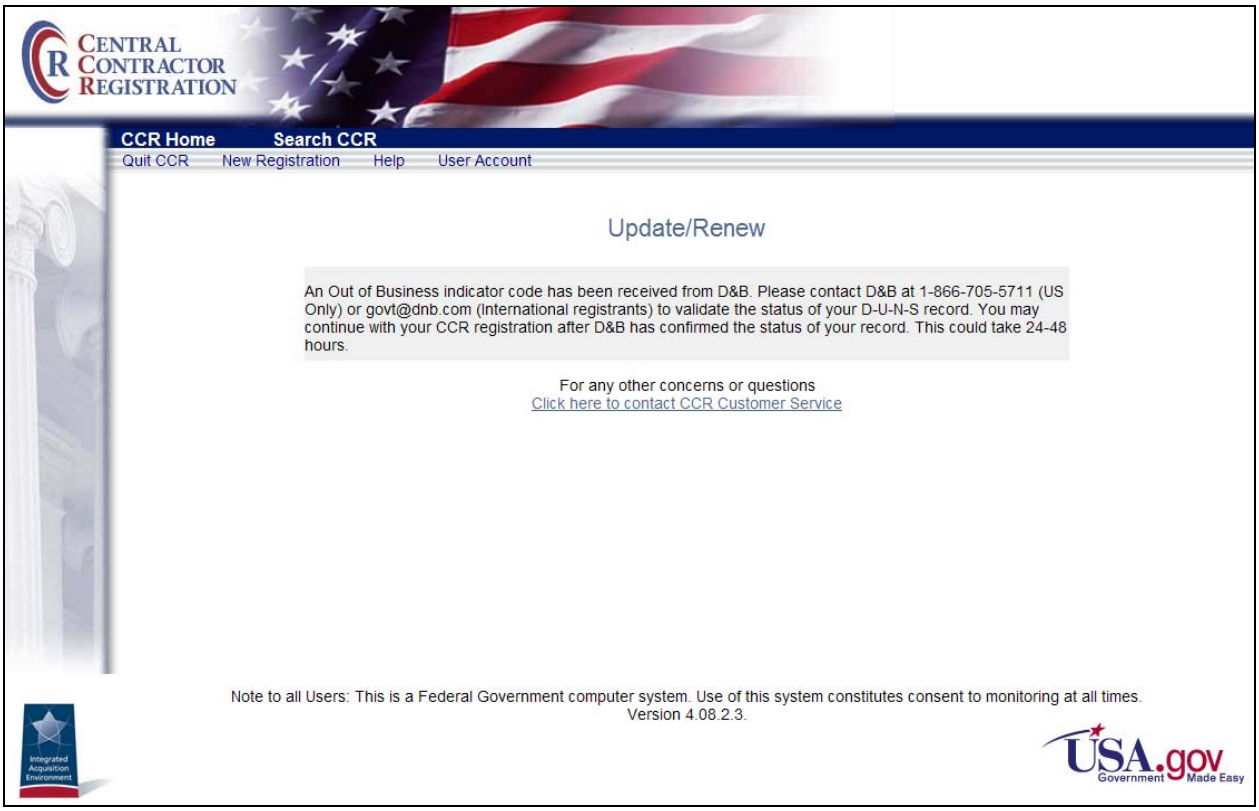
Is the information displayed from D&B correct?

Yes No

D&B Monitoring Information Page—Optional

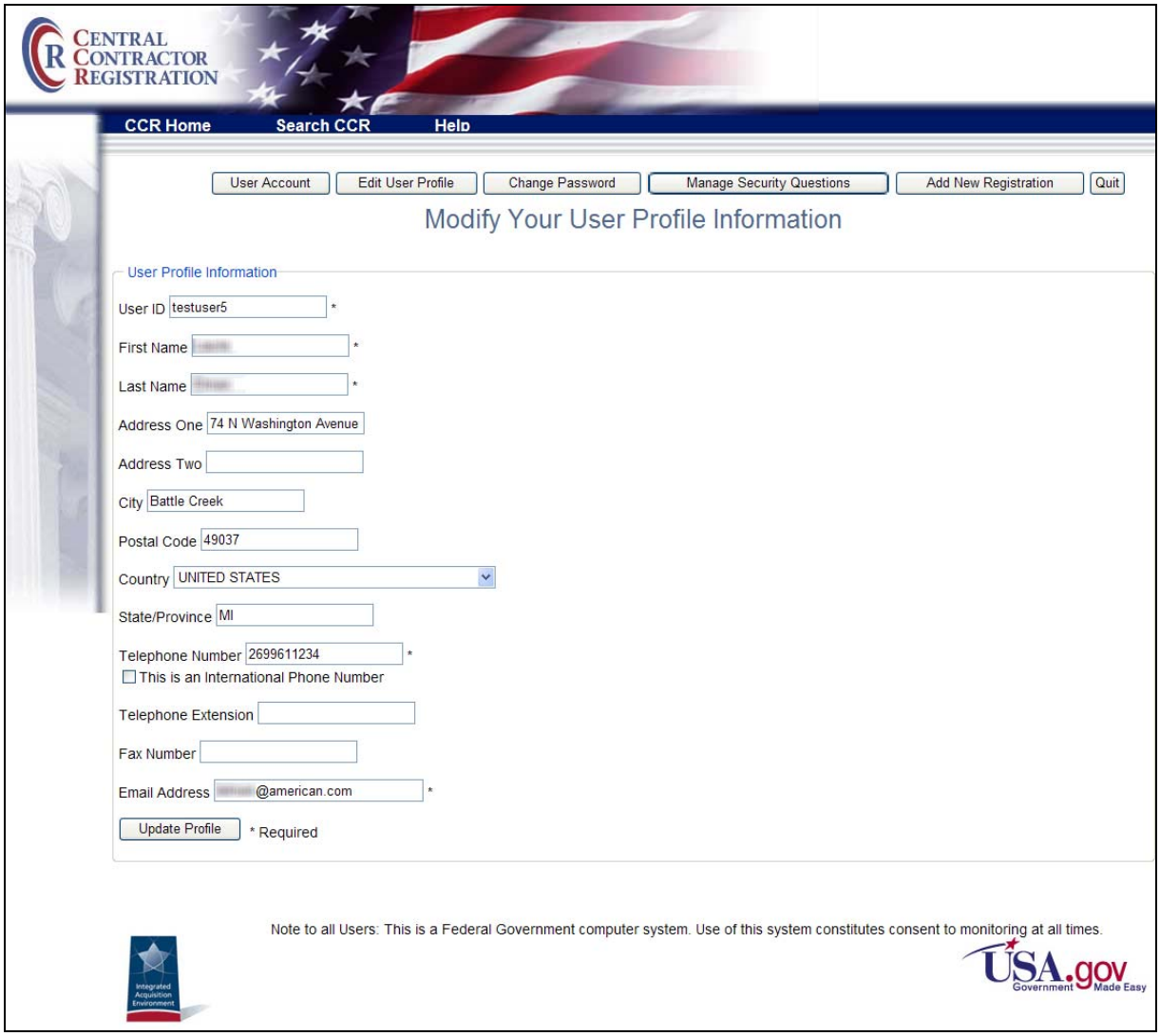
D&B Monitoring is Optional for Non-Monitored Countries or U.S. Territories
(American Samoa, Guam, Northern Mariana Is, Puerto Rico, Virgin Islands, U.S.)

Dun & Bradstreet indicates company out of business:

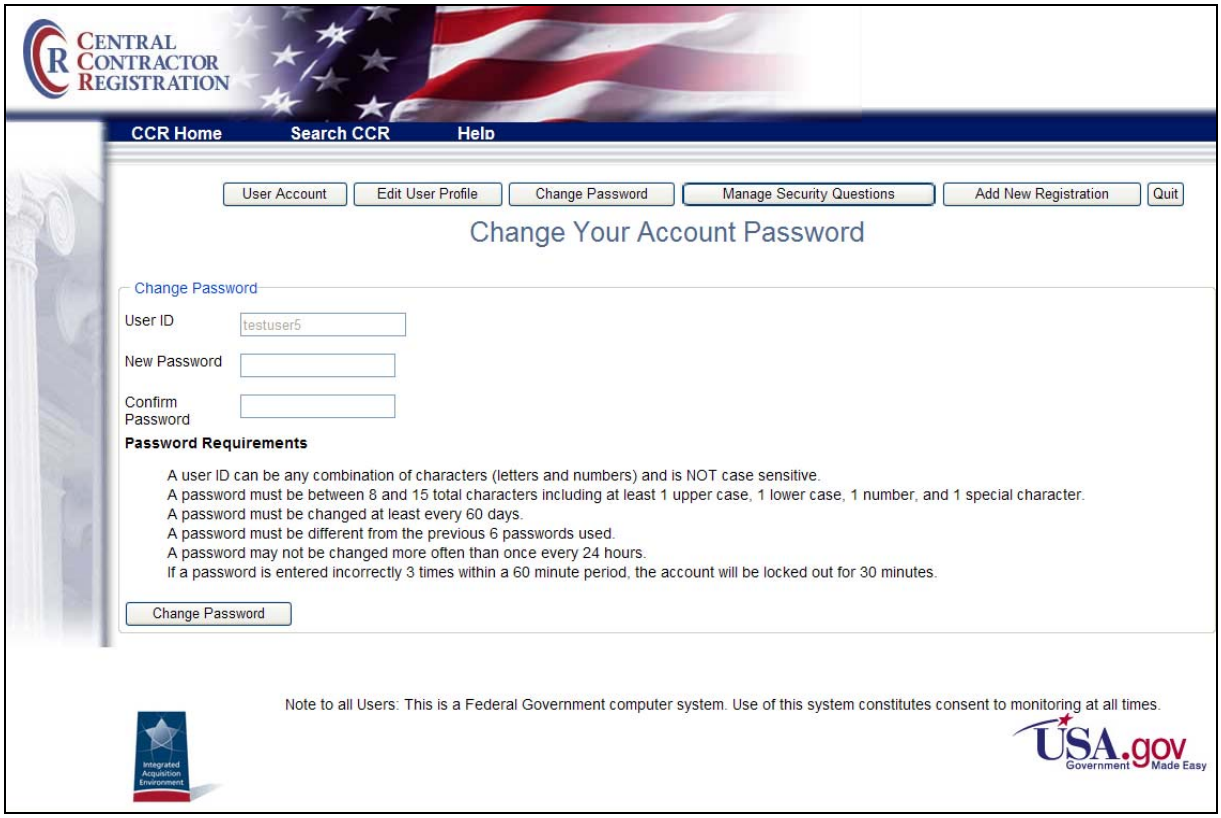


D&B Out of Business Indicator Message

User Account Pages:

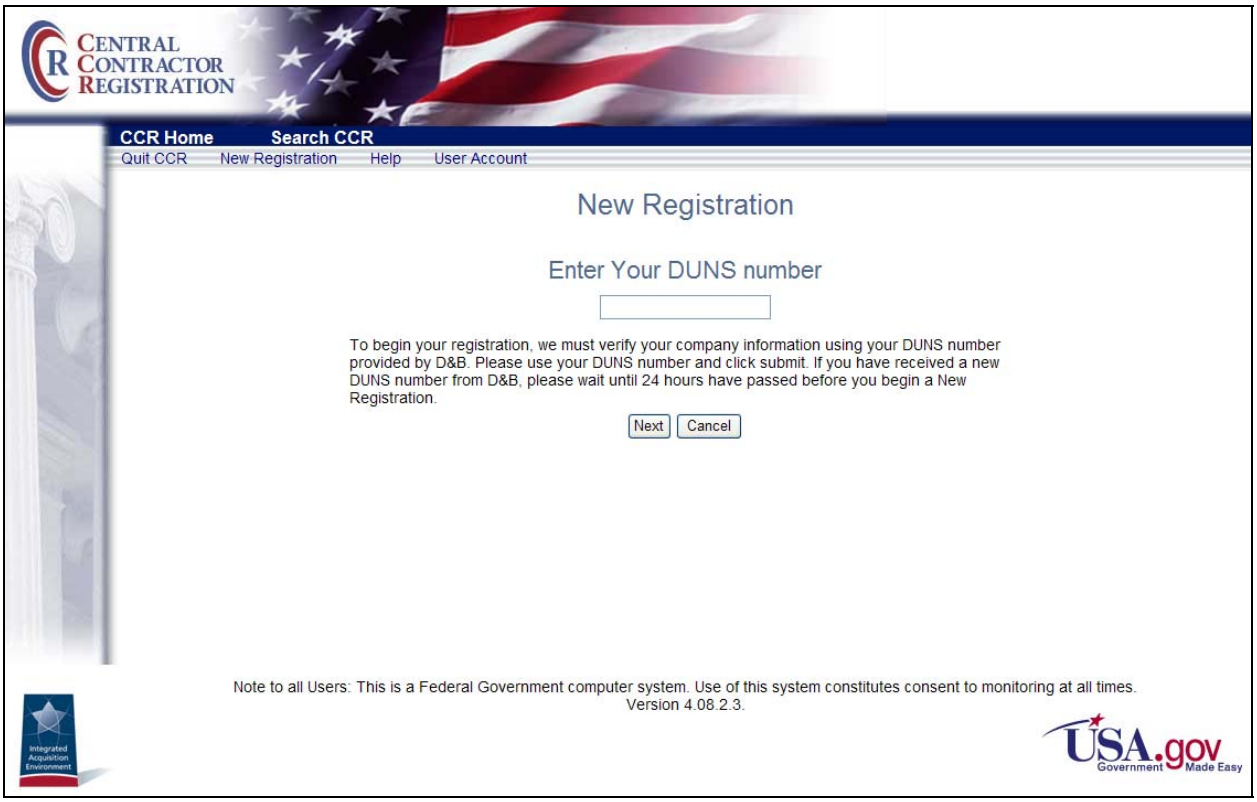


Edit User Profile

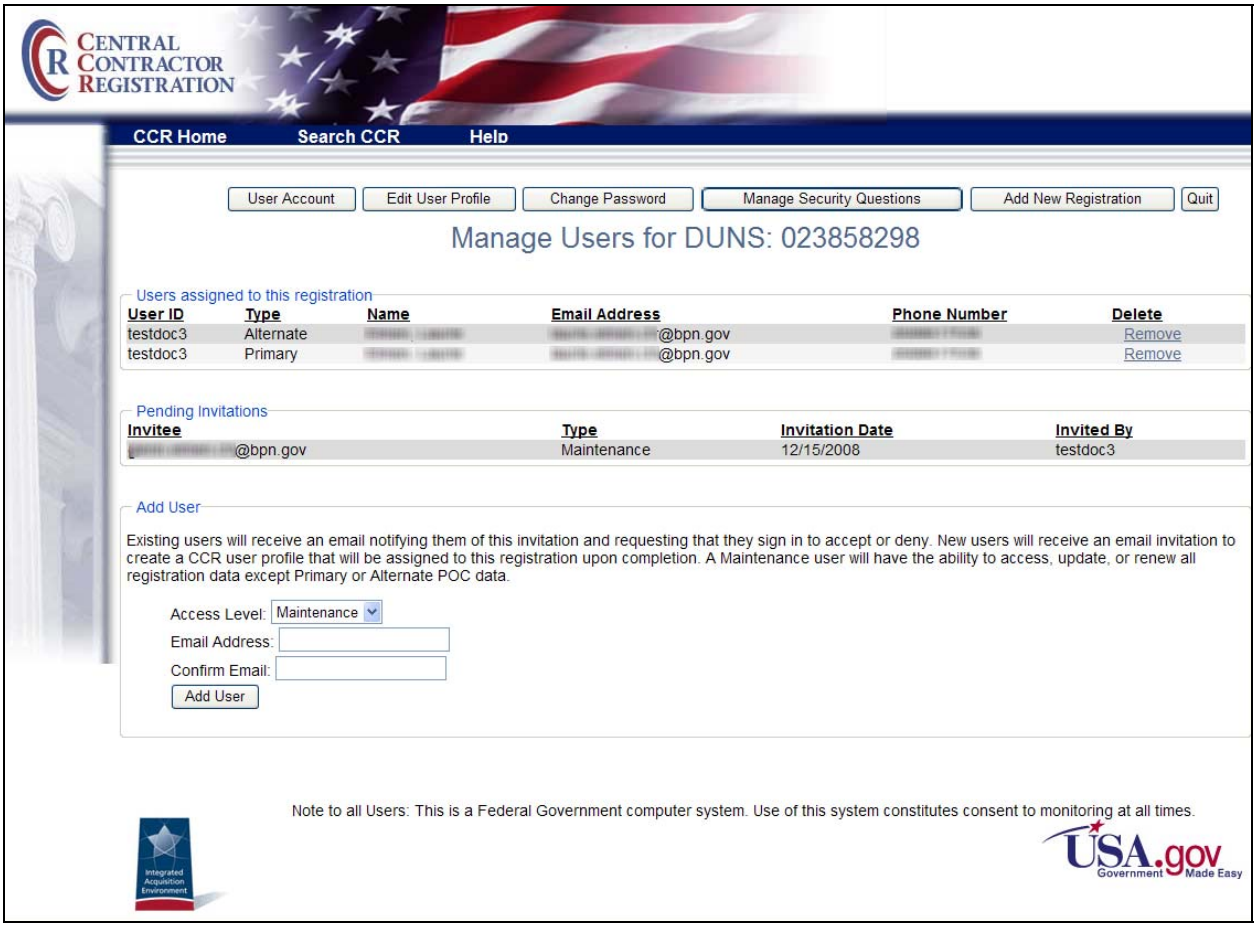


Change Password

Manage Security Questions



New Registration



Manage Users